

Fremont Middle School/Fremont Ross High School Student Handbook 2022-2023

Adopted by the Board of Education August 22, 2022

BOARD OF EDUCATION

Lori Bloom
Mary Alice Espiritu
Shantel Laird
Sarah Lewis
Thomas Price











Erin Parker Principal Steve Anway Kimberly Beardmore Assistant Principals

August 2022

Dear Parents/Guardians and Students,

Welcome to the 2022-2023 school year at Fremont Middle School! My name is Mrs. Erin Parker, and I am the Principal of Fremont Middle School. We are sincerely excited and honored to have you and your student here at FMS, and the administrators, teachers, and staff will do everything we can to make this school year great for you and your family!

FMS offers many clubs, social engagements, athletics, and community service groups that provide students an opportunity to be a part of our community. I encourage all students to become active in these opportunities to enhance their educational experience. Parental involvement is also an essential component to our school's success, and I look forward to our parents becoming involved in our Parent-Teacher Organization and other volunteer activities.

While the middle school years can be a time of anxiety and nerves for our learners, rest assured, our staff works hard to create a caring and nurturing environment on a daily basis. We promise to take care of your child, and we look forward to the upcoming school year.

Make it a GREAT Year FMS!

Erin Parker

Mrs. Erin Parker





Christine Oravets Principal Kyle Hintze Lyndsey Robinson Assistant Principals

August 2022

Dear Ross Students and Families:

Welcome to the 2022-2023 school year! We are very excited to begin the school year in the new building. Last school year brought a number of challenges as we transitioned into the new building. We are excited to begin a year where we can solely focus on learning.

The purpose of this handbook is to keep you informed on the policies and procedures concerning not only Fremont Ross High School, but also Fremont City Schools. Contained within this handbook you will find the district calendar of events, an administrative staff directory, and the FCS Board of Education Policies and Guidelines which govern how we operate within our school system. This handbook can serve as a ready-reference for you when questions on policy arise, so please refer to this handbook if you have questions regarding building procedures at Ross High School.

It is our goal to make Ross High School a place that students will not only enjoy, but where they will also receive the best education possible. We want each student to feel that he or she is a citizen of the school, and to know and understand the rules and regulations that must be imposed on all of us so that we can have the best environment in which to live and learn. Because we are all responsible for maintaining an optimal school climate, one that will allow every student the best opportunity to learn at his/her greatest potential, we all must learn to work together, accept each other's strengths and weaknesses, and respect each other's differences.

We encourage our students to take advantage of our wide array of courses to discover their passion, while challenging themselves academically. We also encourage all students to take the opportunity to participate in the many co-curricular and extracurricular activities offered at Ross High School. Join the hundreds of students who participate in a school activity and understand what we mean when we say #thisisross.

We will emphasize classrooms devoid of distractions. This includes cell phones and ear buds. Make the most of this school year by making good choices and smart decisions.

Again, welcome! We are pleased that you are attending Fremont Ross High School. We stand ready to help support you on your educational journey. Have a wonderful year and #begiant!

Sincerely,

Christine Oravets

Christine Oravets



FREMONT CITY SCHOOLS 2022-2023 CALENDAR

	-	AUGUST	Г (3)		AUGUST EVENTS	JANUARY EVENTS		JAN	UARY	(21)	
М	Т	W	ŤH	F			М	Т	W	TH	F
1	2	3	4	5		1 New Year's Day2 Professional Day – No School	2	3	4	5	6
8	9	10	11	12	24 District-In Service	3 School Resumes	9	10	11	12	13
15	16	17	18	19	25 Building In-Service 26 Teacher Work Day		16	17	18	19	20
22	23	24	25	26	29 Grades K-5*, 6, & 9 First Day 30 Grades 7-8, 10-12 First Day	16 MLK Day – No School	23	24	25	26	27
29	30	31			31 Preschool Students' First Day		30	31			
N 4	SEF T	PTEMBE W	ER (21) TH	F	SEPTEMBER EVENTS	FEBRUARY EVENTS	М	FEBF T	RUAR	Y (19) TH	F
M	'	VV			5 Jahan Day Na Oshaal		IVI				
_	_		1	2	5 Labor Day – No School	0. Dana Davant Cant 2:45 0:45			1	2	3
5	6	7	8	9		9 Ross Parent Conf. 3:15-6:459 FMS Parent Conf. 3:15-6:45	6	7	8	9	10
12	13	14	15	16		20 Presidents' Day – No School	13	14	15	16	17
19	20	21	22	23			20	21	22	23	24
26	27	28 CTOBE	29	30	OCTOBER EVENTS	MARCH EVENTS	27	28 M A	RCH	(22)	
М	T	W	TH	F	OOTOBER EVERTO	MAROTTEVERTO	М	T	W	TH	F
3	4	5	6	7	6 Ross Parent Conf. 3:15-6:45 6 FMS Parent Conf. 3:15-6:45	Professional Day – No School			1	2	3
10	11	12	13	14	7 Professional Day – No School		6	7	8	9	10
17	18	19	20	21	21 1 st Nine Weeks End (39 Days)	17 3 rd Nine Weeks End (52 Days)	13	14	15	16	17
24	25	26	27	28			20	21	22	23	24
31							27	28	29	30	31
М	NO T	VEMBE W	R (20)	F	NOVEMBER EVENTS	APRIL EVENTS	М	AF T	PRIL (14)	F
IVI		VV	ΙП	Г	1 Elem Parent Conf. 3:45-7:15	3 Spring Break Begins	IVI	1	VV	TH	F
	1	2	3	4	3 Elem Parent Conf. 3:45-7:15 4 Parent Conf. – No School	7 Good Friday 9 Easter Day	3	4	5	6	7
7	8	9	10	11	All Buildings	10 Professional Day – No School	10	11	12	13	14
14	15	16	17	18	23 Thanksgiving Break Begins	11 School Resumes	17	18	19	20	21
21	22	23	24	25	24 Thanksgiving Day		24	25	26	27	28
28	29 DE	30 CEMBE	D (1.1)		25 Thanksgiving Break DECEMBER EVENTS	MAY EVENTS		N/	AY (2		
М	T	W	TH	F	DECEMBER EVENTS	WAT EVENTS	М	Т	W	TH	F
			1	2			1	2	3	4	5
5	6	7	8	9	20 2 nd Nine Weeks End (40 Days)		8	9	10	11	12
12	1	T			1 24 Tacabar Wark Day Na Cabaal	1					19
	13	14	15	16	21 Teacher Work Day - No School 22 Winter Break Begins		15	16	17	18	19
19	13 20	14 21	15 22	16	22 Winter Break Begins 24 Christmas Eve	26 Seniors' Last Day 26 Preschool Students' Last Day	15 22	16 23	17 24	18 25	26
					22 Winter Break Begins	26 Preschool Students' Last Day 29 Memorial Day – No School		23 30	24	25	
19	20	21 28	22 29	23	22 Winter Break Begins 24 Christmas Eve 25 Christmas Day	26 Preschool Students' Last Day	22	23 30	24 31 UNE (25 (1)	26
19	20	21	22 29	23	22 Winter Break Begins 24 Christmas Eve 25 Christmas Day 31 New Year's Eve	26 Preschool Students' Last Day 29 Memorial Day – No School JUNE EVENTS	22	23 30	24	25	
19	20 27 = In-S	21 28	22 29 Day	23	22 Winter Break Begins 24 Christmas Eve 25 Christmas Day 31 New Year's Eve Nine Weeks Periods End: 10/21/22 39 Days	26 Preschool Students' Last Day 29 Memorial Day – No School JUNE EVENTS 1 Students' Last Day (K-11) 1 4 th Nine Weeks End (47 Days)	22	23 30	24 31 UNE (25 (1)	26
19	20 27 = In-S = Prof	21 28 Service D	22 29 Day	23	22 Winter Break Begins 24 Christmas Eve 25 Christmas Day 31 New Year's Eve Nine Weeks Periods End: 10/21/22 39 Days 12/20/22 40 Days 03/17/23 52 Days	26 Preschool Students' Last Day 29 Memorial Day – No School JUNE EVENTS 1 Students' Last Day (K-11) 1 4 th Nine Weeks End (47 Days) 1 Mandatory Graduation Practice 2 Teacher Work Day	22	23 30	24 31 UNE (25 (1) TH	26 F
19	20 27 = In-S = Prof = Tea	21 28 Service Defessional	22 29 Day	30	22 Winter Break Begins 24 Christmas Eve 25 Christmas Day 31 New Year's Eve Nine Weeks Periods End: 10/21/22 39 Days 12/20/22 40 Days	26 Preschool Students' Last Day 29 Memorial Day – No School JUNE EVENTS 1 Students' Last Day (K-11) 1 4 th Nine Weeks End (47 Days) 1 Mandatory Graduation Practice	22 29 M	23 30 J	24 31 UNE (25 (1) TH	26 F
19 26	20 27 = In-S = Prof = Tea = Firs = No S	21 28 Service E fessiona cher Wo t/Last Da	22 29 Day I Day ork Day ay for Stu	23 30 udents	22 Winter Break Begins 24 Christmas Eve 25 Christmas Day 31 New Year's Eve Nine Weeks Periods End: 10/21/22 39 Days 12/20/22 40 Days 03/17/23 52 Days	26 Preschool Students' Last Day 29 Memorial Day – No School JUNE EVENTS 1 Students' Last Day (K-11) 1 4 th Nine Weeks End (47 Days) 1 Mandatory Graduation Practice 2 Teacher Work Day 4 Graduation 2:00 p.m.	22 29 M	23 30 J T	24 31 UNE (W	25 1) TH 1	26 F 2
19 26	20 27 = In-S = Prof = Tea = Firs: = No S	21 28 Service E fessiona cher Wo t/Last Da	22 29 Day I Day ork Day ay for Stu Holiday B r 13, 202	23 30 udents	22 Winter Break Begins 24 Christmas Eve 25 Christmas Day 31 New Year's Eve Nine Weeks Periods End: 10/21/22 39 Days 12/20/22 40 Days 03/17/23 52 Days	26 Preschool Students' Last Day 29 Memorial Day – No School JUNE EVENTS 1 Students' Last Day (K-11) 1 4 th Nine Weeks End (47 Days) 1 Mandatory Graduation Practice 2 Teacher Work Day 4 Graduation 2:00 p.m.	22 29 M 5	23 30 J T 6 13	24 31 UNE (W	25 (1) TH 1 8	26 F 2 9

ROSS HIGH ALMA MATER

Hail the Giants, Hail to Ross;

May the breeze our Banner toss.

See our colors, loved and fair,

Streaming in the evening air.

Lo, the western sky aflame,

At the praise of thy dear name.

Thro' the twilight shadows dim,

Faint, sweet echoes of this hymn.

Alma Mater, hail to thee!

True and loyal hearts have we!

Well we've loved thee in the past;

Still we'll love thee to the last!

LITTLE GIANT MARCH FIGHT SONG

Where the purple banners fly,

On to victory Fremont High.

Fight, fellows, fight, while we send
Up a rousing cheer, Rah! Rah! Rah!
Hurl fierce defiance to the foe, Little Giants.
Bring Victory to this old school we hold so dear.
Come team and win us this game,
That we may add to the fame,

And the long, long record of proud achievements written down for Fremont High.

Team, we remind you to man we're behind you.

Fight as we roar- with a loud cheer that splits the sky.

Come team and win this game,

That we may add to the fame

And the long record of

Proud achievements for Fremont High.



FREMONT CITY SCHOOLS 500 W. State Street, Suite A Fremont, Ohio 43420

Phone: 419-332-6454 Fax: 419-334-5454

ADMINISTRATION BUILDING

Jon C. Detwiler	Superintendent	419-332-6454
Megan Parkhurst	Treasurer	419-332-6454
Denice Hirt	Assistant Superintendent	419-332-6454
Abby Abernathy	Director of Student Services	419-332-6454
Tom Anway	Director of Facilities & Operations	419-332-6454
Susan King	Director of Human Resources	419-332-6454
Tracy Rusch	Child Nutrition Supervisor	419-332-6454
Tim Warren	Transportation Manager	419-332-7351

Fremont Middle School 1250 North Street Fremont, Ohio 43420

Phone: 419-332-5569 Fax: 419-334-5494

Erin Parker	Principal	419-332-5569
Kim Beardmore	Assistant Principal	419-332-5569
Stephen Anway	Assistant Principal	419-332-5569
Christine Smith	Office Manager	419-332-6734
Ellen Joseph	Accounting Secretary	419-332-6792
Paula Schepflin	Attendance Officer	419-334-5473
Valerie Widmer	Counselor (6 th)	419-334-6736
Ryan Wiegel	Counselor (7 th)	419-3346737
Jodi Moss	Counselor (8 th)	419-334-6735
Ashley Swinehart. RN	First Aid Office	419-334-5473
Venessa Moya	School Psychologist	419-332-5569
Cassandrea Tucker	Student Family Support Specialist	419-334-6741

Office Hours: 7:00 a.m. – 3:30 p.m.

Fremont Middle School Student Hours: 7:30 a.m. – 2:30 p.m.

FREMONT ROSS HIGH SCHOOL 1100 North Street Fremont, Ohio 43420

Phone: 419-332-8221 Fax: 419-334-5450

Main Office Christine Oravets	Hours: 7:00 a.m. – 3:30 p.m. Principal	419-332-8221
Kyle Hintze	Assistant Principal	419-332-8221
Lyndsey Robinson	Assistant Principal	419-332-8221
Sandy Harman	Office Manager	419-334-5421
Patty Dumminger	Secretary	419-332-8221
Stephanie Hetrick	Secretary	419-334-6781
Attendance Office Judy Zyski	Hours: 7:00 a.m 3:30 p.m. Attendance Secretary	419-334-2742
Athletic Office Chad Berndt Stephanie Martin	Hours: 7:00 a.m. – 3:30 p.m. Athletic Director Secretary	419-332-6462 419-334-5424
Finance Office Robin Mohr	Hours: 7:15 a.m. – 3:15 p.m. Accounting Secretary	419-334-5426
<u>First Aid Clinic</u> Nichole Mendoza, RN	Hours: 7:15 a.m. – 2:45 p.m. Nurse	419-334-5469
Guidance Office William Schell Lesly Blanton Melissa Frizzell-Joerg Emily Huth Carmen Curran	Hours: 7:15 a.m. – 2:45 p.m. 9th Grade Counselor 10 th Grade Counselor 11 th Grade Counselor 12 th Grade Counselor Mental Health Counselor	419-334-5467 419-334-5479 419-334-5495 419-332-4390 419-334-5459
Susan Frye	Ace Mentoring/Interventionist	419-334-5484
Lacy Schwochow	School Psychologist	419-332-4047
Jason Smith	Project Attend/Interventionist	419-334-5423
John Cahill	Coordinator	419-334-5489

Fremont Ross High School Student Hours: 7:30 a.m. – 2:30 p.m.

FCS Board of Education Policies and Guidelines

Please note that many of the district's policies and regulations have been abbreviated in the student handbook due to space restrictions. If you are interested in viewing the full version of any policy or guideline please contact your child's principal and/or you may visit the district's website at: www.fremontschools.net. The District Testing Calendar is also available on the district website, on the Curriculum page.

- Admission of Interdistrict Transfer Students (Policy JECBB)
- Administering Medicines to Students (Policy JHCD)
- Acceleration (Policy IKEB)
- Alcohol Use by students/Student Drug Testing (Policy JFCI/JFCH)
- Club Sports (Policy IGDJB)
- Communicable Diseases (Policy JHCC)
- Community Use of School Premises (Equal Access) (Policy KG)
- Graduation Plans and Student at Risk of Not Qualifying for a High School Diploma (Policy IKFC)
- Graduation Requirements (Policy IKF)
- Hazing and Bullying (Harassment, Intimidation and Dating Violence) (Policy JFCF)
- Homework (Policy IKB)
- Interdistrict Open Enrollment (Policy JECBD)
- Pediculosis (Head Lice) (Policy JHCCA)
- Positive Behavioral Interventions and Supports (Restraint and Seclusion) (Policy JP)
- Programs for Students who are gifted (Policy IGBB)
- Promotion and Retention of Students (Policy IKE)
- Physical Education (Policy IGAF)
- Reporting Child Abuse and Mandatory Training (Policy JHG)
- School Ceremonies and Observances/Patriotic Exercises (Policy IND/INDA)
- Student Attendance Accounting (Missing and Absent Children) (Policy JEE)
- Student Health Services and Requirements (Policy JHC)
- Student Records (Policy JO)
- Tobacco Use by Students (Policy JFCG)
- Truancy (Policy JEDA)

TABLE OF CONTENTS

Annual Notices	1
Academics	7
Adding/Dropping a Course	7
Class Placement	7
Credit Flexibility	7
Early Graduation	8
Exam Policy	8
Senior Exams	8
Grade Change Procedures	8
Grading Systems	8
Graduation Requirements	9
Graduation Plans and Student at Risk	9
Homework	10
Honor Roll	11
Incompletes	11
College Credit Plus	11
Progress Book	12
Promotion	12
Reward/Incentive Program	12
Transcripts	13
Educational Options	13
Interscholastic Athletics	13
Athletic Code of Conduct	18
Playing Rules Changes related to Concussion and Concussed Athletes	22
Return to Play Protocol	22
Attendance Policies	23
Attendance if Vanguard-Sentinel CTC, Terra are Closed	23
Building Passes	23
College Visit	23
Excessive Absence	23
Excusing an Absence	23
Student Dismissal Precautions	24
Full Day Attendance	24
Number of School Days Allowed For Make-Up Work	24
Parent Teacher Conferences	25
Project Attend	25
School Absence Procedures	25
School Tardiness Procedures/Guidelines	25
Student Attendance at State Sponsored Events and Tournaments	26
Two-Hour Delay for Inclement Weather Class Conflict Policy	26
Vacation	26
Withdrawing from Vanguard	26
Withdrawing from College Credit Plus	27
General Information	27
Authority of Adult School Employees	27
Book bags/Coats/Jackets	27
Change of Address	27
Cell Phones and Other Electronic Devices	27
Commencement	28
Entrances/Exits	29
Fire, Tornado and Lockdown Drills	29
Flower and Gift Deliveries	20

School Search Policy	29
Student Awareness of Weapons/Drugs	30
Student ID Cards	30
Student Obligations	30
Student Fees for Courses	30
Student Publications (Newspaper/Yearbook)	33
Student Records	33
Telephone for Student Use	33
Student Code of Conduct	34
Student Dress Code	43
Inclement Weather Policy for Discipline Actions	46
Cancellation Procedures for Ohio Music Education Association Events	47
Prohibition from Extracurricular Activities	47
Extracurricular Activities and Co-Curricular Activities	48
National Honor Society Selection Guidelines	49
Student Services	51
Bus Transportation	51
Cafeteria	53
Food Services	55
Meal Charge Procedure	54
Health Services	54
Bee Stings and Other Allergies	54
Emergency Medical Forms	54
Head Lice	54
First Aid Room	55
Prescription Medication at School	55
Immunization Law	56
School Counseling Department	56
Media Center	56
Lost and Found	57
Positive Behavioral Intervention and Supports	58
School Dances	59
School Psychologists	60
Student Drop Off and Pick-up Procedure	60
Student Vehicles/Student Parking	61
Student Lockers	62
Student Union	62
Support Groups	63
AĈE Mentoring	63
Transportation (Student Driving)	63
Student Acceptable Use of Technology and Internet Safety Policy	63
Drug Testing Policy	66

ANNUAL NOTICES FOR PARENTS/STUDENTS

Listed below are the required notification statements for Fremont City Schools.

ALCOHOL USE BY STUDENTS/STUDENT DRUG ABUSE

In accordance with Federal Law, the Board of Education prohibits the use, possession, concealment or distribution of drugs by students on school grounds, in school or school approved vehicles or at any school related event. Drugs include any alcoholic beverage, anabolic steroid, dangerous controlled substance as defined by State statute or substance that could be considered a look-alike controlled substance. Compliance with this policy is mandatory for all students. Any student who violates this policy will be subject to disciplinary action in accordance with due process and as specified in the student handbooks, up to and including expulsion from school. When required by law, the District will also notify law enforcement officials.

The District is concerned about any student who is a victim of alcohol or drug abuse and will facilitate the process by which he/she receives help through programs and services available in the community. Students and their parents should contact the school principal or counseling office whenever such help is needed.

BLOOD-BORNE PATHOGENS

The Fremont City School District seeks to protect all staff and students who may be exposed to blood-borne pathogens and other potentially infections materials. Proper training in the universal precautions against exposure and/or contamination, including the provision of appropriate protective supplies and equipment, is provided.

BUILDINGS & GROUNDS SECURITY

Electronic surveillance equipment may be used on school property and/or in school vehicles. Surveillance cameras are used only to promote the order, safety and security of students, staff and property.

Portable metal detectors may be used, however prior to beginning metal detector checks, an administrator or law enforcement officer will explain the process to the student body, emphasizing that checks are intended to maintain a safe school environment.

CHILD FIND - TITLE VI-B

Every child in this country is entitled to a free, public education. The law applies to handicapped children as well, regardless of their handicap or the severity of the handicap.

Because of their handicaps, these children may be out of the community mainstream. Sometimes, especially in the preschool years, the child's problems or disability may not be clearly evident. If you suspect your child has a handicap, please call the Director of Student Services at (419) 334-3871.

We can help, but we must first find the child. Fremont City Schools works collaboratively with the Help Me Grow program, which assists families with early identification and services for children under the age of three. We also have a collaborative agreement with the Sandusky County Board of Developmental Disabilities (Board of DD) for early childhood and school-age programs provided through the School of Hope. Together, we will work to find the right services for each child.

Title VI-B funds are Federal allocations for the exclusive benefit of children with disabilities. Input as to how best to utilize these funds for Fremont City Schools is welcome. For more information or to share ideas, please call the Director of Student Services at (419) 334-3871.

DANGEROUS WEAPONS AND INSTRUMENTS

Students shall not possess, handle, transmit or conceal any object which may be considered a dangerous weapon, instrument of violence or explosive such as a firearm (gun), knife, razor, club, electric weapon, metallic knuckles, martial arts weapons, ammunition, explosive, incendiary or poisonous gas, bomb, grenade, rocket, missile, mine and any other item which could be used to harm, threaten or harass students, school employees, parents, community members or school visitors. Objects which look like weapons, instruments of violence or explosives are also prohibited. Students may be required to submit to a metal detector check.

HAZING AND BULLYING (HARASSMENT, INTIMIDATION AND DATING VIOLENCE)

Fremont City Schools will not tolerate hazing, harassment, intimidation or bullying of any kind. Hazing means doing any act or coercing another, including the victim, to do any act of initiation into any student or other organization that causes or creates a substantial risk of causing mental or physical harm to any person.

Throughout this policy the term bullying is used in place of harassment, intimidation and bullying. Bullying, harassment and intimidation is an intentional written, verbal, electronic or physical act that a student has exhibited toward another particular student more than once. The intentional act also includes violence within a dating relationship. The behavior causes mental or physical harm to the other student and is sufficiently severe, persistent or pervasive that it creates an intimidating, threatening or abusive educational environment for the other student.

This behavior is prohibited on school property, on a school bus or at a school-sponsored activity. Students found responsible for harassment, intimidation or bullying by an electronic act may be suspended.

If you become aware of your child being bullied in school, please report it to a building administrator immediately. All reported incidents of bullying will be documented and investigated. Additionally, parents and students may report this information anonymously and will be kept informed of the investigation findings.

For additional information about the FCS Hazing and Bullying (Harassment, Intimidation and Dating Violence) policy and guidelines, please visit the District's website at www.fremontschools.net. You may also call your child's principal or the Director of Student Services at (419) 334-3871 for further information.

HEALTH SCREENINGS

Fremont City Schools provides the following health screenings during the school year:

Preschool: Vision & Hearing Kindergarten: Vision & Hearing 1st Grade: Vision & Hearing Vision & Hearing

2nd Grade: N/A

3rd Grade: Vision & Hearing

4th Grade: N/A

5th Grade: Vision & Hearing

6th Grade: N/A 7th Grade: Vision 8th Grade: N/A

9th Grade: Vision & Hearing

10th Grade: N/A 11th Grade: Hearing 12th Grade: N/A

Please note that all newly enrolled students are screened for vision and hearing. Dental screenings are offered to elementary students twice per year (with a minimum of six months in between visits) in coordination with the Smile Program.

Parents will be notified regarding the specific dates of all of the aforementioned screenings. If you have any questions, please contact the school nurse at your child's school building.

NONDISCRIMINATION

The FCS Board of Education's policy of nondiscrimination extends to students, staff, job applicants, the general public and individuals with whom it does business and applies to race, color, national origin, ancestry, citizenship status, religion, sex, sexual orientation, gender identity, economic status, age, disability or military status.

The District does not permit discriminatory practices and views harassment as a form of discrimination. Harassment is defined as intimidation by threats of or actual physical violence; the creation, by whatever means including the use of electronic communication devices, of a climate of hostility or intimidation; or the use of language, conduct or symbols in such a manner as to be commonly understood to convey hatred, contempt or prejudice or to have the effect of insulting or stigmatizing an individual.

Employees or students who engage in discrimination of another employee or student shall be subject to disciplinary action.

The District's Anti-Harassment Compliance Officers are as follows:

Director of Student Services Director of Human Resources & Community Relations

(419) 334-3871 (419) 334-5438

500 W. State Street, Suite A Fremont, Ohio 43420 500 W. State Street, Suite A Fremont, Ohio 43420

NONDISCRIMINATION ON THE BASIS OF SEX/SEXUAL HARASSMENT

All persons associated with the District, including but not limited to, the Board, the administration, the staff, the students, and third parties are expected to conduct themselves at all times so as to provide an atmosphere free from sexual discrimination and sexual harassment. Sex discrimination and sexual harassment, whether verbal or nonverbal, occurring inside or outside of District buildings, on other District-owned property or at school-sponsored social functions/activities is illegal and unacceptable and will not be tolerated. Any person who engages in sexual harassment while acting as a member of the school community is in violation of the District's sexual harassment policy. Sexual harassment complaint procedures are available by contacting the District's Title IX Coordinators. The District's Title IX Coordinators are as follows:

Director of Student Services Director of Human Resources & Community Relations (419) 334-3871 (419) 334-5438

500 W. State Street, Suite A Fremont, Ohio 43420 500 W. State Street, Suite A Fremont, Ohio 43420

PARENTS' RIGHT TO KNOW

Parents may request information regarding the professional qualifications of their child's teacher including: if he/she has met state qualification and licensing criteria for the grade level and subject areas taught; if the



teacher is teaching under emergency or temporary status in which state qualifications or licensing criteria are waived; the teacher's baccalaureate degree major, graduate certifications and field of discipline; and where their child is provided services by a paraprofessional, and if so, their qualifications.

PESTICIDE APPLICATION

If you wish to receive prior notification of a scheduled pesticide application in or around your child's school building while school is in session, please notify your child's principal so that a "Prior Notification of Pesticide Application Request" form can be completed and filed with the District's Facilities & Operations Department.

POSITIVE BEHAVIORAL INTERVENTIONS AND SUPPORTS (RESTRAINT AND SECLUSION)

The Fremont City Schools Board of Education is committed to the district-wide use of Positive Behavioral Interventions and Supports (PBIS) with students. Student personnel shall work to prevent the need for the use of restraint and/or seclusion. PBIS emphasizes prevention of student behavior problems through the use of non-aversive techniques, which should greatly reduce, if not eliminate, the need to use restraint and/or seclusion.

Professional staff members and support staff trained in CPI are permitted to physically restrain and/or seclude a student, but only when there is an immediate risk of physical harm to the student and/or others, there is no other safe and effective intervention possible and the physical restraint and/or seclusion is used in a manner that is age and developmentally appropriate and protects the safety of all children and adults at school.

Every use of restraint and/or seclusion shall be done in accordance with Board Policy JP – Positive Behavioral Interventions and Supports (Restraint and Seclusion) and shall be documented and reported in accordance with the policy.

Please see our District website, www.fremontschools.net, for a complete copy of the policy.

PUBLIC COMPLAINTS ABOUT LIBRARY, CURRICULUM OR INSTRUCTIONAL MATERIALS

Please contact your child's building principal if you have any concerns about library, curriculum or instructional materials.

SCHOOL EMERGENCY SITUATIONS

The District utilizes the Connect5/Alert now messaging system to notify parents/guardians of important communications and/or school emergencies. Additionally, the District uses this system for school delays, school cancellations and/or early dismissal from school. If you would like to register for the Connect5 messaging system or have any changes in contact information, please notify your child's building secretary

STUDENT RECORDS

In order to provide students with appropriate instruction and educational services, it is necessary for the District to maintain extensive educational and personal information. It is essential that pertinent information in these records be readily available to appropriate school personnel, be accessible to the student's parent(s) or the student in compliance with law, and yet be guarded as confidential information.

The Superintendent is responsible for the proper administration of student records in keeping with State law and federal requirements and the procedures for the collection of necessary information about individual students throughout the District.

Upon request, all records and files included in the student's cumulative file are available to parent(s) or the student (if he/she is over 18 years of age). This request must be in writing and is granted within seven calendar days.

No records are to be removed from the school. A principal, teacher or other qualified school personnel must be present to explain any of the tests or other material.

All rights and protections given to parents under law and this policy transfer to the student when he/she reaches age 18 or enrolls in a postsecondary school. The student then becomes an "eligible student."

The District uses reasonable methods to identify and authenticate the identity of parents, students, school officials and any other parties to whom the agency or institution discloses personally identifiable information from education records.

The District provides notice to parents and eligible students annually, in accordance with the procedures set forth under administrative regulations, of the rights held by parents and eligible students under law and this policy. It is the intent of the District to limit the disclosure of information contained in the student's education records except:

- 1. by prior written consent;
- 2. as directory information and
- 3. under other limited circumstances, as enumerated under administrative regulations.

The following rights exist:

- 1. the right to inspect and review the student's education records;
- 2. the right, in accordance with administrative regulations, to seek to correct parts of the student's education records, including the right to a hearing if the school authority decides not to alter the records according to the parent(s)' or eligible student's request;
- 3. the right of any person to file a complaint with the U.S. Department of Education if the District violates relevant Federal law, specifically the Family Educational Rights and Privacy Act and
- 4. the right to acquire information concerning the procedure which the parent(s) or eligible student should follow to obtain copies of this policy, the locations from which these copies may be obtained, as well as any fees to be charged for such copies. *(See administrative regulations.)

The District proposes to designate the following personally identifiable information contained in a student's education records as "directory information."

- 1. student's name
- 2. student's address
- 3. telephone number(s)
- 4. student's date and place of birth
- 5. participation in officially recognized activities and sports
- 6. student's achievement awards or honors
- 7. student's weight and height, if a member of an athletic team
- 8. major field of study
- 9. dates of attendance ("from and to" dates of enrollment)
- 10. date of graduation

The above information is disclosed without prior written consent, except when the request is for a profit-making plan or activity or when the parent/eligible student has informed the Board that any or all such information should not be released without their prior written consent or when disclosure is otherwise prohibited by law.

Administrative regulations set forth a procedure for annual notification to parents and eligible students of the District's definition of directory information. Parents or eligible students then have two weeks in which to advise the District in writing, in accordance with such regulations, of any or all items which they refuse to permit as directory information about that student.

To carry out their responsibilities, school officials have access to student education records for legitimate educational purposes. The District uses the criteria set forth under administrative regulations to determine who are "school officials" and what constitutes "legitimate educational interests."

Other than requests as described above, school officials release information from, or permit access to, a student's education records only with the prior written consent of a parent or eligible student, except that the Superintendent or a person designated in writing by the Superintendent may permit disclosure in certain limited circumstances outlined under administrative regulations.

The District maintains, in accordance with administrative regulations, an accurate record of all requests to disclose information from or to permit access to, a student's education records and of information disclosed and access permitted.

STUDENT SURVEYS

The Board recognizes the importance of maintaining student records and preserving their confidentiality. Student records containing personally identifiable information are kept confidential at collection, storage, disclosure and destruction stages. Boards that receive funds under any applicable program must provide reasonable notice to parents at the beginning of each school year that their children may be involved in Board-approved third party surveys. The school must also give parents the opportunity to opt their child out of the activity. A student shall not be required, as part of any applicable program, to submit to a survey, analysis or evaluation that reveals information concerning:

- 1. political affiliations or beliefs of the student or the student's parent;
- 2. mental or psychological problems of the student that are "potentially embarrassing" to the student or the student's family;
- 3. sex behavior or attitudes;
- 4. illegal, anti-social, self-incriminating or demeaning behavior;
- 5. critical appraisals of other individuals with whom respondents have close family relationships;
- 6. legally recognized privileged or analogous relationships, such as those of lawyers, physicians and ministers;
- 7. religious practices, affiliations or beliefs of the student or the student's parent or
- 8. income (other than that required by law to determine eligibility for participation in a program and/or for receiving financial assistance under such program).

Parents have a right to inspect a survey created by a third party before that survey is administered by the school to students. Parents are notified by the school when a survey is to be administered and will have at least two weeks to review the materials.

In order to protect student privacy rights when a school survey is to be administered that contains one of the prohibited eight items identified in this policy, parents have the right to inspect the survey. If parents do not want their child to be a participant in the survey, they must notify the school.

VANDALISM

Students, employees and citizens of the District are urged to report any incidents of vandalism to property belonging to the District together with the name(s) of the person(s) believed to be responsible. The Board may offer a reward for information leading to the arrest and conviction of any person who steals or damages Board property.

The Superintendent is authorized to sign a criminal complaint and to press charges against perpetrators of vandalism against school property. The Superintendent is further authorized to delegate, as he/she sees fit, authority to sign such complaints and to press charges.

Any student found guilty of any form of vandalism or defacement of school property may be subject to suspension or expulsion.

Parents are liable up to the amount provided by law for the willful destruction of property by a minor in To maintain the safety of students and staff and to ensure that no unauthorized persons enter buildings, all visitors must first report to the main office to receive authorization to visit. (Authorization is not needed for school programs, assemblies, graduations and athletic events.)

All participants and spectators of school programs, assemblies, graduations and athletic events are expected to abide by all applicable laws, local ordinances, Board policies and District and building regulations pertaining to public conduct on District property.

School principals and their designees are authorized to take appropriate action to prevent and remove, if necessary, unauthorized persons from entering District buildings, loitering on the grounds and/or creating disturbances anywhere on District property.

ACADEMICS

ADDING/DROPPING A COURSE

Students wishing to add a course may do so by consulting with a counselor. Added courses will be permitted only during the first five (5) days of a semester, and only if the new class has seats and books available and no other schedule change is needed. Students must make-up any class work assigned before they were enrolled in the course. Exceptional circumstances may be considered by your principal.

Students wanting to drop a course may do so by consulting with a counselor. Dropped courses will be permitted only during the first five (5) days of a semester and a parental meeting is required to withdraw from some courses (any AP course, Anatomy and Physiology, Chemistry, Physics, any level III or higher world language). The parental meeting must be scheduled by the student within the first five (5) days of a semester and take place within the first ten (10) days of a semester. Student schedules will be adjusted accordingly if no appropriate academic class can be determined.

No credit will be granted for a partially completed course; withdrawing from any course after the established deadlines may result in a Withdrawal Fail (WF) for the class. The WF will be factored into a student's GPA and could impact their eligibility Students must remain in all scheduled classes until the request is approved, unless special permission is granted by the principal. Students are **required** to carry at least **five** (5) courses per semester, unless he/she is enrolled in the College Credit Plus (CCP) program, multiple AP courses, or work/community service. Exceptional circumstances may be considered by the principal.

CLASS PLACEMENT

"Class placement" is determined by the number of years in high school. In order to meet graduation requirements, students must earn at least 21.5 credits.

Listed next to each class placement is a pacing guide for students to reach the total credits required.*

*At the end of each semester the number of credits earned will be listed on the report card.

Freshman	1st Year at Ross or in a high school	5.00 credits earned
Sophomore	2nd Year at Ross or in a high school	10.00 credits earned
Junior	3rd Year at Ross or in a high school	15.00 credits earned
Senior	4th Year at Ross or in a high school	21.50 credits earned



CREDIT FLEXIBILITY- See Board Policy IGBM

EARLY GRADUATION - Policy IKE

Any student enrolled in Fremont Ross High School wishing to complete his/her formal high school education in an abbreviated program may do so by meeting the certain procedural and educational requirements. Application forms are available from the high school counselor. Applications for early high school graduation must be submitted to the high school counselor.

EXAM POLICY

Any student arriving tardy to an exam will be placed in ISA for the remaining exam period and will be required to return to make-up that exam that same day, upon teacher availability. If the teacher is not available, it is up to student to arrange a make-up time. Students making up exams following the last day of school will be issued an Incomplete. Incomplete grades will impact student eligibility.

SENIOR EXAMS

The following exam information applies to students taking Senior Exams:

- 1. All exams must be given on the scheduled exam days (no "early" exams).
- 2. There are no exemptions from exams; there will be no take-home exams.
- 3. Unexcused absences and truancies will result in an "F" for the exam and could result in an "F" with no credit given for the entire semester course.
- 4. Make-up exams will be given for "excused" absences only (excused by a doctor, administrator or school nurse). Those seniors requiring a make-up exam should contact their teacher.
- 5. No hall passes will be given during senior exams.
- 6. For CCP and Work/Community Service seniors, the first priority is Ross High School exams. Any scheduling conflicts must be worked out with Ross teachers.

GRADE CHANGE PROCEDURES

- 1. A grade appeal must be initiated within two (2) weeks of a student receiving his/her grades by parent(s)/student and completed within three (3) weeks during the first three (3) nine week grading periods and upon the teacher returning to work in the fall for the fourth (4th) nine weeks. The fourth nine weeks grade appeal could be heard earlier if the teacher is contacted and volunteers to come in during the summer.
- 2. An administrator must be present at a grade appeal conference between parent/guardian, the student and the teacher. The parent/guardian and/or teacher could have one (1) additional representative at the conference on their behalf.
- 3. If the teacher changes the grade he/she must complete a "Change of Grade" form.

Failure Notification— the teacher should notify the parent by email or telephone anytime a student is earning an "F" between the interim and the end of the nine week grading period.

GRADING SYSTEMS - Board Policy IKA

Grading is a system of measuring and recording student progress and achievement that enables students, parents and teachers to assess strengths and weaknesses; plan an educational future for students in the areas of the greatest potential for success; and know where remedial work is required.

The Board believes students respond more positively to the opportunity for success than to the threat of failure. Therefore, the District seeks in its instructional program to make achievement both recognizable and possible for students. It emphasizes achievement in its processes of evaluating student performance.

The Board recognizes that a system of grading student achievement can help students, teachers and parents to better assess progress toward personal educational goals and assist the students in implementing that progress.

The administration and professional staff devise grading systems for evaluating and recording student progress. The records and reports of individual students are kept in a form that is understandable to parents as well as teachers. The Board approves the grading and reporting systems as developed by the faculty, upon recommendation of the Superintendent.

The Board recognizes that any grading system, however effective, has subjective elements. There are fundamental principles that must guide all instructors in the assignment of marks and achievement.

- 1. The achievement mark in any subject should represent the most objective measurement by the teacher of the achievement of the individual. A variety of evaluation measures are used and accurate records are kept to substantiate the grade given.
- 2. An individual should not receive a failing grade unless he/she has not met stated minimum requirements.
- 3. Students have the opportunity to make up work as follows: for each day a student is absent from class, a commensurate number of days will be applied to make-up assignments (including but not limited to homework, projects, presentations, and classroom assignments). Students must make arrangements with the teacher to make up quizzes/tests within one (1) week of the student's return to class.
 - If the student is absent from class one (1) week or more, a deadline for make-up quiz/test must be established by the teacher and communicated with the student and the principal.
- 4. Grades are a factor used to motivate students. Poor or failing grades should trigger a variety of instructional and intervention activities to assist the student in achieving better grades by the next grading period, if possible.

Final decision on any grade is the responsibility of the building principal.

GRADUATION REQUIREMENTS – See Board Policy IKF, IKFB, IKF-R (Graduation Exercises)

Note: Graduates are required to attend a Mandatory Graduation Practice prior to participating in the graduation ceremony.

All senior fess must be paid before graduation practice for a student to participate in commencement exercises.

Seniors placed in online course must have all work completed by seniors last exam day in order to participate in commencement exercises. Students meeting graduation requirements after this deadline, will receive their diploma, but are ineligible to participate in the commencement ceremony.

GRADUATION PLANS AND STUDENTS AT RISK OF NOT QUALYIFING FOR A HIGH SCHOOL DIPLOMA – See Board Policy (IKFC)

The District develops a graduation plan for each student enrolled in grades nine through twelve to address the student's academic pathway to meet the curriculum requirements specified by the District and to satisfy the applicable graduation requirements.

HOMEWORK (IKB)

The Board acknowledges the educational validity of out-of-school assignments as adjuncts to and extensions of the instructional program of the schools.

"Homework" shall refer to those assignments to be prepared outside of the school by the student or independently while in attendance at school.

The Superintendent shall develop rules for the assignment of homework according to these guidelines:

- 1. Homework should be a properly planned part of the curriculum, extending and reinforcing the learning experience of the school;
- 2. Homework should help students learn by providing practice in the mastery of skills, experience in data gathering, and integration of knowledge;
- 3. Homework should help develop the student's sense of responsibility by providing an opportunity for the exercise of independent work and judgment;
- 4. The number, frequency and degree of difficulty of homework assignments should be based on the ability and needs of the student and take into account other activities which make a legitimate claim on the student's time;
- 5. As a valid educational tool, homework should be assigned with clear direction, with timely feedback provided, and assigned valid based on its placement on the Learning Cycle, The Learning Cycle is the path a student takes from the instructional introduction of a new skill or concept through guided practice led by the teacher to independent practice where the expectation is that the student has acquired sufficient learning to complete the assignment independently;
- 6. The schools should recognize the role of parents by suggesting ways in which parents can assist the school in helping a student carry out assigned responsibilities;
- 7. Homework should always serve a valid learning purpose; it should never be used as a punitive measure.

HOMEWORK (IKB-R)

The following guidelines have been developed to assist principals in working with staff to establish appropriate homework assignments:

- 1. All homework assignments should have a specific purpose related to the learning objectives of a program or course.
- 2. Homework assignments should be appropriate to the grade level and the abilities of the students involved with the expectation that is assigned to an appropriate place on the learning cycle to that it can be completed independently.
- 3. Project assignments should involve application of knowledge, reinforcement of communication, research and other skills, and should provide experiences, which strengthen attitudes and allow for creativity.
- 4. Punishment assignments should never be given.

- 5. The purpose of homework, in terms of the relevance to the standards should be clear to the student when assigned, and the criterion for assignments is shared so students know how to demonstrate proficiency.
- 6. As part of the process of using homework as a learning tool, students may be involved in learning how to critique their own and each other's work based on clearly-defined criteria related to the standards.
- 7. Teachers should coordinate major assignments.
- 8. The time limits for the completion of homework should:
 - A. Be reasonable and consistent with the nature of the assignments given;
 - B. Provide for interim appraisal of process where projects involve blocks of time;
 - C. For each day of student absence there will be assigned a commensurate number of days to make up assignments (including but not limited to homework, projects, presentations, and classroom activities).

Parents should be made aware of the District's homework guidelines as well as the way each of their child's teachers will be using homework as a learning activity.

HONOR ROLL

A student must achieve the following GPA in a minimum of five (5) class periods or the equivalent of to be considered for the Honor Roll:

Cum Laude – 3.5-3.749

Magna Cum Laude – 3.75-3.899

Summa Cum Laude - 3.90-4.0 and above

Three (3) class periods must be either at Fremont Ross or Vanguard-Sentinel Career & Technology Center. Classes could include CCP and Independent Study.

Incompletes prohibit a student from being on the honor roll. Weighted course grades will be used to determine honor roll, as well as, rank eligibility for the Academic Booster Awards.

INCOMPLETES

A grade of "T" is to be given to a student when the work of the grading period has not been completed because of excused absences and when the work which the student missed could not have been made up on time in the remaining grading periods following the absence. Generally, he/she would have three (3) weeks to do so. All incomplete grades should be converted within three (3) weeks after the end of a grading period. A special extension of time for students having a prolonged period of excused absences may be granted under unusual circumstances. Some arrangements may be necessary at the end of the year due to summer vacation; however only those cases arranged for may be extended past the three (3) week deadline. After the three (3) week time allowed for make-up work has passed, the final incomplete grade will be changed to the appropriate grade. Incomplete grades impact student eligibility for extracurricular activities.

COLLEGE CREDIT PLUS PROGRAM - - See Board Policy IGCH and IGCH-R

College Credit Plus- Any student enrolled into a College Credit Plus Program must inform their grade level counselor about the name, of the class, the location of the class, the time the class will be held, and the

credits the students expect to earn upon successful completion. The grade level counselor will determine if the student qualified for the class, based on the student's Accuplacer score and/or their performance in their previous semester's college level courses.

College Credit Plus- Add/Drop/Withdraw – Any student taking college Credit Plus classes must inform their grade level counselor or college advisor of their intent to Add, Drop or Withdraw from a college level class. All CCP students must adhere to the college's or university's add, drop, or withdraw schedule. Students who drop or withdraw from college level class past the college's or university's advertised withdraw date will be assigned a grade from the College/University. This grade will appear on both the college/university and high school transcripts.

PROGRESSBOOK

All students and parents/guardians are issued a username and password to access grades on Progress Book using the following website: https://parentaccess.noeca.org.

PROMOTION TO THE NEXT GRADE (MIDDLE SCHOOL)

To be promoted to grades seven, eight or nine a student must pass the following:

Core Classes	Encore Classes		
(3 classes of 4 from this list)	(2 semesters from this list in any combination)		
English	Art (2)	Financial Literacy	
Mathematics	Band (4)	General Music	
Science	Choir (2)	Industrial Tech	
Social Studies	Comp. Tech (1)	Orchestra	
	Engineering Tech. (1)	Material & Processing (1)	
	Guitar	Wellness	

Parents will be kept informed of their child's progress by the mid-term grade estimate reports. These reports will be sent home with the student during the midpoint of each grading period.

Parents should closely monitor their child's academic progress and contact the student's teachers and counselor when any concerns about classroom performance arise.

PROMOTION/RETENTION BASED ON ATTENDANCE (MIDDLE SCHOOL)

Any student who has been truant more than 10% of the required attendance days of the current school year and has failed two or more of the required curriculum subject areas in the current grade will not be promoted unless the principal and teacher(s) of any failed subject areas agree that the student is academically prepared to be promoted to the next grade level.

REWARD/INCENTIVE PROGRAM (HIGH SCHOOL) Student of the Month

- 1. Each Ross teacher will be asked to select five (5) boys and five (5) girls that he/she feels best represent the senior class. This will be done the first week of each semester and returned to the guidance office in September and January accordingly. In January, the faculty will be given a list of who was selected first semester and will be asked to provide a list of seniors not presently on the list.
- 2. A secretary will compile the votes each semester and will give the list to the senior guidance counselor.
- 3. In September and also in January, the senior guidance counselor will select from the lists the seniors who will be recognized each month (each semester). Seniors with the highest number of votes per semester will be selected each month throughout the semester for the following honors:

- a. Rotary -2 students
- b. Lions Club 2 students
- c. Exchange Club 2 students
- d. Kiwanis Key Club members

VANGUARD-SENTINEL CAREER & TECHNOLOGY CENTERS

In order to attend the Vanguard Tech Center, students must have junior status in high school, or be in their third year of high school and have a total of 7 high school credits, 5 of which must be earned through the core curriculum: English, Math, Science, Social Studies, Health and/or Physical Education, in addition students may choose one of the five complete College Ready programs or utilize the CCP through Vanguard –Sentinel Career & Technology Centers. It is recommended to have a GPA of at least 2.5 and successfully pass one or more portions of the Compass Test.

TRANSCRIPTS (Policy JO/JO-R)

Transcripts for colleges or employers may be requested. Student may obtain the necessary forms from the Guidance Office. If the student is under eighteen (18) years of age, a parent/guardian must sign the request form if it is to be sent somewhere other than an educational institution. There is a .05 cent per page cost for transcripts. Transcripts for the military, scholarships and athletic recruiter are free. Official transcripts will be mailed directly from the high school office. College or scholarship applications should be brought to the school office and transcript requests will be completed within three (3) to five (5) days. After graduation, requests should be made at the Central Office Administration Building.

EDUCATIONAL OPTIONS (See Board Policy IGCH)

INTERSCHOLASTIC ATHLETICS/INTERSCHOLASTIC EXTRACURRICULAR ELIGIBILITY (IGDJ/IGDK)

The Board recognizes the value to the students of the District and to the community of a program of interscholastic athletics for students as an integral part of the total school experience.

The program should foster the growth of school loyalty within the student body as a whole and stimulate community interest in athletics.

The game activities and practice sessions should provide many opportunities to teach the values of competition and good sportsmanship.

The program of interscholastic athletics should provide students the opportunity to exercise and test their athletic abilities in a context greater and more varied than that, which can be offered by a school or the School District alone. It should also offer an opportunity for career and educational development.

For purposes of this policy, the program of interscholastic athletics shall include all activities relating to competitive sports contests, games, events or sport exhibitions involving individual students or teams of students of this District with those of another district.

The Board shall determine the standards of eligibility to be met by all students participating in the interscholastic program. Such standards shall require that each student be in good physical condition, be free of injury, and have fully recovered from illness before participating in any interscholastic athletic event. Denial of participation will occur until the student-athlete submits a form signed by his/her guardian, affirming that each has received and reviewed the Ohio Department of Health's concussion and head injury informational sheet.

In addition to the eligibility requirements established by the Ohio High School Athletic Association (OHSAA), to be eligible for any interscholastic extracurricular activity, a student must meet OHSAA as well as Board eligibility requirements.

1. Middle School (Grades 7-8)

A student athlete enrolling in the seventh grade for the first time will be eligible for the first grading period regardless of previous academic achievement. Thereafter, a student must earn a grade point average of at least 1.5 and receive passing grades in a minimum of five of those subjects in which the student received grades during the preceding grading period in order to be eligible to participate in interscholastic activities.

2. <u>High School (Grades 9-12)</u>

A student enrolled in the first grading period after advancement from the eighth grade must earn a grade point average of at least a 1.5, fail no more than one subject and receive passing grades in a minimum of five units, or the equivalent in the preceding grading period in which the student was enrolled

(Please note that it is the student's responsibility to understand how many units they are enrolled in. classes with .25 (PE, Swim, etc.) credits awarded contain less units and may require students to enroll in additional classes).

3. College Credit Plus (Grades 7-12)

A student enrolled in the College Credit Plus program must take enough post-secondary course work exclusively or between the post-secondary institution and the high school combined to be equivalent of five units. Note: college courses for which three or more semester hours of credit are earned shall be awarded one Carnegie unit. Fractional Carnegie units will be awarded proportionately.

4. Other Notes

- A. Transfer students shall have eligibility computed based upon an official transcript from the previous school of attendance. A student cannot participate in athletics until the transcript has been reviewed and the student has been declared eligible to participate.
- B. Summer school and other educational options may not be used to substitute for failure to meet the academic standards during the last grading period of the school year.
- C. The building principal shall be the final authority in determining the student's grade point average and the student's eligibility.
- D. It is the responsibility of the coaching staff to communicate this policy to the student athletes along with an emphasis on academic achievement over athletic achievement.
- E. Failure to comply with the grading period eligibility requirements results in extracurricular interscholastic ineligibility for the succeeding grading period.

The eligibility or ineligibility of a student continues until the start of the fifth school day of the next grading period, at which time the grades form the immediately preceding grading period become effective. For the purposes of this policy, "school day" includes faculty in-service days, calamity days and regular school attendance days, but not holidays or school breaks.

Any case involving a current student with a disability shall be referred to the Direct of Student Services and principal to determine if a waiver of the eligibility standard is appropriate. However, in athletics, the OHSAA standards must be met.

Since the primary purpose of the athletic program is to enhance the education of participating students as indicated in this policy, the Board places top priority on maximum student participation and the values of good sportsmanship, team play and fair competition.

The Board further adopts those eligibility standards set by the Constitution of the OHSAA and shall review such standards annually to ascertain that they continue to be in conformity with the objectives of this Board.

The Board further directs that only those students may participate in the program of interscholastic athletics who have:

- 1. maintained a satisfactory academic record
- 2. attended school regularly
- 3. demonstrated good citizenship and responsibility
- 4. returned all school and athletic equipment
- 5. refrained from participation in a contest on a non-interscholastic team, or as an individual in the same sport during the school's season

In addition to the aforementioned items, parents and athletes are asked to attend one athletic preseason parent meeting per year prior to the beginning of the athlete's season.

In order to minimize health and safety risks to student-athletes and maintain ethical standards, school personnel, coaches, athletic trainers and lay coaches shall not dispense, supply, recommend or permit the use of any drug, medication or food supplement solely for performance-enhancing purposes. The Superintendent shall cause to be posted in all locker rooms in buildings that include students in any grade higher then sixth grade, the following:

"Warning: Improper use of anabolic steroids may cause serious or fatal health problems, such as heart disease, stroke, cancer, growth deformities, infertility, personality changes, severe acne and baldness. Possession, sale, or use of anabolic steroids without a valid prescription is a crime punishable by a fine and imprisonment."

The Superintendent shall develop appropriate administrative guidelines for the operation of the Athletic Program and Code of Conduct for those who participate. Such guidelines should provide for the following safeguards.

- 1. Prior to enrolling in the sport, each participant shall submit to a thorough physical examination by District-approved physician and/or parents shall report any past or current health problems along with a physician's statement that any such problems have or are being treated and pose no threat to the student's participation.
- 2. Any student who is found to have a health condition, which may be life-threatening to self or others shall not be allowed to participate until the situation has been analyzed by a medical review panel that has determined the conditions under which the student may participate. The District shall assume no liability for any student with a health condition who has been authorized to play by the parents and their physician but not by the District.

- 3. Any student who incurs an injury requiring a physician's care is to have the written approval of a physician prior to the student's return to participation.
- 4. Any student practicing for or competing in an interscholastic event who exhibits signs, symptoms or behaviors consistent with having sustained a concussion or head injury shall be removed from the practice or competition. Any student who has been removed from practice or competition because he/she has exhibited signs, symptoms or behaviors consistent with having sustained a concussion or head injury shall not be permitted to return to any practice until both of the following occur:
 - A. The student's condition is assessed by a physician in accordance with the requirements set forth in RC 3323.539(E) (2), to assess such student.
 - B. The student receives written clearance that it is safe to return to practice or competition from a physician, in accordance with requirements set forth in RC 3313.539(E) (2), to grant such clearance. All doctor's release must be received by the Athletic Director before the student athlete may begin the return to play protocol.

The Superintendent is also to develop guidelines for ensuring that sportsmanship, ethics and integrity characterize the manner in which the athletic program is conducted and the actions of students who participate. Such guidelines should include:

- 1. criteria for judging these important qualities
- 2. procedures by which these values will be communicated to students, parents and supporters
- 3. means for monitoring the behavior of each of these groups to ensure their behavior reflects high standards.

The guidelines should also provide a set of behavioral expectations for each type of participant as well as a Sportsmanship Code of Conduct, which each type of participant is to follow. The Superintendent is authorized to implement suitable disciplinary procedures against those who violate this Sportsmanship Code.

Students will be further informed that participation in interscholastic sports is a privilege and not a right, and that they may be prohibited from all or part of their participation in such activities by authorized school personnel without further notice, hearing and/or appeal rights.

In order to support the OHSAA's program to strengthen sportsmanship, ethics and integrity, the Board commits itself to:

- 1. adopt policies (upon recommendation of the administration) which reflect the District's educational objectives and promote the ideals of good sportsmanship, ethics and integrity
- 2. establish standards for athletic participation which reinforce the concept that athletic activities are a privilege, not a right
- 3. attend and enjoy school athletic activities, serving as a positive role model and expecting the same from parents, fans, participants, coaches and other school personnel
- 4. support and reward participants, coaches, school administrators and fans who display good sportsmanship
- 5. recognize the value of school athletic activities as a vital part of education

5. Transfer Students/Unenrolled Students

Students in grades 9-12 are eligible for athletics for the first 50% of the maximum allowable regular season contests in the sports the student participated in during the 12 months immediately preceding the transfer, and are ineligible for the remainder of the regular season contests and ineligible to partcipate in OHSSA tournaments in these sports until the one-year anniversary date of enrollment in the school to which the student transferred to. If the transfer takes place during the sport season in which a student has participated in a regular season interscholastic contest, the student is ineligible for the remainder of that sport's season and the student must finish fulfilling his/her transfer consequence, for only that sport in which the mid-season transfer occurred, at the commencement of the sport season during the next school year and is ineligible for all preseason and regular season contests until the total number of regular season contests missed (including those missed during the previous season) equals 50% of the maximum allowable regular season contests in that sport. Exceptions to the eligibility provisions are outlined in the OHSAA Bylaws.

Resident students enrolled in community schools are permitted to participate in the District's interscholastic athletics program at the school to which the student would be assigned. Students must be of the appropriate age and grade level as determined by the Superintendent, and must fulfill the same academic, nonacademic and financial requirements as any other participant.

Resident students attending STEM schools are permitted to participate in the District's interscholastic athletics program at the school to which the student would be assigned. Students must be of the appropriate age and grade level as determined by the Superintendent, and must fulfill the same academic, nonacademic and financial requirements as any other participant.

Resident students attending a nonpublic school are permitted to participate in the District's interscholastic athletic programs at the school to which the student would be assigned if the nonpublic school the student is enrolled in does not offer the activity. Students must be of the appropriate age and grade level as determined by the Superintendent and must fulfill the same academic, nonacademic and financial requirements as any other participant.

Resident students receiving home schooling in accordance with State law are permitted to participate in the District's interscholastic athletic programs at the school to which the student would be assigned. Students must be of the appropriate age and grade level as determined by the Superintendent and must fulfill the same academic, nonacademic and financial requirements as any other participant.

Foreign exchange students enrolled in a recognized visitor exchange program may be eligible to participate in interscholastic athletics in accordance with OHSAA Bylaws.

LEGAL REFS. ORC 2305.23; 2305.231

3313.537; 3313.5311; 3313.5312; 3313.539; 3313.66; 3313.661;

3313.664 3315.062 3319.303 3321.04 3707.52

OAC Chapter 3301-2

ATHLETIC CODE OF CONDUCT

We are proud that so many Fremont City Schools students are stepping up to become our ambassadors on the playing fields and courts. Athletic competition offers opportunities to develop physical talents as well as to learn many important life skills. The habits you will learn from athletics can also be strong assets in the classroom, so it's not surprising that Fremont City Schools athletes do better in school than students who don't participate in sports. As leaders, athletes have a responsibility to conduct themselves according to high standards. Athletes who earn the honor of wearing their school's team uniforms must set a good example for other students, as well as, for the fans. This Code of Conduct's major themes (respect, fairness, consideration of others and self-control) should be reflected at all times. We count on leadership to set the tone for appropriate behavior at all Fremont athletic events.

Any out-of-school suspension shall be the basis for denial of participation from athletic activities for the period of the suspension. A suspension that carries over a weekend will result in a denial of participation over the weekend, rendering the student unable to participate in any practices or athletic competitions. For in school assignment, the student athlete may return to practice and/or contests at their coach's discretion or once the assignment is completed. For example: if an athlete is assigned to inschool for one full day (removed from his/her classes), his/her assignment is completed at 2:30p.m. and the student may participate in practice or competition that evening. If the student is assigned multiple days, their participation will be denied until after they have completed their suspension or their coach permits the student's participation. There will be no time adjustments for detentions or suspensions. While a student is denied participation as a result of academic ineligibility, he/she may participate in practices and travel with the team, but will not be allowed to dress for contests. In addition, the student may not compete, including scrimmages, previews or jamborees, until they have regained their eligibility. The extent of practice participation will be left to the discretion of the head coach/advisor.

The following rules are established for all athletic participants in grades 7-12, and remain in effect from the start of the fall sports season, which is established by the Ohio High School Athletic Association, and will end on the last day of school, or the last spring athletic event, whichever concludes last. Valid infractions are those reported by law enforcement officials, school personnel or school administrators. Every athlete will maintain his/her status in regards to previous code of conduct (i.e., a first offender remains a first offender, a second offender remains a second offender - no athlete has his/her slate wiped clean). Middle school (grades 7-8) and high school (grades 9-12) are considered separate careers. For example: if an athlete commits a violation(s) during their middle school career, all punishments will be carried out during their middle school career. At the start of their freshman year, any violation(s) that are committed will be considered new. There will be no carry-over of consequences from their middle school career to their high school career. Any violation during the transition from middle school to high will be handled on a case by case basis.

Definitions:

Alcohol: Alcoholic beverages means intoxicating liquor, alcohol, wine, beer, mixed beverages, malt liquor

Drug Assessment and Counseling: A program designed to assess the degree of dependence of a student on mood-altering chemicals or other illegal substances. Such a program shall include an education component designed to teach the harmful nature of the mood-altering chemicals and any follow up counseling and/or treatment deemed necessary by the assessing agency. The costs of any such chemical assessment, educational component, counseling and/or treatment shall be the responsibility of the student and/or his/her parent/guardian/custodian.

Denial of Participation: The loss of participation in certain aspects of the association with a team athlete may still practice, but no other privileges are allowed. The student may continue to practice with the team and sit with the team during home contests only. The student may not wear team uniform during this denial of participation.

Distributing: Making available to or passing on to another individual (i.e., supplying, even if not for profit) any alcohol, drug or tobacco products. This includes supplying the location for these products to be used (i.e., hosting a party).

Drug Paraphernalia: Equipment or apparatus designed for or used for the purpose of measuring, packaging, distributing or facilitating the use of drugs, including, but not limited to pipes, roach clips, syringes, hypodermic needles and cocaine spoons or kits.

One Calendar Year: 365 consecutive days from the date of the denial of participation or remainder of the school year.

Possession: Alcohol, tobacco, controlled substance or drug paraphernalia physically on or in student's body or physically within his/her personal property (i.e., book, gym bag, coat, etc.).

Tobacco: Any product with tobacco as an ingredient that is smoked, chewed, inhaled or placed against the gums.

Under the Influence: Manifesting signs of chemical or alcohol misuse, such as staggering, reddened eyes, odor on the breath, nervousness, falling asleep in class, memory loss, abusive language or any other behavior not normal for the particular student.

I. General Misconduct Policy

- A. Recognizing that participation in athletic activities is a privilege, not a fundamental right, and that such participation represents the Fremont City Schools to the community at large, a condition of such participation is that the athlete will maintain good citizenship within the community at all times, both within and outside the school day and on or off school property. Denial will be determined by a building administrator and athletic director according to the severity of the infraction. The denial of participation will be consistent between activities and the consequences will be immediate. Acts of unacceptable conduct, such as, but not limited to, theft, vandalism, disrespect, immorality, violations of the law, and other unacceptable acts of conduct that tarnish the program will not be tolerated. Violation of this rule constitutes misconduct, and will be evaluated on a case by case basis, taking into consideration the following factors, among others:
 - 1. The degree to which the athlete's conduct poses a threat or risk to the safety and well-being of self and others.
 - 2. The degree to which non-action by school officials would be viewed as condoning or indifference to the conduct.
 - 3. The degree to which the conduct brings discredit to the Fremont City Schools and its programs.
 - 4. The status of the matter under the criminal or juvenile justice system, if any such system is involved. While determination by school officials under this rule are not dependent on such status or any conclusion reached under such a system, that status or conclusion might be a relevant factor in the investigation and analysis of the underlying facts.
- B. No athlete shall assist or aid in any way another athlete in violating school rules and regulations, any law or ordinance or Athletic Department rules when either athlete is properly under the authority of school personnel.

- C. The OHSSA rules apply and are available upon request from the athletic director.
- D. All athletes are expected to abide by the rules and regulations stated in the Student Code of Conduct as adopted by the Board of Education of the Fremont City Schools.
- E. An athlete absent from school for more than one-half (1/2) day is not eligible to participate in an athletic activity for the day without permission from the building principal. One-half (1/2) day equals three and one half (3 1/2) hours. Under normal circumstances, a half-day (1/2) occurs at 11:00a.m. To be eligible, the athlete must be in school by 11:00a.m. and remain in his/her classes for the remainder of the school day.
- F. If a violation takes place during the school day on school property or at a school activity, the Student Code of Conduct and the Athletic Code of Conduct will be used to discipline. A building administrator will handle the discipline for the school infraction while the athletic director will handle the denial of participation under the Athletic Code of Conduct. If the violation takes place off school property and not under school jurisdiction, only the Athletic Code of Conduct will be used.
- G. Athletic participants who are suspended for violations of the Student Code of Conduct are automatically denied participation in all school activities until they are reinstated in school. Any student participation in athletics that falls under an expulsion or suspension that occurs during a school break will be allowed to participate at the discretion of the building principal.

II. Possession or Use of Illegal or Controlled Substances

No student participant in athletics shall possess/deliver, attempt to deliver, cause to be delivered or show evidence of alcohol, tobacco, drugs, and/or paraphernalia, narcotics or non-controlled substance, steroids, or other performance enhancing drugs.

Consequences for Violations:

First Violation

- 1. The student will make an appointment with a chemical dependency counselor for drug assessment and then follow the recommendations of the counselor. The counselor and/or agency must be certified by the Ohio Department of Health or the Ohio Department of Alcohol and Drug Addiction Services. Parents/Guardians/Custodians must pay for this expense.
- 2. The student will be denied 20% of the current participating season. If the violation occurred outside of the athletic season, the denial of participation will carry forward to the next athletic season in which the student competes. The student may continue to practice with the team and sit with their team during contests; however they will not be allowed to wear the team uniform during their denial of participation. In addition, the extent of participation or continued participation will be left to the discretion of the head coach/advisor.
- 3. The student shall perform twenty (20) hours of community service as approved by the principal/designee. Community service time frame will be determined by the principal/designee.
- 4. In order for participation and privileges to be reinstated, the student will also be required to submit to five (5) follow up drug tests. Drug testing dates will be determined by the principal/designee.
- 5. The student shall forfeit all leadership roles.

Second Violation

1. The student will make an appointment with a chemical dependency counselor for drug assessment and then follow the recommendations of the counselor. The counselor and/or agency must be certified by the Ohio Department of Health or the Ohio Department of Alcohol and Drug Addiction Services. Parents/Guardians/Custodians must pay for this expense.

- 2. The student is denied participation in athletics, extracurricular/co-curricular activities and driving/parking privileges for one calendar year. For athletics, extracurricular activities and driving/parking privileges, the calendar year begins from the date of notification of the violation. The principal/designee will determine the beginning date for co-curricular activities.
- 3. The student shall perform forty (40) hours of community service as approved by the principal/designee. Community service timeframe will be determined by principal/designee.
- 4. In order for participation and privileges to be reinstated after the one calendar year penalty, the student must agree to submit to five (5) follow up drug tests. Drug testing dates will be determined by the principal/designee.
- 5. Failure to complete these requirements may result in permanent denial of participation during the student's career at Ross High School.

Third Violation

The student may be permanently denied participation in athletics, extracurricular activities and driving/parking privileges immediately. The principal/designee will determine the beginning date for denial of participation in co-curricular activities.

III. Self-Referral

A self-referral occurs when a student asks a coach, advisor, director, counselor, administrator or other personnel for help and an assessment prior to any known violations of this policy. A second method of self-referral occurs when a coach, advisor, director, counselor, administrator or other school personnel confronts a student about a possible drug violation (i.e. the student has not been reported to a coach, advisor, director, counselor, administrator or other school personnel by an eye witness) and the student admits to the violation. A self-referral will not be subject to any disciplinary action provided that:

- A. The student completes a drug assessment and counseling program and verification is provided to the principal/designee. The counselor and/or agency must be certified by the Ohio Department of Health or the Ohio Department of Alcohol and Drug Addiction Services. Parents/guardians/Custodians must pay for this expense.
- B. The student agrees to submit to five (5) follow up drug tests. The testing dates will be determined by the principal/designee and testing will be completed by the district's drug testing company. If the student tests positive during any of the follow-up drug tests, the student will be subject to the consequences outlined above.

A self-referral will become a first offense and subject to consequences if:

- A. A law enforcement agency is involved in the investigation of a potential violation or either formal or informal charges have been filed before the student attempted to self-refer.
- B. Evidence of a violation is known by any staff member before the student attempted to self-refer. A self-referral may be used only once during the 9-12 academic career of a student and may not be used after the student becomes a first offender.

Refusal to Test

Refusal to submit to a random or reasonable suspicion test will constitute a violation of the drug testing policy and will be treated as a positive test result.

Failure to Appear

Students who fail to appear to the testing site after having received a pass will be considered in violation of the drug testing policy and willl be treated as a positive test result.

Additional Rules

- 1. Additional training or activity rules such as curfew, length of hair, etc. or additional rules of conduct are at the discretion of the individual head coach, but must be put in writing and given to both the participant and parent/guardian.
- 2. An athlete charged and found guilty of any offense that could be considered a felony shall be denied participation to any athletic activity for the remainder of his/her eligibility.
- 3. In order to earn a letter or receive an award, an athlete must complete the season in good standing (i.e., be academically eligible and participating on a daily basis).
- 4. A season is defined as all scheduled contests, including scrimmages and post season play. Any penalty may carry over into the next season or school year.

Denial of Participation Procedures

Denial of participation procedures are limited to an informal meeting between the principal and/or athletic director and the athlete involved and their parent/guardian prior to any denial of participation from activities. The meeting will take place within three (3) school days. At that meeting, the athlete will be informed of the reasons for the proposed denial of participation and given a chance to tell his/ her side of the situation. The principal and/or athletic director may make a decision at that time. Once a decision has been reached, the principal and/or athletic director shall present written notice to the athlete and his/her parent/guardian stating the reasons for the length of denial of participation. The denial of participation will be consistent between activities and the consequences will be immediate. When denied participation, the event denied will be consecutive. The decision of the principal and/or athletic director shall be final.

PLAYING RULES CHANGES RELATED TO CONCUSSION AND CONCUSSED ATHLETES AND RETURN TO PLAY PROTOCOL

It is important for all adults involved in interscholastic athletics, physical education class, or intramural activities to recognize the potential for catastrophic injury and even death from concussions. Thus it is extremely important that each physical education teacher, coach, administrator, contest official and medical support personnel review their responsibilities in protecting students. Any student practicing for or competing in an interscholastic event, physical education class, or intramural activity who exhibits signs, symptoms or behaviors consistent with having sustained a concussion or head injury shall be removed from the class, practice or competition. Any student who has been removed from class, practice or competition because he/she has exhibited signs, symptoms, or behaviors consistent with having sustained a concussion or head injury shall not be permitted to return to any practice, class, or competition on the same day as the removal and not until both of the following occur:

- The student's condition is assessed by a physician in accordance with the requirements set forth in R.C. 323.539 (E) (2), to assess such a student.
- The student receives written clearance that it is safe to return to physical education class, practice or competition from a physician, in accordance with requirements set forth in R.C.3313.539 (E) (2), to grant such clearance. All doctor's release must be received by the athletic director or school administrator before the student can return to play or participation.

ATTENDANCE POLICIES

ATTENDANCE IF VANGUARD-SENTINEL CAREER & TECHNOLOGY CENTERS, TERRA ARE CLOSED BUT ROSS IS OPEN

Numerous Ross students who attend Vanguard–Sentinel Career & Technology Centers and Terra will be faced with one or another of these schools being closed for a day when Ross remains open (i.e., weather, semester breaks, vacation, etc.). Regardless of the other school being closed, Ross students must attend their Ross classes if Ross is open.

BUILDING PASSES

Building passes may be issued to students for release from school for the reasons listed in the attendance policy. These passes may be obtained through the attendance office, assistant principal, or principal. Students are not permitted to leave the building, even at the request of or with the permission of a teacher without the approval of an administrator. Students who leave the building without proper permission will be penalized. Notes from parents, phone calls and/or appointment cards are required from all students to verify building pass requests. Requests should be made twenty-four (24) hours in advance whenever possible. Building passes may be granted, but the absence may be unexcused.

COLLEGE VISITS- (HIGH SCHOOL)

Students are permitted three (3) excused college visits during their attendance at Ross High School. Requests for visits should be made through the senior guidance counselor. Advance notification is required and the proper certification form must have prior administrative approval.

EXCESSIVE ABSENCES

The attendance officer provides notice to the parent of a student who is absent with or without excuse for 38 or more school hours in one school month or 65 or more school hours in a school year within seven (7) days of the absence triggering the notice. At the time of the notice, the District may take any appropriate actions outlined in the truancy policy as an intervention strategy. At this time, the student is considered to have excessive absences.

EXCUSING AN ABSENCE (Policy JED)

Parents(s)/Guardian(s) must notify the school on the day a student is absent, unless previous notification has been given in accordance with school procedures for absences. Parents or other responsible persons shall provide the school with their current home and/or work telephone numbers and home address, as well as, emergency telephone numbers. Students are expected to attend classes regularly and be on time in order to obtain maximum benefit from the instructional program and to develop habits of punctuality, self-discipline and responsibility.

Excused absences may be granted for the following reasons:

- 1. **Personal Illness** up to five (5) days without an doctor's excuse.
- 2. Illness in the Immediate Family
- 3. **Work at Home** if due to absence of parent(s) or guardian(s) which causes a hardship on the family.
- 4. **Death of Relative** eighteen (18) school hours, unless reasonable cause is shown.
- 5. **Quarantine of the Home** as determined by proper health authorities.
- 6. **Observance of a Religious Holiday** consistent with the student's creed or belief.
- 7. **Traveling out of state for Board approved activity** applies up to twenty-four (24) school hours.
- 8. As determined by the Superintendent

STUDENT DISMISSAL PRECAUTIONS – (Policy JEDB)

Board policy requires that the following guidelines be followed for early dismissal of any student.

- 1. Only principals or designee may release a student from school before the end of the school day.
- 2. Principals or designee may release students before the end of a school day only upon presentation of a written document, face-to-face request, or verbal authorization from the child's parent or for emergency reasons. When a parent telephones a request that a child be released early from school, the identity of the caller and any custodial arrangements should be confirmed before the child is permitted to leave. If the parent is calling from home, the school can verify the request by a return telephone call. In the event the telephone call is not being made from the child's residence, the caller should be asked detailed questions about the child. These questions might include the child's date of birth, the courses s/he is studying, names of teachers and classmates, and similar facts which should be known to his/her parent.
- 3. Requests for early dismissal should be submitted to the principal or designee as early in the school day as possible.
- 4. Students may be released only to a parent or to a properly identified person authorized by the guardian to act on their behalf.
- 5. A student may be released "on his/her own" only with verified parental permission. When a parent telephones a request that a child be released early from school, the identity of the caller and any custodial arrangements should be confirmed before the child is permitted to leave. If the parent is calling from home, the school can verify the request by a return telephone call. In the event the telephone call is not being made from the child's residence, the caller should be asked detailed questions about the child. These questions might include the child's date of birth, the courses s/he is studying, names of teachers and classmates, and similar facts which should be known to his/her parents.

Whenever a student travels from his/her school to another school for lessons or to clinics, etc., during school hours, signed permission must be obtained from the parent before such trips are approved by the principal.

FULL DAY ATTENDANCE

Full day attendance is required despite the number of credits needed to graduate for all students unless released under an established school program. Students are required to carry at least five (5) classes unless given administrative permission to carry less.

All students who leave the building during the school day are required to be signed out by a parent/guardian, or their designee, upon leaving and sign in upon their return. Students are able to sign themselves back in upon return to school. The sign-in and sign-out sheets are in the Attendance Area. Students leaving the school for three (3) or more periods will be counted absent for one-half (1/2) of the school day. Students that sign out prior to 1:30 p.m. and do not return will be counted absent for one-half (1/2) of the school day.

NUMBER OF SCHOOL DAYS ALLOWED FOR MAKE-UP WORK

The number of school days a student has to make up work from an absence will equal the number of days the student was absent. Students may or may not be permitted to make up work for an unexcused absence. It is the student's responsibility to gather, complete and turn in their make-up work.

PARENT/TEACHER CONFERENCES

Parent/Teacher conferences will be held once in the fall during the first semester and once during the second semester. Grade cards should be available for parent/guardians to pick up. The conference dates for the 2022-2023 school year are:

MIDDLE SCHOOL

ROSS HIGH SCHOOL

October 6, 2022 - 3:15 p.m. - 6:45p.m

October 6, 2022 – 3:15 p.m.-6:45 p.m.

February 9, 2023 - 3:15 p.m. - 6:45p.m.

February 9, 2023 - 3:15 p.m. - 6:45p.m.

PROJECT ATTEND

When a student has accumulated 30 or more consecutive school hours of absence or 42 to more school hours in one month or 72 or more school hours within the school year without legitimate excuse, the student is considered to be habitually truant from school and will be referred to Project Attend. This mediation is a joint program with Fremont City Schools and the Sandusky County Juvenile Court. The Project Attend program helps parents and the school to address student absences/tardiness and find workable solutions to the child's truancy before going to court.

SCHOOL ABSENCE PROCEDURES

- 1. The Attendance Office is open 7:00 a.m. to 3:30 p.m. daily. The phone number for Fremont Ross is (419) 334-2742. The phone number for Fremont Middle School is (419) 332-5324.
- 2. If a student is absent an entire day(s), upon his/her return to school, he/she must report to the Attendance Office.
- 3. If a student is absent any portion of the school day, he/she must report immediately to the Attendance Office for an "admit" slip. Students will not be permitted to class without their "admit" slip.
- 4. If the school is not notified by the parent/guardian about the student's absence prior to or on the day of the absence, the student will be marked as truant.
- 5. Parents are expected to call in when their student is absent or a dated note must be sent with the student when the student returns to school indicating the reason for the absence and the total number of days missed. A period of five (5) schools days will be allowed to change a truant absence to an excused absence. The Attendance Officer will provide the student with an excused note to give to his/her teachers. It is the student's responsibility to inform his/her teachers of any change in the status of an absence within the five (5) school day period.
- 6. Calls will be made to homes when students are absent if the parent/guardian does not notify the Attendance Office.
- 7. Parents and other responsible persons shall provide the school with their current home and/or work telephone numbers and home address, as well as, emergency telephone numbers.
- 8. Homework requests for days absent must be made twenty-four (24) hours in advance of pickup. Requests will be honored for students absent two (2) or more consecutive days.

SCHOOL TARDINESS PROCEDURES/GUIDELINES

- 1) Students will report directly to the attendance desk for a slip if the student is tardy to school.
 - (a) After three (3) instances of tardiness to the students' first period class, an administrator will complete a referral, whether or not the student arrives to class with a blue "admit" slip.
 - (b) Tardiness to periods 2-10: After three (3) instances of tardiness to class, the teacher will complete a discipline referral to the grade level principal. The teacher will notify the parent regarding the discipline referral.
 - (c) Administrators may conduct random hall sweeps each day. Students caught in a hall sweep because of tardiness to class will be issued a consequence.
- 2) All tardiness shall be considered unexcused pending the attendance officer's receipt of a note

or call from the parent/guardian. At that time, consideration will be given to the reclassification of the tardy depending on the reason for being late.

- (a) All tardiness shall be considered unexcused unless otherwise noted on the "admit" slip.
- 3) Students arriving late to school are required to still check in at the Attendance Office and present an "admit" slip to his/her teacher. If the student is marked absent and does not have the "admit" slip, he/she must be sent to the Attendance Office immediately.
- 4) Two (2) parental excused car troubles will be allowed per semester only with a parent/guardian phone call by the time of the student's first class of the day.
- 5) A student's record of tardiness will reset at the start of a new quarter.

STUDENT ATTENDANCE AT STATE SPONSORED EVENTS AND TOURNAMENTS

An excused absence may be issued by the administration to a current team member to observe a state sponsored competitive tournament or event in which Fremont City Schools student is competing. The excused absence will be based on the student's academic record (2.00 GPA), attendance record (95% attendance for the present school year), the discipline record and written parent permission to attend. The student must seek permission to attend a minimum of forty-eight (48) hours (two school days) prior to the event.

TWO-HOUR DELAY FOR INCLEMENT WEATHER CLASS CONFLICT POLICY

- a) Vanguard -Sentinel Career & Technology Centers Students (Half-time A.M.) Students should be in Ross class until period four (4). Students on a two-hour delay that eat lunch fifth period will be released after lunch and then report to Vanguard. Afternoon students return to Ross in the afternoon. Vanguard students (A.M.) are expected to be in their first period class (if scheduled). Students will report to class in the morning, then return to Ross in the afternoon. Afternoon students follow Ross' two-hour delay schedule, then report to classes in the afternoon.
- b) **College Credit Plus Program Students** Student will go to college classes and are excused from Ross classes when there is a conflict.
- c) Work/Community Service When Ross has a non-regular schedule the student's first responsibility is to complete his/her school day unless otherwise approved by the principal. This will be handled on an individual basis and he/she must be working on a two-hour delay day to be released.

VACATION

The District will approve a student's absence for vacation when the student will be with a member of the student's immediate family. These absences will be counted as excused absences for up to five (5) days but may be subject to truancy regulations. Parent should contact the school one week prior to the trip. A form for the principal's approval and teacher signatures will be given to the student when a request for vacation is received. Students should discuss work and due dates that will be missed with each of their teachers. The number of school days a student has to makeup work from a vacation absence will equal the number of days the student was absent, not to exceed five (5) days.

No vacations will be approved during statewide testing or senior exams

VANGUARD—SENTINEL CAREER & TECHNOLOGY CENTERS

Students who are enrolled at Vanguard–Sentinel Career & Technology Centers and wish to change their decision are required to complete the Vanguard–Sentinel Career and Technology Centers Withdraw Form. The Vanguard–Sentinel Career & Technology Centers Withdraw Form must be submitted to an administrator at Fremont Ross High School within the first ten (10) days of a semester. Upon receipt of the Vanguard–Sentinel Career & Technology Centers Withdraw Form, the administrator will convene a Student Assistance Team (S.A.T.) meeting with the student, parent, and other applicable Fremont Ross and Vanguard-Sentinel staff to discuss the request and a decision will be made by the team. If the request comes to an administrator following the first ten days of the semester, the SAT team will continue to meet with the student and will reconsider the withdraw request for the next semester.

WITHDRAWING FROM OR ENROLLING IN COLLEGE CREDIT PLUS (CCP)

Students wishing to participate in the CCP program for the next academic school year must notify Ross High School by March 30 of the current school year. This includes students who are currently participating in CCP. Students currently enrolled in the CCP program and wish to change their decision before the term has ended, must file withdrawal forms with the participating University or College and contact Ross High School to arrange a meeting to set up a class schedule with a guidance counselor. Failure to file the necessary forms with the participating University or College may result in a failing grade. Withdrawal from a CCP course or a failing grade may result in a financial obligation for the student and/or parents and may affect eligibility. For more information, please contact Mr. Tony Walker.

GENERAL INFORMATION

AUTHORITY OF ADULT SCHOOL EMPLOYEES

All of the adult employees for the Fremont City School District have authority to correct students when the need arises. If any student is corrected by any adult employee, whether the employee is faculty, clerical, custodial, bus driver, monitors, or teacher aides, the student is expected to accept such correction.

BOOK BAGS/COATS/JACKETS

Book bags, coats and jackets will not be allowed in classrooms during the school day unless approved by the principal due to special circumstances.

CHANGE OF ADDRESS

Any changes of address or telephone or emergency contact number should be reported immediately to the main office. Pleas also make sure to update Final Forms with all correct information.

CELL PHONES AND OTHER ELECTRONIC DEVICES

School officials are responsible to provide a safe educational environment free from disruptions yet recognize that many students and parents want the privilege of bringing smart devices (phones, watches, etc.) to school. However, such privilege comes with the responsibility of making sure that these items do not disrupt the educational process in any way. School officials will not be held accountable if smart devices are broken, lost or stolen. If brought to school, items should not create a disruption, distraction or otherwise interfere with the educational environment and must be approved for use by a supervising teacher. In the classroom, smart device usage is prohibited unless for specific educational use. Earbuds or any other sound emitting device may not be worn or used in the school. All students, upon the school, must either store their smart device in a space designated by the teacher or in their locker. No student is permitted to have their phone on their person during class time, unless it is for a specific educational purpose, directed by their teacher. Teachers will communicate to students if smart devices are permitted in their classroom.

Use of the smart devices in the hallway/cafeteria/non-classroom areas are at the discretion of the building principal. Smart devices that are used improperly and/or violate the acceptable use policy will be confiscated and turned into the office with a written referral. Refusal to turn over the item to a school employee will be deemed as insubordination and further discipline will occur along with appropriate documentation of the offense for violating the device policy.

Emergency situations do arise that may necessitate communication between students and families; however, primary contact from home to school should be through the office personnel during the school day. Responsible and acceptable use of smart devices must be followed during the school day and/or on school property.

Due to the 1:1 device initiative, no student should bring a personal tablet or laptop to school. The school issued device should be used for all educational activities. Personal devices will not be necessary and will not be serviced or supported by district staff.

First Offense: Warning- The student may retrieve the item from the administrator after paying \$5 administrative fee after school is dismissed.

Second Offense: The item will be returned after a meeting with the student's parent or guardian and paying \$5 administrative fee after school is dismissed.

Third Violation: The item will be returned only to the parent or guardian at the end of the current semester and after paying a \$5 administrative fee.

Improper use of smart devices include but are not limited to: taking inappropriate photos of students, staff and/or other personnel and posting these photos on social media, video recording inappropriate behaviors (such as verbal or physical altercations) of students, staff, and/or other personnel and posting these videos on social media. Students conducting improper use of smart devices may be issued severe consequences and a police report could be filed.

COMMENCEMENT See Policy IKF (Graduation Requirements) and IKFB (Graduation Exercises)

Additional graduation information

- 1. Graduation will take place at Don Paul Stadium. *All seats are available for all guests and are first come, first serve (including the purple seats).*
- 2. In the event of inclement weather, the ceremony will be rescheduled. These dates and times will communicated by the district..
- 3. All graduates are required to attend a mandatory graduation practice. Students failing to attend this scheduled event will not be permitted to participate in the Graduation Ceremony pending special circumstance situations.
- 4. All fees must be paid.
- 5. Student Required Dress for Commencement: Seniors are REQUIRED to dress in a button down dress shirt, tie, dress slacks, dark socks; dress slacks and blouse OR wear a solid color dress. Dress shoes of the following colors must be worn: black, brown, white, grey/silver, or nude. Athletic shoes are not permitted. NO JEANS, SHORTS, POLOS or FLIP FLOPS ARE ALLOWED.

Male graduates are only permitted to wear the traditional purple graduation cap and gown with the prescribed white stole. Female graduates are only permitted to wear the traditional white graduation cap and gown with the prescribed purple stole.

Career/Technical purple/silver cords, Honors Diploma silver cords and National Honor Society gold cords are the only cords permitted to be worn by graduates. Kente Cloths, Hispanic Heritage, and other student organization cords are NOT permitted to be worn.

Graduates are NOT permitted to decorate their caps, gowns or stoles. Failure to adhere to the aforementioned policy and procedures will disqualify graduates from participating in the ceremony.

YOU WILL NOT BE PERMITTED TO PARTICIPATE IN COMMENCEMENT AND Final Transcripts will not be sent for Seniors who have financial obligations. All financial obligations including lunch charges must be paid by graduation practice day. Per FCS board policy JN, a letter will be sent the 1st week of October to parents/guardians of students with outstanding fees and fines. A payment schedule may be arranged with the Ross finance office with full payment to be received by graduation practice day. Any payment schedule in arrears by 3:00 p.m. on graduation practice day will result in non-participation in commencement exercises.

Any misconduct at commencement will be so noted on the student's permanent record and his/her diploma will be held by the school until the student has completed the assigned consequence.

Seniors placed in online course must have all work completed by seniors last exam day in order to participate in commencement exercises. Students meeting graduation requirements after this deadline, will receive their diploma, but are ineligible to participate in the commencement ceremony.

ENTRANCES/EXITS

Students are to enter and exit the building using the doors located at the commons area near the student parking lot. During the school day all entrances will be secured.

FIRE, TORNADO AND LOCKDOWN DRILLS

There will be periodic emergency drills during the year. Teachers will indicate the route to be taken from the various rooms to safe areas. This information is also posted on instruction cards in every classroom. There should be no talking during drills. Students should move quickly and orderly.

Lockdown drills will be conducted throughout the school year with building level personnel. State law requires that school buildings conduct a lockdown drill with local law enforcement agencies one time during the school year.

FLOWER AND GIFT DELIVERIES

We no longer accept any flowers, gifts, balloons or stuffed toys for delivery to students during the school day. Area florists have been notified of this and there will be no exceptions to this rule. Please continue to send birthday and holiday greetings to your children and friends. We simply ask that you have them delivered to their home.

SCHOOL SEARCH POLICY (Policy JFGA)

The right of inspection of student's school locker and personal possessions on school property is inherent in the authority granted school boards and administrators and should be exercised to assure parents that the school, in exercising its "in loco parentis" relationship with their children, will employ every safeguard to protect the well-being of those children; nevertheless, the exercise of that authority places unusual demands upon the judgment of school officials. That authority, therefore, is to be exercised sparingly and only when such inspection search is reasonably likely to produce anticipated tangible results to aid in the educational process, preserve discipline and good order or promote the safety and security of persons and their property within the area of the school's responsibility. Student lockers are the property of the school district. It is the policy of the Fremont City Board of Education to permit the building administrator(s) to search any locker and its contents as the administrator believes necessary. Any vehicle brought on School District premises by a student may be searched when the principal designee has reasonable suspicion to justify the search. This policy will be posted in every building.

STUDENT AWARENESS OF WEAPONS/DRUGS

If a student finds a weapon or drug, he/she should immediately do the following:

- Refrain from touching the object, and
- · Report it to the nearest staff member.

STUDENT ID CARDS

Students will be provided with identification cards. The cards must be carried on the student in such a way that they are easily made available to all concerned during the school day or at any school activity. The cards will be used for door access, attendance and student activities at Ross and will be a requirement to have at school or any activity on school property. The student will pay \$5.00 for their first replacement card and \$5.00 for any additional replacement card(s). This non-waivable fee will be billed to their student account.

STUDENT OBLIGATIONS/FEES

Fees and other obligations should be paid in the Finance Office. Checks and money orders should be made payable to Fremont City Schools. We now accept MasterCard and Visa for your convenience.

STUDENT FEES- MIDDLE SCHOOL

FEES (6th 7th & 8th grades)

The Board of Education will provide the necessary textbooks and supplies/materials required by the course of study free of charge for its students. The Board, may, however, need to levy certain charges to students to facilitate the utilization of other appropriate learning materials used in the course of instruction. Please note that we are very thoughtful when determining student fees for the school year. Listed below are the student fees for the 2022-2023 school year.

Subject	Fee
Engineering Technology 7-8	\$10.00
Materials & Technology 7	\$10.00
Materials & Technology 8	\$20.00
Art 6	\$13.00
Art 7	\$13.00
Art 8	\$13.00
Choir 7-8 (only 1 book needs to purchased	\$11.00
for both years.)	
Grade 6 Band	
Band 6 book	\$11.00
French Horn 6 book	\$11.50
Percussion 6 book	\$13.50
Grade 7 Band	
Band 7 book	\$11.00
Percussion 7 book	\$13.50
Uniform Cleaning 7	\$5.50
Grade 8 Band	
Band 8 book	\$7.00
Percussion 8 book	\$10.00
Uniform Cleaning 8	\$5.00
Orchestra 6-8	
Orchestra 6 book	\$10.00
Orchestra 7 book	\$10.00
Uniform Cleaning 7	\$5.50
Orchestra 8 book	\$10.00
Uniform Cleaning 8	\$5.50
Misc.	
Lost/Replacement	
Student Planner	\$2.50

All students playing a school owned instrument will be charged a rental fee which will be paid to the Board of Education and will be used for instrument repairs and general upkeep. Repairs will be assumed by the Board of Education except in the case of negligence on the part of the student. The rental fee will be billed at the middle/end of the second semester of each year and checks are to be made payable to the Fremont City Schools. The following list of fees will be used for the rental of an instrument. Rentals for less than a full year will be prorated. Reeds are available for purchase at an additional cost.

Instrument	<u>Fee</u>	<u>Instrument</u>	<u>Fee</u>
Oboe	\$100.00	Tenor Sax	\$100.00
Alto Clarinet	\$100.00	Bari Sax	\$100.00
Bass Clarinet	\$100.00	French Horn (single)	\$60.00
Contra Clarinet	\$100.00	French Horn (double)	\$100.00
Bassoon	\$100.00	Mellophone	\$80.00
Percussion (7&8)	\$50.00	Baritone	\$80.00
Percussion (6)	\$10.00	Euphonium	\$100.00
Tuba	\$100.00	Sousaphone	\$60.00
Percussion (HS)	\$75.00	Piccolo	\$60.00
Violin	\$35.00	Viola	\$40.00
Cello	\$45.00	String Bass	\$50.00

Instrument accessories:

Clarinet Reed	\$3.00
Alto Sax Reed	\$4.00
Tenor Sax/Bass Clarinet Reed	\$4.50
Bari Sax Reed	\$6.00
Bassoon/Oboe Reed	\$16.00 - \$16.50
Snare sticks	\$10.00
Neck Strap	\$24.00
Brass Oil	\$5.00
Swab	\$8.00

STUDENT FEES-HIGH SCHOOL

The Board of Education will provide the necessary textbooks and supplies/materials required by the course of study free of charge for its students. The Board, may, however, need to levy certain charges to students to facilitate the utilization of other appropriate learning materials used in the course of instruction. Please note that we are very thoughtful when determining student fees for the school year. Listed below are the student fees for the 2022-2023 school year.

Subject	Fee
ART	
Art 2D	\$35.00
Art 3D	\$35.00
Art III	\$35.00
Art Studio	\$35.00
Art Media	\$35.00
Digital Photography I	\$45.00
Digital Photography II	\$45.00
Photography III	\$45.00
Drawing Painting I	\$35.00
Drawing Painting II	\$35.00
Sculpture I	\$35.00
Sculpture II	\$35.00
Advertising Design	\$45.00

BUSINESS
Accounting I

\$44.00

TBD

FAMILY &	CONSUMER
SCIENCES	

Nutrition	\$35.00
Personal Development	\$25.00
First Aid	\$35.00
Child Development	\$10.00
Healthy Cuisine	\$35.00

ENGINEERING TECHNOLOGY

Materials & Processes in	\$35.00
Woods I	
Materials & Processes in	\$35.00
Woods II	
Materials & Processes in	\$35.00
Woods (Independent Study)	
Safety Glasses (as needed)	\$2.00

SCIENCE

Projects (per course)

SCIENCE	
Agriculture	\$25.00
Biology	\$25.00
AP Biology	\$25.00
Chemistry	\$25.00
AP Chemistry	\$25.00
Forensics	\$25.00
Physics	\$25.00
Intro to Physics	\$25.00
Anatomy & Physiology	\$25.00
Life Science/Intro to Biology	\$25.00
Environmental Science	\$25.00
Physical Science	\$25.00
Safety Glasses (as needed)	\$5.00

BAND/ORCHESTRA/CHOIR

Din (D) offenes itel, enoug	
Marching Band Uniform	\$30.00
Cleaning	
Men's concert jacket	\$5.50
Cleaning	
Women's Palazzo Pants	\$5.50
Cleaning	
Instrument Rental	\$35.00 -\$100.00

ORCHESTRA

Uniform Cleaning-Men	\$5.50
Uniform Cleaning-Women	\$5.50
Instrument Rental	\$35.00-\$55.00

CONCERT CHOIR

Uniform Cleaning	\$7.00

SHOW CHOIR

Uniform Cleaning	\$7.00

MISC.

Student Parking Fee \$15.00

MUSIC STORE

Students purchase items as needed. Items are available in the Band Room.

Strateting purchase trems as recardi. Trems are areas	to the the Bente Hoon
Item	Fee
Marching Band Gloves	\$2.00
Summer Uniform Shirt	\$20.00
Summer Uniform Short	\$20.00
Marching Band Shoes	\$36.00
Concert Band Shirt/Blouse	\$20.00
Fussell's Band Tech Book	\$7.00
Clarinet Lyre	\$6.00
Saxophone Lyre	\$5.00
Trumpet Lyre	\$5.00
Trombone Lyre	\$6.00
Flip Folder	\$5.50
Snare Sticks (2 pair)	\$26.00
Quad Sticks (1 pair)	\$34.00
Marching Band Percussion Gloves	\$28.00
Clarinet Reed	\$3.00
Alto Sax Reed	\$4.00
Tenor Sax/Bass Clarinet Reed	\$4.50
Bari Sax Reed	\$6.00
Bassoon/Oboe Reed	\$16.00 - \$16.50
Orchestra Shirt/Blouse	\$20.00
Orchestra Vest	\$25.00
Essential Musicianship (Book 2)	\$10.50
Show Choir Shoes	\$28.00
Show Choir Spankies	\$9.00
Show Choir Tights	\$8.00
Select Vocal Book	\$11.00

STUDENT PUBLICATIONS (NEWSPAPER/YEARBOOK)

Student publications are considered part of the school curriculum and, therefore, not extracurricular. School administration retains editorial control.

STUDENT RECORDS (See Policy JO – STUDENT RECORDS)

According to the Ohio Revised Code Section 3319.321 and the Education Rights and Privacy Acts of 1974, it should be noted that parents and students over eighteen (18) years of age have a right to inspect their records. Should they request that these records be sent to other agencies they must complete a form for the release of information. These forms are available in the office.

TELEPHONE FOR STUDENT USE

A telephone is located in the office for use by students making necessary calls. The telephone is only to be used during class changes, lunch and study hall. Students should not be released from class to use the telephone. Office personnel will supervise the use of this telephone and calls are limited to two minutes. Students are not authorized to use classroom phones and teachers should not give them permission to do so. Students are not allowed to make long distance calls.

STUDENT CODE OF CONDUCT

I. RIGHTS and RESPONSIBILITES

Introduction: Students attending Fremont City Schools are expected to exercise their freedom of speech and expression within the framework of the code contained herein. Students have the right to expect reasonable and just treatment from the school and its employees. In turn, the school community has a right to expect reasonable and just treatment from the student. Freedom carries with it responsibilities for all concerned.

Scope: The Student Code of Conduct is in effect for all school and school-related activities, including, but not limited to, school authorized transportation, clubs, organizations and athletics. The purpose of this Code is to provide the guidelines and procedures governing student conduct and discipline in the Fremont City Schools. Students may be subject to discipline for violation of the Student Code of Conduct even if the conduct occurs on property not owned or controlled by the Board but that is connected to activities or incidents that have occurred on property owned or controlled by the Board, or conduct that, regardless of where it occurs, is directed at a Board official or employee, or the property of such official or employee. The examples used in this Code are not intended to be allinclusive in defining violations.

Administrative Discretion: Any penalties as listed in the Student code of Conduct will be left to the discretion of the building administrator.

Power of School Authorities: The power of school authorities over pupils does not cease when they leave the school premises. The items in this Code of Student Conduct are applicable to all students during any school activity, function or event, whether on property owned, rented or maintained by the Fremont City Schools or property owned, rented, or maintained by another party. Any student that is 18 years of age and older is not exempt from any of the school rules and regulations.

II. CODE OF CONDUCT

In accordance with Ohio Revised Code Sections 3313.66 and 3313.661, a student enrolled in the Fremont City Schools who is found to be in violation of any of the following rules shall be subject to disciplinary actions and procedures as stated in this handbook.

- **Rule 1 Disruption of School:** A student shall not, by use of violence, force, coercion, threat, harassment or insubordination, disrupt or obstruct any aspect of the educational program, including lunch periods and any curricular and extracurricular activities. Examples of disruption include, but are not limited to, horseplay, bomb threats, setting off fire alarms, unauthorized fires, strikes, walkouts or loitering, use of stink bombs or impeding free traffic to and within the school.
- **Rule 2 Damage to School Property or Private Property:** A student shall not cause or attempt to cause damage to school property, staff property, or other private property as it affects the good order and welfare of the school. Examples of school property include, but are not limited to, landscaping, athletic facilities, buildings and contents. Examples of staff and private property include, but are not limited to, vehicles, clothing or other possessions.
- Rule 3 Fighting/Assault: A student shall not cause bodily harm or behave in such a way that could threaten to cause bodily harm to school staff, students, or visitors while under the jurisdiction of the school. This jurisdiction includes the school day and any school activity. Examples include, but are not limited to, hitting, kicking, shoving, fighting, throwing objects, or running in the halls.

- **Rule 4 Dangerous Weapons and Instruments:** A student shall not possess, handle, transmit, or conceal any object which might be considered a dangerous weapon, instrument of violence, or explosive such as a firearm (gun), knife or razor blade, metal knuckles, nunchaku, firecracker, bomb, bullet, rocket, missile, incendiary, noxious irritant, poisonous gas, poison or any other item which could be used to harm, threaten, or harass students, school employees, parents, community members, or school visitors. Objects which look like weapons, instruments of violence or explosives are also prohibited.
- **Rule 5 Unauthorized Possession:** A student shall not cause or attempt to take into possession the public property or equipment of the school district or the personal property of another student, teacher, visitor or employee of the school district.
- **Rule 6 Tobacco/Nicotine:** Use of tobacco in any form is prohibited. Display, use, or possession of tobacco and smoking materials, tobacco and nicotine paraphernalia, including matches and cigarette lighters, is prohibited. Tobacco includes, but is not limited to, cigarettes, cigars, pipe tobacco, chewing tobacco, snuff, vaping devices and other substitute forms of cigarettes.
- Rule 7 Alcohol, Drugs and/or Drug Paraphernalia: No student shall possess, consume, show evidence of use or consumption, deliver, attempt to deliver or cause to be delivered any form of alcoholic beverage, drug, drug paraphernalia, inhalants, narcotics, vaping device, anabolic steroids or non-controlled substance that may be considered to be harmful to the health or morals of themselves or others. This will include counterfeit controlled sub-stances or "look-alike" alcohol/ drugs. A student shall not appear at school or school-related events after having consumed any of the above.

Counterfeit controlled substance is defined in the following ways: (1) any alcohol/drug or alcohol/ drug container or label which bears a trademark, trade name or other identifying mark used without the owner of the rights to such trademark's authorization; (2) any unmarked or unlabeled substance that is manufactured, processed, packed or distributed by a person other than the person with legal rights to manufacture, process, pack or distribute it; (3) any substance that is represented to be a controlled substance, but is not a controlled substance or is a different substance; and (4) any substance other than a controlled substance that a reasonable person would believe to be a controlled substance because of its similarity in shape, size, and color or its markings, labeling, packaging, distribution, or the price for which it is sold or offered for sale.

- A controlled substance is defined as a drug, compound, or mixture of substance included in Schedule I, II, III, IV or V (Ohio Administrative Code 4729-11). Included in these schedules are narcotics such as amphetamines, depressants and hallucinogens, barbiturate or marijuana, as well as many other types of drugs.
- · "Alcoholic beverages" means intoxicating liquor, alcohol, wine, beer, mixed beverages, malt liquor and malt beverages as defined in Ohio Revised Code 4301.01 any proportion or percentage. The term "Alcoholic beverages" also means any liquid substance, such as "near beer" intended for use as a beverage, used as a beverage or capable of being used as a beverage which contains alcohol in any proportion or percentage.
- **Rule 8 Insubordination:** A student shall not disregard or refuse to follow school rules, regulations, or reasonable directives given by school personnel.
- **Rule 9 Violations of the Law:** A student shall not violate any law or ordinance when the student is properly under the authority of school personnel.
- Rule 10 Frightening, Degrading, Disrespectful, or Disgraceful Acts: A student shall not engage in any act that induces panic or could possibly induce panic, frightens, degrades, disgraces or bullies a student, employee of the school district or visitor by written, verbal, physical or gestural means. Public display of affection or unauthorized touching of a person is prohibited.

Harassment, intimidation, or bullying behavior by any student in the Fremont City School District is strictly prohibited, and such conduct may result in disciplinary action, including suspension and/or expulsion from school. "Harassment, intimidation, or bullying" in accordance with R.C. 3313.666 means any intentional written, verbal, graphic or physical act including electronically transmitted acts i.e., Internet, cell phone, personal digital assistant (PDA), or wireless hand-held device, either overt, or covert, by a student or group of students toward other students more than once, with the intent to harass, intimidate, injure, threaten, ridicule, humiliate and including violence within a dating relationship. Such behaviors are prohibited on or immediately adjacent to school grounds, at any school-sponsored activity, on school provided transportation, or at any official school bus stop that a reasonable person under circumstances should know will have the effect of:

- A. Causing mental or physical harm to the other students and,
- B. Is sufficiently severe, persistent, or pervasive that it creates an intimidating, threatening, or abusive educational environment for the other students.

Bullying Complaint Procedures

Students and/or their parents/guardians may file written reports regarding bullying. Such reports shall be reasonably specific including: person(s) involved, number of times and places of the alleged conduct, the target of suspected bullying and name(s) of any potential student or staff witnesses.

Such reports may be filed with any school staff member or administrator. They shall be promptly forwarded to the building principal for review, investigation and action.

Students and/or their parents/guardians may make informal complaints regarding bullying by verbal report to a teacher, school administrator, or other school personnel. A school staff member who receives an informal complaint shall promptly document the complaint in writing and forward to the principal.

Students who make informal complaints may request that their name be maintained in confidence by school staff member(s) and administrator(s) who receive the complaint.

At least semi-annually, the Superintendent shall provide the Board a written summary of all reported incidents and post the summary on the district website.

The Board promotes preventative educational measures to create greater awareness of aggressive behavior, including bullying. School employees and volunteers who have direct contact with students shall receive training and the complaint procedure established by the Superintendent shall be followed.

- **Rule 11 Truancy (Off Schedule) and Tardiness:** Truancy (Off Schedule) is prohibited. Truancy (Off Schedule) is declared when a student is absent from school or any portion of the school day without school authorization and parental consent. Tardiness to school or classes is also prohibited.
- Rule 12 Publications and Organizations: Publishing or distributing any printed material or promoting any club or organization that has not been approved by the building administrator is prohibited.
- **Rule 13 Forgery, Cheating and Gambling:** Any form of forgery is prohibited. All forms of cheating on schoolwork are prohibited, including plagiarism. Wagering money or any other item(s) of value is prohibited. Unauthorized card and board games are prohibited.
- **Rule 14 Immunizations and Health Policies:** Failure to comply with Ohio Revised Code 3313.671 and 3701.13 or the Health Policies Handbook of the Fremont City Schools may result in exclusion from school.

- **Rule 15 Unauthorized Sales:** No student shall sell or cause to sell anything during school hours, anytime on school property or at school-sponsored events without the prior approval of the building administrators.
- **Rule 16 Collusion:** No student shall assist or aid in any way another student in violating either school rules and regulations or any law or ordinance when either student is properly under the authority of school personnel.
- Rule 17 Hazing: Hazing is prohibited. Hazing is defined as doing any act or coercing another, including the victim, to do any act of initiation into any student or other organization that causes or creates a substantial risk of causing mental or physical harm to any person. Permission, consent or assumption of risk by an individual subjected to hazing does not lessen the prohibition contained in this policy. It is the policy of the Fremont City Board of Education that hazing activities are inconsistent with the educational process and shall be prohibited at all times. No administrator, faculty member or other employee of the school district shall encourage, permit, condone or tolerate any hazing activities. No student, including leaders of student organizations, shall plan, encourage or engage in any hazing.
- Rule 18 Sexual Harassment: A student shall not engage in any act which may be considered to be a form of sexual harassment. Sexual harassment is defined as unwanted sexual advances which may be verbal, visual, or physical contact. Prohibited conduct includes, but is not limited to, propositioning, making threats of reprisal after a proposition is refused, making actual reprisals after a proposition is refused, displaying sexually suggestive objects, making sexual remarks or gestures, making sexual comments, displaying sexual pictures or cartoons, making derogatory comments or slurs based on sex, making sexual comments about a person's body, touching a person, blocking their exit or assaulting a person.
- Rule 19 Misuse of Technology and Electronic Information Systems: The use of any district computer while under school authority that violates the districts Acceptable Use Policy (AUP) agreement is prohibited. Misuse includes, but is not limited to, vandalism of computers and peripherals, unauthorized access to electronic information (files, documents, databases, records or grade books, etc.), violation of copyright laws, plagiarism, hacking, tampering/altering software and/or hardware settings or parameters, unauthorized use or access to district computer network (servers, routers, switches, network drops, etc.).

Misuse of Other Electronic Devices - Misuse of any device that would disrupt the function of any computer, network, video or audio equipment or system is prohibited. The use of any device that disrupts the educational process is also prohibited. Such devices must be placed in locker and not used while under school authority. Devices may include, but are not limited to, lasers, cell phones, cameras, iPods, MP3 players, pagers/beepers, laptops, audio/video devices or PDA.

Rule 20 - Gangs/Secret Societies: Fremont City Schools prohibits the presence and activities of gangs on or proximate to school property. No student shall wear, carry, or display paraphernalia or make gestures that either endanger or interfere with the health or welfare of any student, or that cause disruption to, or direct interference with, the educational process. No student shall cause an incident affecting the school attendance of another student or attempt to create territorial control at any school district facility. A gang is defined as any non-school group, possibly of secret and/or exclusive membership, whose purpose or practices include the commission of illegal acts, violation of school rules, establishment of territory or "turf" or any actions that threaten the safety or welfare of others.

Rule 21 - Failure to Serve Assigned Disciplinary Consequences:

A student shall not refuse to serve any school official assigned disciplinary consequences.

Rule 22 - Public Disturbance: A public disturbance is any act of violence by one or more persons assembled in a group of at least three people. This applies to a person who organizes or participates in a public disturbance. It can apply to anyone who urges or instigates others to disturb the public. Students are expected to seek help when they observe unsafe behavior if it can be done in a safe manner. Students must not contribute to any unsafe situation in any manner that may increase the risk of harm to themselves or others. This includes but is not limited to becoming physically involved, photographing or recording the incident, and/or verbally encouraging the behavior to continue. Students must not cause, or contribute to, a public disturbance.

III. DEFINITIONS and DISCIPLINARY CONSEQUENCES (alphabetically)

Community Service

A building principal may require a student to perform community service in lieu of or in conjunction with a suspension or expulsion (not applicable for firearm violations). Such community service may be performed at the school or in the community. It will be the grade level principal who will arrange for such community service. Failure to complete the assigned community service activity may result in a consequence being issued.

Court or Police Referral

Students may be referred to court authorities or to law enforcement officials for violation of the law while under the authority of school personnel, violation of the Student Code of Conduct, poor attendance patterns, chronic misbehavior, fighting, etc., which may result in the student being placed at the Sandusky County Juvenile Detention Center.

Denial of Bus Privileges

Students who violate the Student Code of Conduct on the bus may be denied busing privileges. According to a policy adopted by the Fremont Board of Education, serious or continuing misbehavior on the bus may result in a denial of bus privileges. Each subsequent bus violation will result in a more severe penalty. The first denial of bus privileges will be up to ten (10) days. The second denial may be ten (10) days. The third denial or any denial for a serious offense will be ten (10) days with a recommendation for denial of privileges for up to eighty (80) school days.

Detention

Students may be required to remain in school after the school day with the notification of parent or guardian.

Emergency Removal

The immediate denial of either a place within a classroom or elsewhere on school premises to a student whose presence poses a continuing danger to persons or property or an ongoing threat of disrupting the academic process.

Expulsion

Denial to a student of permission to attend school and to take part in any school function, including extracurricular activities, for a period exceeding ten (10) school days but not exceeding eighty (80) school days. If, at the time of an expulsion there are fewer than eighty (80) school days remaining in the school year, the Superintendent may apply any remaining part or all of the period of the expulsion to the following school year. Students may be expelled for one calendar year for a violation involving a firearm (gun), a knife, a bomb threat or when otherwise authorized by the Ohio Revised Code. Students who are expelled will lose all academic credit for the period of time in that they have been expelled. Students who are expelled may not participate in student activities for the duration of the expulsion. No student under expulsion shall be on the property of the Fremont City Schools without prior administrative approval. A student may be suspended pending the outcome of expulsion proceedings. Any student who possesses, delivers, sells or caused to be delivered or sold any form of drugs, alcohol,

narcotics or non-controlled substance which may be considered to be harmful to the health or morals of themselves or others will be recommended for expulsion by the building principal. Any student, who possesses, handles, transmits or conceals any object which might be considered a dangerous weapon, instrument of violence or explosive will be recommended for expulsion by the building principal.

In-School Assignment (ISA)

A student may be assigned to In-School Assignment. Although removed from his/her regular classes he/she will be permitted to earn credit when in ISA if work is completed on a daily basis while in ISA. Should a student be suspended for failing to complete ISA assignment he/she will not be able to make up classroom work and all suspension days will be marked as unexcused. A student in ISA, however, will be denied participation and attendance at any extracurricular activity during the duration of the in-school assignment. In-School Assignment is a placement and, unlike a suspension, cannot be appealed.

The following rules are enforced daily in the ISA room:

- 1. There is no talking, cards, games or electronic devices, note passing or note writing, food, candy, gum or drinks.
- 2. All assignments given to the student will be turned back in to the ISA monitor and completed by the end of the day (refusal to do work will result in further disciplinary actions).
- 3. Three minor infractions of rules will result in being sent to the office.
- 4. Lunches will be ordered and served in the room.
- 5. Students assigned to ISA must report in dress code. Students will be given an opportunity to call home to change, or the ISA will be extended a day.

Loss of Driver's License:

Due to Attendance

A student who has been absent without legitimate excuses for more than ten (10) consecutive days or a total of at least fifteen (15) days during a semester, may lose his/her driving permit or license. The administration will notify the superintendent of such students and the appropriate government agency (Bureau of Motor Vehicles) may be notified for withholding of the student's license. The suspension will remain in effect until the student attains the age of eighteen (18), is issued a diploma or GED certificate or until the superintendent informs the Bureau of Motor Vehicles that the student has completed one (1) semester since the notification and has not been absent for more than ten (10) consecutive school days or fifteen (15) total days within that semester.

Due to Suspension for Use/Possession of Alcohol or Drugs

Whenever a student is suspended or expelled from school for the possession of alcohol and/or drugs, the Superintendent may notify the Bureau of Motor Vehicles and the juvenile court judge of the county of the suspension or expulsion. After receiving such notification, the Bureau of Motor Vehicles is required to suspend the temporary instruction permit or driver's license of the student who is the subject of the notice. If a temporary permit or license has not been issued for that student, the registrar is prohibited from issuing a temporary permit or license. Once driving privileges have been suspended or denied, the suspension or denial must remain in effect until the student attains eighteen (18) years of age, the student receives a diploma or GED certificate, the Superintendent informs the Bureau of Motor Vehicles that his/her notice was in error, or the Superintendent informs the Bureau that the student in question has satisfied the terms and conditions established by the school as necessary to terminate the suspension or denial of the driving license.

Notification to the Registrar of Motor Vehicles and the County Judge must comply with O.R.C. 3319.321 and with the U.S. Family Educational Rights and Privacy Act of 1974 (FERPA) and accompanying regulations.

Permanent Exclusion (Please See Policy JEGA) is defined as the permanent denial to a student of attendance at any Ohio public school if the student is convicted of or adjudicated a delinquent child for committing, when sixteen (16) years of age or older, one of the offenses specified in the Ohio Revised Code as grounds for permanent exclusion while on school grounds or at an activity held under the auspices of the District. Generally, these are serious offenses that involve weapons, drugs, and/or violent conduct, such as:

- 1. illegal conveyance or possession of a deadly weapon or dangerous ordnance, carrying a concealed weapon, aggravated trafficking, trafficking in drugs, trafficking involving the possession of a bulk amount of a controlled substance or the sale of a controlled substance and/or
- 2. aggravated murder, murder, voluntary or involuntary manslaughter, felonious or aggravated assault, rape, gross sexual imposition or felonious sexual penetration, if the victim is a District employee.

In addition, complicity in any of the above acts may be the basis for permanent exclusion.

Special Assignments

Students may be assigned to perform reasonable tasks as suited to the disciplinary infraction.

Suspension

The denial to a student of permission to attend school and to take part in any school functions, including extracurricular activities, for a period of at least one (1), but not more than ten (10) school days.. Repeated suspensions may result in expulsion. No student on suspension shall be on the property of the Fremont City Schools without prior administrative approval.

Students who are suspended out-of-school will be expected to complete assigned class work missed during the suspension. School work may be picked up the day following the incident after 2:30 p.m. in the school office. It may be necessary to pick up additional school work later during the term of suspension should the out of school suspension be more than three (3) days. The day the student returns from suspension, the student must meet with their grade level school counselor and submit completed work. The counselor may review work and notify the administrative staff. The student may then be placed in in-school assignment, or any other interim alternative placement deemed appropriate by the building administrator, where work will be completed along with any additional missed work before returning to regular classes. Students, who refuse to complete work in ISA, or other interim placement, may be assigned to the alternative school or filed as an unruly child in the juvenile court for persistent insubordination per administrative discretion. Students who are suspended out of school may not participate in student activities or attend school sponsored events during the duration of the suspension.

Teacher Detention

If a student is assigned after school detention by a teacher as a disciplinary measure and refuses to serve it, the administration may assign appropriate disciplinary consequences. Teachers in supervision may also issue detentions that students must serve. Teacher detentions are to be served before office detentions if assigned on the same day.

Temporary Denial of Admittance

The Superintendent may, after offering an opportunity for a hearing before the Superintendent or Superintendent's designee, temporarily deny admittance to the Fremont City Schools to any student if the student has been expelled from the school or another district and the period of the expulsion has not expired.

Any student who is temporarily denied admittance to the Fremont City Schools, or the student's parent, guardian or custodian may appeal that denial to the Board of Education's designee, who may affirm or reverse the denial on the basis of the record so made.

Withholding of Privileges

Special privileges such as library and hall passes and after school events may be withheld.

DUE PROCESS FOR SUSPENSION/EXPULSION AND APPEALS Definition

Due process is a procedure to assure that students have a fair opportunity to counteract, contradict, challenge or defend charges made against them and to have an opportunity to try to clear themselves of those charges.

Elements of Due Process

- 1. Student has been informed of school rules and regulations.
- 2. Student receives written notice of charges or reasons for the pending action.
- 3. Student has the opportunity for a hearing to challenge the charges.
- **4.** Parent/Guardian/Student is entitled to the representation of his/her choosing in any appeals proceedings.
- **5.** Student is not permitted to continue to attend regular classes pending the outcome of either suspension or expulsion appeals procedures unless permission to attend is authorized by the Superintendent.

Suspension Appeals Procedures

Step 1- Parent/Guardian/Student is permitted to appeal a suspension to the Superintendent or Treasurer of the Board or to his/her designee. This appeal must be written and include reasons why the suspension is being appealed. A hearing will be scheduled within three (3) to five (5) days of the written request. A written decision will be issued to the appealing party as to the results of the appeals hearing within two (2) school days.

Expulsion Appeals Procedures

- Step 1 Parent/Guardian/Student is permitted to attend the expulsion hearing with the Superintendent or his/her designee. You may be represented in the appeal by the representative of your choice. If you wish to have a representative, notification must be provided to Fremont City Schools with in forty-eight (48) hours, of receipt of notification of expulsion hearing.
- **Step 2** -Parent/Guardian/Student will receive written notification of expulsion or re-admittance to school from the Superintendent of Schools.
- **Step 3** -Parent/Guardian/Student may appeal this to the Board of Education or to its' designated attorney.

When parents/guardians/students choose to exercise the right to appeal, the above steps should be followed in order. Such appeals must be made within five (5) school days of the effective date of the suspension. Expulsions may be appealed within ten (10) calendar days to the Board of Education or its designated attorney.

FIGHT/ASSAULT GUIDELINES

Introduction

During the school year, some students choose to resolve their differences by fighting. We cannot and will not tolerate fighting of any kind. Students should consider these options in lieu of physical violence:

- 1. Parents/students should bring the concern/problem to the counselor, teacher, or building administrators. We will investigate and bring all parties together to discuss possible solutions.
- 2. Name calling often leads to fighting. Inform a nearby teacher or seek out an administrator before the situation gets out of control.
- 3. If provoked, walk away and seek out a teacher or administrator.

4. Do not get involved in someone else's business. If you feel you must be involved or already are involved and the situation is out of control, seek out a building administrator/teacher/counselor and report your concern and involvement.

Students who decide to take matters into their own hands and fight may be suspended from school with police called. Building administrators recognize there are different degrees of fighting, but caution students that rarely is a fight one-sided. Consequently, both parties are usually suspended.

Definitions

- **Fight** Engaging in physical violence where two or more people physically strike each other, kick, punch, pull hair, trip or make physical contact out of anger with or without the intent of hurting or injuring another.
- **Participants** Unless a student is making a serious effort to walk away or diffuse the situation, or does not retaliate to the aggression, then all students involved will have deemed by their actions to have mutually consented to being a willful participant in the fight and will have to adhere to the consequences of their actions.
- Physical Assault Engaging in physical violation as described above where one person, intentionally or unintentionally, attacks another person and the other person (victim) does not retaliate (strike back). Fights and assaults are illegal activities anywhere in school or on the property of school or while under the jurisdiction of the school. Jurisdiction includes the school day and any school activity.

Procedures

- Police When the police are called, the school will collect information about the fight. The officer will then assess the seriousness of the fight and make a determination of the course of action needed. The officer's options may include having the school handle the discipline or file charges or have the student or students arrested and taken to the Juvenile Justice Center.
- School Any student that is involved in a fight or assault will have a hearing before an administrator and a decision will be made about contacting the police. If the police are contacted, the student could be removed from school by the police and taken to the Juvenile Justice Center. (This is a police decision.) If this happens, the school will contact the parents. Regardless of police involvement, the school will take appropriate disciplinary action (suspension and/or expulsion).

File: JFCA

STUDENT DRESS CODE 2022-2023

GUIDELINES FOR SCHOOL DRESS

To provide reasonable guidelines for the students that promote community values relative to good grooming and personal hygiene, preserve the health and welfare of students and prevent substantial and material disruption to, or direct interference with, the educational process.

It is the responsibility of the students to dress in a manner consistent with the above referenced purpose and to take pride in their personal appearance.

Apparel for School

Acceptable Apparel - The following apparel items are acceptable provided that they are clean, in good condition and otherwise consistent with the above-referenced purpose:

- 1. Shoes must be worn. No slippers. No flip flops or sandals for PK-8.
- 2.Hair that is well groomed.
- 3. Trousers, jeans, skirts, dresses, shirts, shorts, sweaters, and blouses provided that such items are of conventional length.
- 4. Athletic wear.

Unacceptable Apparel - The following are unacceptable apparel and subject to disciplinary action:

- 1. Tank tops and low-cut tops. (All shirts must have sleeves.) Shirts, blouses, and sweaters that do not come to the top of the pants and/or expose skin when seated/standing. Articles that reveal the back, chest, upper-thigh, or undergarments. Shirts must fully cover the stomach. Ripped pants/jeans that expose skin on the upper-thigh or above, or reveal their undergarments.
- 2. Clothing that contains insignias, advertisements, symbols, words, patches, or pictures that endanger or interfere with the health and welfare of any student or cause substantial and material disruption to, or direct interference with, the educational process. Clothing prohibited under this rule includes that which is suggestive of violence or gangs or which relates to sex, drugs, alcohol or tobacco.
- 3."Biker" or spandex-type shorts. Leggings/yoga pants are to be worn with a top that reaches to the midthigh.
- 4. Skirts, dresses, and shorts must be midthigh in length.

5. Sagging pants, shorts, or skirts that are worn below the waist exposing undergarments; pajamas.

6.Large chains or wallets with attached chains are not allowed.

- 7. The following items are not to be worn in the building:
- a) hats, head coverings (unless for religious articles) or other apparel, including hair picks;
- b) coats designed specifically for outside wear;
- c) sunglasses, unless authorized by a doctor;
- d) earbuds/headphones.

Physical Education Attire for Grades 6-12 Only

Must be different from set of clothes worn to school except for shoes/socks.

- 1. Tennis shoes and socks.
- Shorts/Sweatpants: Must fit properly at waist and not drag. Spandex type pants/shorts are permitted if proper length shorts are worn over top.
- Shirts: Shall touch the lower clothing when a student's arms are raised. No portion of the midriff shall be exposed. Necklines shall be modest and all shirts need sleeves.

Other Information

Exceptions to the foregoing student dress code policy requirements shall be permitted as follow:

- Students shall be permitted to wear religiously significant clothing which is part of the student's religious practice. Students must notify the school principal in writing at the beginning of the school year of the religious requirement pertaining to dress. Approval must be by the building principal.
- Exceptions, other than those on religious grounds, may be approved only upon the prior approval of the building principal. Staff members will be given notice of any exceptions to the student dress code policy.

DISCIPLINARY PROCEDURES:

Elementary Buildings

1st Offense:

- 1. Parents will be notified via telephone to bring in proper clothing.
- 2. The student will be sent back to class even if office was unable to contact
- 3. A letter will be sent home reinforcing campus wear policy.

2nd Offense:

- 1. Parents will be notified via telephone to bring in proper clothing.
- 2. The student will be sent back to class even if the office was unable to contact
- 3. A parent conference will be scheduled with principal.
- 4. A letter will be sent home reinforcing campus wear policy and conference date/time if appropriate.



3rd Offense &

- 1. Parents will be notified via telephone to bring in proper clothing.
- Additional Offenses:*
- 2. The student will be sent back to class even if office was unable to contact parents.
- 3. Student will be assigned an after-school detention.
- 4. A letter will be sent home reinforcing campus wear policy and detention date/time.

Secondary Buildings

1st Offense:

- 1. The student will be asked to change clothing or parents will be notified via telephone to bring in proper clothing.
- 2. The student will be removed from class until student is wearing proper campus wear attire.

2nd Offense:

- 1. The student will be asked to change clothing or parents will be notified via telephone to bring in proper clothing.
- 2. The student will be removed from class until student is wearing proper campus wear attire

3rd Offense:

- 1. The student will be asked to change clothing or parents will be notified via telephone to bring in proper clothing.
- 2. The student will be removed from class until student is wearing proper campus wear attire.

4th Offense:*

- 1. The student will be asked to change clothing or parents will be notified via telephone to bring in proper clothing.
- 2. The student will be removed from class until student is wearing proper campus wear attire.
- 3. The student will be assigned an after-school detention. Parents will be notified of detention date/time via conference or telephone.

[Adoption date: June 6, 2016] [Re-adoption date: June 19, 2018] [Re-adoption date: November 18, 2019] [Re-adoption date: July 30, 2020] [Re-adoption date: May 10, 2021] [Re-adoption date: August 8, 2022]

LEGAL REFS.: U.S. Const. Amend. I

ORC 3313.20; 3313.665

CROSS REFS.: JFC, Student Conduct (Zero Tolerance)

JFCEA, Gangs Student Handbooks

^{*} Principals may assign other disciplinary consequences after the third campus wear violation.

^{*}Principals may assign other disciplinary consequences after the fourth violation. Parents will be notified of violation and consequence via conference or telephone.

Athletic Teams/Curricular Performance Classes

Athletic teams and curricular performance classes such as bands, orchestras and choirs foster and promote the qualities of cooperation and teamwork that are a unique part of the educational process for participating students. The success of a team or curricular performance class may be dependent upon its members' individual sacrifice and devotion to a common purpose. For these reasons, athletic coaches and teachers/directors of curricular performance classes may set additional dress restrictions for their particular students/team members provided the restrictions are designed to prevent substantial and material disruption to or direct interference with, the above-referenced qualities or are intended to protect the health and welfare of their students.

Band/Orchestra Performance

The directors of Fremont Ross High School Music or High School Administrators may set appearance restrictions as they deem necessary in the development of the decorum of their music activity.

- · No visible color including but not limited to make-up, lipstick, fingernail polish, paint, magic marker, glitter, tattoos, crayon, no unnatural hair color, etc.
- · No visible jewelry rings on fingers, chains, bracelets on wrists or ankles, necklaces, etc. Wristwatches are acceptable.
- No visible body piercing including but not limited to earrings, nose rings, cheek pins, eyebrow rings, etc. Gold and metal studs (only) are acceptable. Failure to comply may result in denial of participation.

Enforcement Guidelines

The principal and/or the assistant principal(s) will be responsible for the enforcement of the guidelines for school dress. Students violating these guidelines may be subject to disciplinary action pursuant to the Student Code of Conduct. At the discretion of the principal or assistant principal, students in curricular performance classes who violate additional dress code restrictions imposed by the teacher/director may also be subject to disciplinary action pursuant to the Student Code of Conduct.

Student athletes who violate additional dress restrictions imposed by the coach/athletic director may be denied privileges of team membership, including but not limited to, the privilege of participating in team practices or competitions. All dress restrictions additional to the district-wide "Guidelines for School Dress" must be reviewed and approved in advance by the principal (performances classes) and athletic director (athletic teams) and presented in writing to the students prior to the student's/athlete's participation in the performance class/sport.

Laboratory Classrooms

Within their classrooms, teachers of laboratory courses will be responsible for enforcing additional dress restrictions that may be necessary for the health and safety of students participating in laboratory activities. Examples of such restrictions include, but are not limited to hair nets, goggles and protective aprons.

INCLEMENT WEATHER POLICY FOR DISCIPLINE ACTIONS

When school is closed for inclement weather, District scheduled day off or for any other emergency, a student's detention or suspension (OSS/ISA) will be postponed until the next day school is in session.

CANCELLATION PROCEDURES FOR OHIO MUSIC EDUCATION ASSOCIATION (OMEA) EVENTS

If there is inclement weather, the District will cancel the trip (regardless if OMEA cancels or not), by 9:00 p.m. the evening before the scheduled trip or by 5:00 a.m. the day of the event. The District will use the parent alert messaging system and/or post the cancellation on the District web site.

If inclement weather is in the forecast, the building principal will remind parents and students about cancellation procedures prior to each OMEA event.

PROHIBITION FROM EXTRACURRICULAR ACTIVITIES

Participation in extracurricular activities, including interscholastic sports, is a privilege and not a right.

Therefore, the Board of Education authorizes the Superintendent, principals and assistant principals and other authorized personnel employed by the district to supervise or coach a student activity program, to prohibit the student from participating in any particular or all extracurricular activities of the district for offenses or violations of the Student Code of Conduct.

All students participating in extra-curricular activities will be subject to the Fremont City Schools Drug Testing Policy.

In addition, student athletes are further subject to the Athletic Code of Conduct and may be prohibited from participating in all or part of any interscholastic sport for violations therein.

Students prohibited from participation in all or parts of any extracurricular activity are not entitled to further notice, hearing or appeal rights.

EXTRACURRICULAR ACTIVITIES CO-CURRICULAR ACTIVITES (Policy IGDK)

The Board of Education believes that the goals and objects of this district are best achieved by a variety of learning experiences, including those that are not conducted in a regular classroom, but are directly related to the curriculum.

The purpose of curricular-related activities shall be to enable students to explore a wider range of individual interest than may be available in the district's courses of study, but are still directly related to accomplishing the educational outcomes for students as adopted by the Board in Policy IGDK.

The Board of Education has established the criteria for co-curricular and extracurricular activities consistent with its philosophy of and goals for education. All activity programs must meet these criteria:

- A. Student activities must have educational value for students.
- B. Student activities must be in balance with other curricular offerings in the schools and be supportive of and not in conjunction with the academic program.
- C. Student activities must be managed in a professional manner.

Students shall be fully informed of the extra-curricular related and co-curricular activities available to them. Students will be further informed that participation in these activities is a privilege and not a right, and that they may be prohibited from all or part of their participation in such activities by authorized school personnel.

The advisor/teacher will provide a copy of the eligibility criteria to all students interested in participating in that specific activity. Based on this commitment and in recognition of the need for eligibility guidelines which will be as fair as possible to all students, the Fremont City Board of Education hereby establishes the following purpose, objectives, standards and definitions for student activities.

Such activities, along with extracurricular activities (not directly related to course of study) may be conducted on or off school premises by clubs, associations, and organizations of students sponsored by the Board and directed by a staff advisor.

All students participating in extra- curricular activity or co-curricular activity will be subject to the Fremont City Schools Drug Testing Policy.

Extracurricular activities and athletics are an important part of Ross High School. There are numerous clubs and activities open to students. Most clubs and organizations meet after school or in the evenings. In order to be recognized as an official school group, the advisor must certify at least fifteen (15) members by October 1st of a given school year. Therefore, not all activities achieve active status each year.

Listen to morning announcements for information about meeting dates and times or contact the club advisor.

Fremont Ross offers a wide variety of extracurricular activities for all students. Student trainers, statisticians and managers are also included as part of the athletic program. Other extracurricular activities include, but not limited to:

Newspaper

Quiz Bowl

School Musicals

Science Club

Senior Class

Outdoor Adventure Club

Cabinet Members

Cabinet Members

Speech and Debate Team

Class Officers

Class Officers

Sophomore Class

Spanish Club

Yearbook

Student Council

Teen Leadership

African American
Heritage Club
French Club
Freshman Class
Art Club
Cabinet Members
Athletics
Class Officers

Baseball Future Farmers of America

Basketball Gamer Club

Cheerleading Hispanic Heritage Committee

Cross Country Junior Class

Football Cabinet Members
Golf Class Officers
Soccer Key Club

Softball LINK
Swim/Diving Music
Tennis Band

Track Concert Choir
Volleyball Jazz Band
Wrestling Orchestra
Auxiliary Corps Pep Band

Bowling Club Select Vocal Ensemble

Builder's Club Show Choir

Chess Club National Honor Society

EXTRACURRICULAR ACTIVITIES- (MIDDLE SCHOOL)

Extracurricular activities are those activities not included in an academic course and for which no grade is given. A student must be in attendance at school at least one-half (1/2) day to participate in after school activities on that day. Exceptions may be considered with notification to a building administrator before the absence. Tentative classifications of extracurricular student activities at Fremont Middle School are as follows:

- · Girls' Athletics (cross country, volleyball, basketball, swim and track)*
- · Boys' Athletics (football, cross country, basketball, wrestling, swim and track)*
- Middle School Newspaper
- Yearbook
- Cheerleading*
- Student Council
- · Student Clubs:

Art Club Golf Club Outdoor Adventure Club

ASSET Team History Club Proud To Be Me
Builders Club FMS Little Buddies Club Quiz Bowl
Chess Club Make A Difference Club Spirit Club
Drama Club National Jr.Honor Society Technology Club

^{*}Club Sports refer to Policy IGDJB

^{*} Indicates this extracurricular activity is for 7th & 8th grade only.

NATIONAL HONOR SOCIETY SELECTION GUIDELINES- (HIGH SCHOOL ONLY)

Membership selection for the Fremont Ross Chapter of the National Honor Society is based equally upon the following four criteria:

Scholarship Scholarship refers to the student's cumulative grade point average

beginning with the first semester of the freshman year. The minimum

GPA requirement for consideration is a 3.5 based on a 4.0 scale.

<u>Community Service</u> Community service is defined as any actions undertaken by a student

which are done with or on behalf of others without any direct financial

or material compensation in or out of school. A list of possible community service projects is available upon request from the NHS

advisor at Ross.

<u>Leadership</u> Leadership qualities are determined by the student's roles both inside

and outside of school using the number of offices held as reported by the student as well as faculty input on their leadership abilities.

Leadership is more than being a member of a club or organization.

<u>Character</u> Character is judged using input from the entire Ross faculty. Character

can be loosely defined by the following attributes: respect,

responsibility, trustworthiness, fairness, caring, and citizenship. At Ross, your character reflects how you behave in class, treat your teachers and perform while representing the school, and how you act

when not in school.

A five member faculty council will review all applications including each student's attendance data and discipline file and teacher comments regarding interactions with the student in order to determine the eligibility for induction to the National Honor Society.

All selection guidelines are done in accordance with the bylaws established by the national council of NHS. The faculty council will weigh all of the information submitted and will determine the final decision.

The faculty council's decisions may be appealed for applicants denied entry. Appeals must be done in writing and address the deficient areas in the denied notice.

STUDENT CONDUCT ON DISTRICT MANAGED TRANSPORTATION

The following regulations pertain to student conduct on District managed transportation and are intended to ensure the safety and welfare of the students, the driver and other drivers on the road and to ensure safety and proper maintenance of school vehicles.

Students will:

- 1. abide by all sections of the student code of conduct while waiting for the bus, on the bus, and during loading and unloading. The student code of conduct is in effect at all times;
- 2. get on and off the bus at the assigned pickup and drop-off locations. Written parental permission is necessary for a student to get on or off a bus other than at the regular stop. Building principals may issue bus passes for the purpose in advance;
- 3. be careful in approaching bus stops, walk on the left facing oncoming traffic, be sure that the road is clear both ways before crossing the highway and wait in a location clear of traffic;
- 4. arrive at the bus stop before the bus is scheduled to arrive in order to permit the bus to follow the time schedule;
- 5. wait in an area clear of traffic and refrain from exhibiting behavior at the bus stop that threatens life, limb or property of any individual;
- 6. sit in assigned seats (drivers have the right to assign a student to a seat;
- 7. go directly to their assigned seat without disturbing or crowding other students and remain seated while the vehicle is moving;
- 8. observe classroom conduct, or the bus conduct established by administrators and transportation personnel and obey the driver promptly and respectfully;
- 9. keep the vehicle clean and free of trip hazards;
- 10. refrain from eating and drinking on the bus except as required for medical reasons or as permitted by the District for non-routine trips when supervised by an appropriate chaperone, school administrator or school personnel;
- 11. refrain from using profane language and from loud talking or laughing (unnecessary confusion diverts the driver's attention and might result in a serious accident);
- 12. remain seated keeping aisles and exits clear, keep head, arms and hands inside the vehicle at all times and not throw or pass objects on, from or into the vehicle;
- 13. be courteous to fellow students and to the driver;
- 14. treat equipment as one would treat valuable furniture in their home (damage to the school vehicle is strictly forbidden);
- 15. refrain from using nicotine products tobacco on the vehicle or possessing alcohol or drugs on the vehicle except as prescription medications may be required for a student and
- 16. carry on the vehicle only items that can be held in their laps or can otherwise be stored on the vehicle in accordance with State law.

Students must remain seated until the vehicle stops, then promptly unload and wait in their designated place of safety until the vehicle leaves. Students who must cross the street to reach the residence side of the street must wait for the signal from the driver and cross in front of the vehicle after also checking for traffic themselves.

Failure of a student to follow these regulations may result in his/her forfeiting the right of transportation on District managed transportation.

Discipline

The Board authorizes the Superintendent or other administrators to suspend a student from transportation privileges only for a period of up to one school year. The only due process required is notice to the student of an intended bus riding suspension and an opportunity to appear before the administrator considering the suspension before it happens. The administrator's decision is final.

When discipline problems with individual students arise, use the following guidelines.

- 1. If possible, the driver should resolve the problem.
- 2. When the driver is unable to resolve the problem, he/she should report it to the transportation supervisor. The transportation supervisor and driver, if necessary, confer with the principal. Any discipline is imposed by the principal of the school.
- 3. Problems that cannot be resolved by measures specified above are referred to the Superintendent.

The suspension of preschool students and students with disabilities from transportation may require a modification of these procedures and complies with all applicable statutory requirements.

Student Bus Passes

Written parental permission is necessary for a student to get on or off a bus that is not originally assigned to them.

- 1. Students must drop off a written note from their parent/guardian to the main office secretary. The note should specify the student's name, date, and the address of the location the student needs to be dropped off during the afternoon or picked up in the morning.
- 2. The main office secretary will call home to confirm the bus pass request. If a parent cannot be reached, the bus pass request will be denied.
- 3. The main office secretary will complete the bus pass and send the approved bus pass to the student by 1:00 p.m.
- 4. Parent phone calls requesting bus passes for their student on the day of the location change for transportation will only be accepted if approved by the appropriate principal.

Davcare

Fremont City School District students who meet the following criteria will be eligible for transportation owned by the District:

- 1. Professional Daycare (Child Care Center) Students in grades K-8 who attend any public/parochial school and who are registered with any approved professional daycare center located in the Fremont City School District.
- 2. Private Daycare (Type A and B Home) Students in grades K-8 who attend any public/parochial school and are registered with any approved private daycare. Criteria for approved daycare are as follows:
 - a. Daycare address must be greater than two miles from the student's school of attendance.
 - b. If the student attends a public elementary, the daycare address must be located in the same elementary district.

Parent(s)/Guardian(s) of student requires daycare center complete a form accepting responsibility for supervision and welfare of student being transported before pick up and after being dropped at approved bus stop.

CAFETERIA

Students in grades 9-12 must eat in the commons, regardless if they purchase a full lunch. There are no other rooms designated as lunchrooms. Faculty members are permitted to break into any line and be served immediately since many of them have additional duties to perform.

The following cafeteria rules are to be observed:

- 1. Students will not be allowed to move chairs to another table or combine tables.
- 2. Students must stay in line. No cutting or pushing is allowed.
- 3. Students will no longer be allowed to walk around the cafeteria to socialize. Students are <u>only</u> allowed to leave their table to dump their tray or use the restroom.
- 4. Students may be assigned a specific seat by any cafeteria supervisor for any student misconduct.
- 5. Students may be excused to use the restroom. Only two girls and two boys at a time will be allowed to go to their appropriate restrooms in the commons. Food and drink are not to be consumed in the restroom.
- 6. Each student is responsible for his/her tray and service items. Return trays at designated areas.
- 7. Food from non-school sources, other than a regular packed lunch is prohibited. This includes pizza and other fast food items.
- 8. Students who steal items from the cafeteria will have the charge(s) for those items directly applied to their account by the child nutrition supervisor.

Students failing to follow these rules will be issued consequences.

FOOD SERVICES

Meal prices effective for the 2022-2023 school year will be as follows:

Breakfast	FMS \$1.50	ROSS \$1.50	Reduced \$0.30	<u>Adult</u> \$2.00
Lunch	\$2.80	\$3.00	\$0.40	\$3.50
A La Carte Milk	\$0.50	\$0.50	\$0.50	\$0.50

To review student meal accounts, balance, and to prepay, go to: www.fremontcity.familyportal.cloud. To apply for free/reduced meal benefits, go to: www.fremontcity.familyportal.cloud.

Eligibility for free or reduced meals may be used for determination of other benefits, such as fee waivers, so we encourage all families to file an application if they feel they may be eligible.

If you need assistance completing the online application please call the child nutrition office at (419) 334-5434.

All breakfast, lunch, and snack programs follow the USDA guidelines. Supper program follows the guidelines of Child and Adult Care Food Program (CACFP).

All foods and beverages sold to students as fundraisers outside of the school meals program and/or during

the regular and extended school day for consumption on the school campus shall meet the USDA Competitive Food regulations, the Alliance for A Healthier Generation's Competitive Foods and Beverages Guidelines, and the USDA Smart Snacks in School nutrition standards.

Parents/Guardians are permitted to visit and eat lunch with their student(s). Parents are asked to inform the building administrator prior to a lunch time visit when possible. If a parent chooses to have lunch with their child you must either purchase a school lunch or pack a lunch. **NO Fast food or outside food from other food establishments will be allowed.**

Rewarding children in the classroom should not involve candy and/or other foods that can undermine children's diets and health and reinforce unhealthy eating habits. A wide variety of alternative rewards can be used to provide positive reinforcements for children's behavior and academic performance.

Accommodations for food allergies and other special diets may be arranged with a note from a qualified physician.

MEAL CHARGE PROCEDURES

Students will only be allowed to charge one (1) breakfast and one (1) lunch

Any student with a negative balance will be notified via the Connect5 alert system, as well as when they go through the meal line.

HEALTH SERVICES

First Aid (Policy EBBA and EBBA-R)

Accident Reports (Policy EBBB)

Student Health Services and Requirements (Policy JHC)

Concussion Information: Physical Education (Policy IGAF),

 $Interscholastic\ Athletics/Interscholastic\ Extracurricular\ Eligibility\ (Policy)$

IGDJ/IGDK)

BEE STINGS AND OTHER ALLERGIES

Parents are responsible for informing the school of a child's allergies, especially food or medicine allergies and bee stings. In the case of bee sting allergies, the parents are responsible for providing the school with the bee sting medication and a doctor's statement about how the medication is to be administered.

EMERGENCY MEDICAL FORMS (Policy EBBA-R)

Parents/guardians are to complete the Emergency Medical Authorization form neatly and completely and return it to their child's school as soon as possible. In case of an emergency if the school is unable to contact the parent/ guardian, the emergency contact will be used. Please make certain a LOCAL phone number is used for the emergency contact.

*Please notify the school immediately when any emergency information changes. Please update information in Final Forms.

HEAD LICE- (Policy JHCCA)

Head lice are a universal problem and are particularly prevalent among elementary school-age children. Control of lice infestation is best handled by adequate treatment of the infested person and his/her immediate household and other close personal contacts.

Communication from the school to parents directly and through parent and classroom education to the students will help increase the awareness for both parents and child. If a child is found to have lice, the child's parent will be contacted to have the child treated.

<u>Treatment:</u> Treatment of head lice is the responsibility of the parent. The parent will be provided with a brochure that includes guidance and educational material concerning the epidemiology, treatment and follow-up procedures for the infestation and, if requested, will also be shown by the school nurse or health staff member the evidence of the child's infestation. Parents are to treat the child with a lice-removal product at home, following exact directions. They are also to treat the home environment by vacuuming, and washing bed linens, clothing, brushes, and sports helmets. The student may return to school after treatment and/or approval by the school nurse.

FIRST AID ROOM

Students who become ill during class should request a pass from their teacher to go to the First Aid Room. Personnel will determine if the student is ill and what steps are necessary. Students are not permitted to call their parents to pick them up at school for illness unless in the presence of school personnel. Fremont City Schools shall not be responsible for the diagnosis and treatment of student illness.

The administration of prescribed medication and/or medically-prescribed treatments to a student during school hours will be permitted only when failure to do so would jeopardize the health of the student, the student would not be able to attend school if the medication or treatment were not made available during school hours, or if the child is disabled and requires medication to benefit from his/her educational program.

"Medication" shall include all medicines including those prescribed by a licensed health professional authorized to prescribe drugs and any non-prescribed (over-the-counter) drugs, preparations, and/or remedies.

Before the student will be permitted to take medication during school hours, use an inhaler to self-administer asthma medication, or use an epinephrine auto injector (epi-pen), **Parental Authorization Form** must be filled out and submitted to the building nurse.

Students are not permitted to carry on their person or store in a locker, any type of medication. All students shall present medications and the Parental Authorization Form to the staff member supervising the First Aid Room. Medication will be dispensed through the First Aid Room only.

PRESCRIPTION MEDICATION AT SCHOOL (Policy JHCD, JHCDA)

According to Ohio Code Section 3313.713, prescription medicine necessary to keep a student in school may be administered provided certain provisions are met.

- 1. Prescription medication must be in <u>original container</u> explaining what the medication is, when to administer, and how much to administer. No medication will be given that is unlabeled or in the wrong container.
- 2. A record shall be kept of all students requiring medication during school hours. This shall include date, time and signature of the person giving medication.
- 3. Medication prescribed more than two times will not be given at school, unless specifically requested by the physician.

Any student on prescribed medication shall present medication to the school office with a **Parental Authorization Form.** These medications are to be dispensed from the school office.

IMMUNIZATION LAW- (Policy JHCB)

Children who do not have evidence of proper immunization will be excluded from school attendance no later than the fifteenth (15th) day after the start of school.

STUDENT ILLNESS

Please inform us if your child has a history of heart condition, epilepsy, diabetes, any abnormality, or serious illness. This will enable us to keep the health records up-to-date and be prepared to care for your child should an emergency arise.

Please check your child for signs of illness before sending him/her to school. Your child should remain at home if any signs of illness, such as fever, vomiting, etc., are present. Ultimately, the care of sick children is not the responsibility of the school.

Children who become ill at school can be better cared for at home by their parents. The school will release sick children only to the child's custodial parent or a person identified by the custodial parent.

Therefore, parents are responsible for providing the school with work phone numbers or information about where the parent can be reached during the day and updating this information throughout the year. Parents are responsible for providing information about someone who can care for the sick child if parents are not available.

SCHOOL COUNSLEING DEPARTMENT

Students are encouraged to meet with their counselors if they have problems or concerns of a personal or academic nature. Prompt consultations usually enable the counselor to make suggestions and recommendations which may result in a solution to the problem. A student should not be hesitant or reluctant to seek a conference with his/her counselor. Subjects discussed with the counselor are always considered confidential. Each student is assigned to a counselor. Assignments and grade levels are indicated below:

 $\begin{array}{l} Mrs.\ Widmer-6^{Th}\ grade \\ Mr.\ Wiegel-7^{th}\ grade \\ Mrs.\ Moss-8^{th}\ grade \end{array}$

Mr. Schell - Freshman Ms. Blanton - Sophomore Mrs. Frizzell-Joerg - Junior

Ms. Huth- Senior

Mrs. Carmen Curran – Mental Health Counselor

A student should come to the counselor's office if they want to see a counselor. The student will be asked to sign in. If a counselor is not available, the student will be asked to return to class if it is not an emergency. If it is an emergency the student will be referred to an administrator.

MEDIA CENTER

The Ross Media Center opens at 7:15 a.m. for students and faculty. Before and after school students are free to come to the LMC to borrow and return materials and browse in the collection.

The Media Center is a place for quiet study throughout the day. The staff is there to help you. Please do not hesitate to ask if you need help.

Media Center Rules

- 1. Students must have a pass to the Media Center and must sign in at the circulation desk.
- 2. Students may come to the Media Center for leisure reading, to use reference material, to work on research projects or to use the computer equipment.
- 3. Each student may use the Media Center one period per day. Additional time may be granted by the librarian
- 4. Students should have enough work to keep them busy the entire period.
- 5. Students should bring all needed materials with them. Permission to leave the Media Center must be granted by the librarian.



- 6. Students coming to the Media Center from a class must have a note from the teacher and must stay in the Media Center for the remainder of the class period unless the pass states otherwise.
- 7. No food, drink or candy permitted.

Circulation

Books, magazines and pamphlets circulate for a two-week period and may be renewed for an additional two weeks. Reference materials circulate overnight. Students should return materials as soon as they are finished with them. There are no fines for overdue materials. Students are, however, responsible for all materials signed out. Items lost or damaged must be paid for by the student. They/them will be charged the schools replacement cost for the item.

Misconduct

Misconduct in the Media Center and failure to observe the rules will result in restricted use or exclusion from the Media Center for a period of time. This will be determined by the librarian or an administrator.

LOST AND FOUND

A lost and found area is maintained in the main office. Anyone losing or missing personal property should report it to the office immediately. Material not claimed within one month will be donated to charity.

POSITIVE BEHAVIORAL INTERVENTION & SUPPORT (PBIS) (Policy JP)

Fremont City Schools has high standards for student behavior. All students are expected to: Be Respectful, Be Responsible, Be Safe. These high expectations promote safety and learning for all students.

Several examples of these expected behaviors are as follows:

I Will Be Respectful by...

Working quietly.

Speaking with others in a friendly way.

Listening to and following directions and instruction.

I Will Be Responsible by...

Attending school regularly and on time. Completing my work. Keeping my belongings in their places.

I Will Be Safe by...

Keeping hands, feet and materials to myself. Walking in and out of the school building. Following directions of adults.

To assist students in learning the skills associated with *Be Respectful*, *Be Responsible*, *Be Safe*, all staff will teach the expected behaviors to all students. Students will have opportunities to practice these behaviors and will receive positive feedback when they show these skills. Visual reminders, such as posters, will prompt students of the expectations. These expectations *Be Respectful*, *Be Responsible*, *Be Safe*, apply to all areas of the school, including classrooms, cafeteria, bus hallways and restrooms.

Positive behaviors will be acknowledged and problem behaviors will receive consequences. Administrators are authorized to select from the following consequences to resolve a disciplinary issue.

Consequences may include, but are not limited to the range listed: (1) warning, loss of privilege, in class time-out, (2) phone call home, conference with parent, (3) community service, suspension, detention, (4) expulsion.

If a behavior is deemed a criminal offense, local authorities will be notified. Restitution for any damage will be required in addition to behavior consequences.

SCHOOL DANCES – (HIGH SCHOOL ONLY)

School dances are sponsored for grade(s) 9-12. Dances start at 7:00 p.m. and end at 10:00 p.m. Students from other high schools are not allowed to attend schools dances unless they are registered in advance with the administration. FCS students should obtain and complete a school dance guest form in the finance office. Tickets for these dances will be sold during school hours. Tickets will NOT be sold at the door. Ross High School students and guests must bring proper identification to the dance. Any FCS student attending a dance must be enrolled in the 9th grade or higher. Students attending school-sponsored events are bound by all school rules and regulations and are subject to the authority of the chaperones. All students and their guests may be administered a screening breathalyzer before admittance to or departure from the dance. The principal reserves the right to deny participation in the dance for attendance, academic and or behavior concerns. Police officers will be present at all dances.

Dance Dress:

- 1. Underwear must remain covered and not visible.
- 2. No Jeans
- 3. Undergarments may not be worn as an outer garments, including tank tops for gentleman.
- 4. Shirts must remain buttoned and worn as intended. They may not be removed and only a vest or other clothing item worn.
- 5. Tops must cover from the armpit to the pant line.
- 6. The back must be covered so as to not cause a disruption as determined by dance chaperones.
- 7. Skirts must be at least fingertip length.
- 8. This policy will be available at the front door for chaperones to refer to.

Specific Rules that Govern Appropriate Dancing

- 1. Contact dancing is limited to two people.
- 2. A couple dancing front to front both vertical, as in a traditional slow dance style is acceptable.
- 3. Partner (A) shall not straddle any body part of partner (B).
- 4. A couple dancing back to front may occur under the following circumstances.
 - A. Both parties dancing in a completely vertical fashion.
 - B. No roaming hands, both feet on floor at all times.
- 5. Under no circumstances shall either partner have their hands, on the breast area, or other inappropriate areas of the other partner.

Homecoming Dance- (HIGH SCHOOL ONLY)

The Homecoming Dance is held on the Saturday evening following the homecoming football game and is a semi-formal event. Students with six (6) or more unexcused absences, three (3) or more truancy/off schedule or seven (7) or more tardiness violations will be excluded from attending the Homecoming Dance. Students, who have violated the student code of conduct, resulting in an out of school suspension, are ineligible to participate in Homecoming activities. A Senior Homecoming King and Queen and their court are elected by the student body. Homecoming court is composed of: three (3) senior males and three (3) senior females, one (1) junior male and female, one (1) sophomore male and one (1) sophomore female, one (1) freshman male and one (1) freshman female attendant. Homecoming candidates are required to adhere to the rules of the Ross High School student handbook and should recognize that Homecoming court is a position of dignity and respect and that their behavior should reflect those fundamental principles. If the candidate compromises the above standards, he/she may be removed from the Homecoming Court and will be replaced by another member of the student body.

Students wishing to run for Homecoming court must meet the following criteria:

- 1. Court members must have at least a 2.0 GPA overall/8th grade.
- 2. Administration will screen each applicant regarding student attendance, tardies, grades, and behavior before the student is eligible to be placed on the ballot. Students who have committed major discipline infractions (see Student Code of Conduct) are

- not eligible to serve as members of the Homecoming court.
- 3. No suspensions or in school assignments from the beginning of the school year until Homecoming.
- 4. Must commit to ALL Homecoming duties including the following; Pep Rally, Parade (unless committed to football/cheerleading/band), the Homecoming dance in entirety and participate in Homecoming Spirit Week.
- 5. Homecoming candidates must maintain the 2.0 GPA and acceptable attendance throughout the pre-Homecoming time period.
- 6. Complete and submit Homecoming application and petition to the student council advisor by designated deadline.

Junior-Senior Prom- (HIGH SCHOOL ONLY)

Each spring the Junior class sponsors the Junior-Senior Prom to honor the seniors. Students who have accumulated six (6) or more unexcused absences, three (3) truancy/off schedule incidents or seven (7) or more tardiness violations during the time period between the start of the second semester and the Thursday before prom tickets go on sale, will be excluded from attending the prom.

Students who have violated the student code of conduct, resulting in out of school suspension days in excess of three (3), are ineligible to participate in prom.

This formal dance is open only to Ross juniors and seniors. Other students must be accompanied by a Ross junior or senior.

SCHOOL PSYCHOLOGISTS

The Fremont City Schools has four full-time school psychologists. Their services are available to any student. Referrals may be made through your Student Assistance Team (SAT).

ARRIVAL TO SCHOOL- (MIDDLE SCHOOL)

Walkers and students being dropped off:

All 6th, 7th and 8th grade students who are driven to school must be dropped off at the Main entrance. Parents dropping off should proceed around curve using the Parent/Students outside drop off lane. Once the student has exited the vehicle, the driver may enter the inside lane to exit the parking lot.

No one is to stop along the curve, or let their student out before reaching the designated area. These measures are being taken to assure the safety of our students.

Students are to enter the Main entrance no earlier than 7:10 a.m. Students may proceed to the Student Union and will not be permitted in any other part of the building until dismissed to homeroom.

Bus Riders:

All 6th, 7th and 8th grade students who are riding the bus to school must enter the building using the office/nurse entrance door. Students will then proceed to the Student Union and will not be permitted in any other part of the building until dismissed to homeroom.

DISMISSAL FROM SCHOOL- (MIDDLE SCHOOL)

Dismissal will take place at 2:30 p.m. for all students. Students must leave school property by 2:35 p.m. unless they are given authorization to stay from a Fremont City School staff member. No student will be permitted to loiter in areas adjacent to the school such as the High School grounds or Vanguard grounds.

Students who will be picked up or are walking home will be dismissed at 2:30 p.m. and will exit the main doors. Parents are asked to park along the outside lane the designated areas. Once the student has entered the vehicle, the driver may enter the inside lane to exit the parking lot. Parents will be encouraged to

move forward to provide room for other parents who are picking up their students.

Bus Riders:

All 6th, 7th and 8th grade students who are riding the bus home will exit the building using the Choir and Music hall entrance door. Students will then proceed to their busses.

LATE ARRIVAL/EARLY RELEASE (ROSS HIGH SCHOOL ONLY)

Students with a first or last period study hall may be permitted to arrive late or leave early if the following conditions are met:

- 1. The student must have a signed form on file. This form must be signed by a parent/guardian.
- 2. The student must not have any failing grades from the previous quarter of school. For incoming freshman, this includes fourth quarter grades from the middle school.
- 3. The student may not be credit deficient or taking credit recovery courses.

Students who do not meet these conditions are expected to attend their scheduled study hall daily. Failure to do so will be considered a violation of the Student Code of Conduct.

Students utilizing the early arrival must arrive to school 8:15 a.m.

Student utilizing early release must exit the building immediately after 9th period.

Students found in violation of these terms may have their privileges revoked.

STUDENT DROP OFF AND PICK UP PROCEDURES- (HIGH SCHOOL)

Parents wishing to drop off/pick up students before or after school, must use the drop off area at North/Clinton Street. Students driving should park in the student lot located off of Fangboner Road behind the school. Students will enter and exit through the commons/main entrance doors.

Parents dropping off Ross and FMS students are asked to drop off their students at the front entrance of FMS. Several staff members will be outside assisting with traffic flow. We ask parents to make only one stop to keep traffic flowing. There will be two lanes for drop off and pick up hours in front of both schools.

STUDENT VEHICLES/STUDENT PARKING-(HIGH SCHOOL)

All student drivers parking on FCS district property must obtain a FCS parking permit. In order to assure control in the parking lot necessary to maintain safety for all drivers, video cameras will be used to monitor student behavior.

Any violation of the following rules will result in loss of driving/parking on school property or other disciplinary action.

- 1. Students must register their vehicle in the finance office in order to secure a FCS parking permit.
- 2. All student drivers who park on district property must also complete an "Informed Consent Agreement" for drug testing.
- 3. FCS parking permits are required and should be purchased in the finance office for \$15.00.
- 4. Student parking is located at the east parking lot, but is subject to change due to the construction schedule.
- 5. Student FCS parking permits must hang on the rear view mirror with the assigned number facing the windshield.



- 6. Any reckless operation of a motor vehicle is prohibited.
- 7. The speed limit on school property is 15 m.p.h.
- 8. Parking in front of the building or on the west and north sides of the building is strictly prohibited.
- 9. Any vehicle brought on district premises by a student may be searched when the principal/designee has reasonable suspicion to justify the search.

STUDENT LOCKERS

Each student may request a locker. This locker is the property of the Fremont Board of Education and is loaned to you for the purpose of safeguarding your possessions. Fremont City Schools will not be responsible for personal items lost, stolen or damaged. Students are responsible for the locker that has been assigned to them. Students are not to change or share lockers without permission from an administrator. Changing or sharing lockers may result in disciplinary action. Items that contain advertisement, symbols, words, patches or pictures that sexually suggestive, drug or alcohol related, obscene or profane are prohibited from being posted. Lockers are the property of the school district, are subject to search, and are limited in availability. Students with a full schedule at Ross will be given locker priority.

STUDENT UNION-(MIDDLE SCHOOL)

Students are expected to conduct themselves properly while going to, in and exiting the Student Union. All school rules apply while in the Student Union.

Student Union Rules

- Students must conduct themselves with proper etiquette at all times.
- All students must enter the Student Union and immediately be seated until the table is dismissed to go to the serving line by a Fremont Middle School staff member.
- Students buying lunch must go to the serving line and remain in single file. No line jumping or holding places in the line is allowed. No student may loiter in line if they are not purchasing a lunch.
- Every student is responsible for throwing away his/her own tray and cleaning up the area around them.
- Students are to remain in their seat until dismissed by the teacher/monitor.
- Students will not be dismissed until their trays are returned; the table is clear; immediately under their table is clean and students are seated in their original seats.
- · No shouting, screaming, loud voices or unnecessary noises are permitted.
- Absolutely no throwing of food or other objects is permitted.
- · Matters of personal hygiene (hair, makeup, etc.) are not to be done in the cafeteria.

Failure to follow the Student Union rules may result in an assigned seat, an assigned duty, a lunch detention, writing of Student Union rules, an office detention, an office referral and/or ISA placement.

SUPPORT GROUPS

Several support groups may be available to Ross students throughout the year. Groups formed based on student need may include: Alcohol & Drug Counseling, Anger & Stress Management, Homework Support, Eating Disorders, Insight and Bereavement.

Firelands Counseling Service and other agencies may also provide counseling services free to students during the day. Contact the Guidance Office for more information.

ACE MENTORING PROGRAM

The ACE Mentoring Program is available to students in grades 6-12 that are at-risk academically. Students are paired with an adult mentor volunteer from the community. Both student and mentor work

together to improve and maintain success in school. For more information contact Main Office.

TRANSPORTATION (Student Driving Policies to Extracurricular Events) Outside the District

Students are not permitted to transport themselves to and from any extracurricular activity they are participating in that takes place outside the school district. Transportation arrangements are to be made by the activity coach or advisor. The building principal must approve any request for a deviation from this policy. All requests and approvals must be in writing

Inside the District

Students are permitted to transport themselves to and from any extracurricular activity they are participating in that takes place inside the school district. Permission is to only drive and no riders are allowed. The permission is only for the school year indicated on the form.

Computer/Online Services (Acceptable Use and Internet Safety) (Policy EDE)

Technology can greatly enhance the instructional program, as well as the efficiency of the District. The Board recognizes that careful planning is essential to ensure the successful, equitable and cost-effective implementation of technology-based materials, equipment, systems and networks.

Computers and use of the District network or online services support learning and enhance instruction, as well as assist in administration. For purposes of this policy, computers include District-owned desktop computers, laptops, tablets and other mobile computing devices.

All computers are to be used in a responsible, efficient, ethical and legal manner. Failure to adhere to this policy and the guidelines below will result in the revocation of the user's access privilege. Unacceptable uses of the computer/network include but are not limited to:

- 1. violating the conditions of State and Federal law dealing with students' and employees' rights to privacy, including unauthorized disclosure, use and dissemination of personal information;
- 2. using profanity, obscenity or other language that may be offensive to another user or intended to harass, intimidate or bully other users;
- 3. accessing personal social networking websites for noneducational purposes;
- 4. reposting (forwarding) personal communication without the author's prior consent;
- 5. copying commercial software and/or other material in violation of copyright law;
- 6. using District network, devices, software/applications for financial gain, for commercial activity or for any illegal activity;
- 7. "hacking" or gaining unauthorized access to other computers or computer systems, or attempting to gain such unauthorized access;
- 8. accessing and/or viewing inappropriate material and
- 9. downloading of freeware or shareware programs.

The Superintendent/designee shall develop a plan to address the short- and long-term technology needs and provide for compatibility of resources among school sites, offices and other operations. As a basis for this plan, he/she shall examine and compare the costs and benefits of various resources and shall identify the blend of technologies and level of service necessary to support the instructional program.

Because access to online services provides connections to other computer systems located all over the world, users (and parents of users who are under 18 years old) must understand that neither the school nor the District can control the content of the information available on these systems. Some of the information available is controversial and sometimes offensive.

The Board does not condone the use of such materials. Employees, students and parents of students must be aware that the privileges to access online services are withdrawn from users who do not respect the rights of others or who do not follow the rules and regulations established. A user's agreement is signed to indicate the user's acknowledgment of the risks and regulations for computer/online services use. The District has implemented technology-blocking measures that protect against access by both adults and minors to visual depictions that are obscene, child pornography, or, with respect to the use of computers by minors, harmful to minors. The District has also purchased monitoring devices that maintain a running log of Internet activity, recording which sites a particular user has visited.

"Harmful to minors" is defined as any picture, image, graphic image file or other visual depiction that:

- 1. taken as a whole and with respect to minors appeals to a prurient interest in nudity, sex or excretion;
- 2. depicts, describes or represents, in a patently offensive way with respect to what is suitable for minors, an actual or simulated sexual act or sexual contact, actual or simulated normal or perverted sexual acts or a lewd exhibition of genitals and

3.

4. taken as a whole, lacks serious literary, artistic, political or scientific value as to minors. The District will educate minors about appropriate online behavior, including interacting with other individuals on social networking websites and in chat rooms and cyberbullying awareness and response. The Superintendent/designee will develop a program to educate students on these issues.

Annually, a student who wishes to have computer network and Internet access during the school year must read the acceptable use and Internet safety policy and submit a properly signed agreement form. Students and staff are asked to sign a new agreement each year after reviewing the policies and regulations of the District.

The District reserves the right to amend policies and regulations as necessary throughout the school year. Users are notified of the updated policies and regulations and must comply with the updated requirements. These policies and regulations also apply to use of District-owned devices, or accessing of District intranet and software programs off District property.

All users using platforms established for e-learning regardless of whether the student or employee is using a personal or District provided device must be used in accordance with the standards for conduct outlined in this policy and the accompanying regulation. Users in violation of this policy or the accompanying regulation may be subject to discipline.

The following guidelines and procedures shall be complied with by staff, students or community members who are specifically authorized to use the District's computers or online services.

- 1. Use appropriate language. Do not use profanity, obscenity or other language that may be offensive to other users.
- 2. Do not reveal your personal home address or phone number or those of other students or colleagues.
- 3. Use of the computer and/or network is not for financial gain or for any commercial or illegal activity.
- 4. The network should not be used in such a way that it disrupts the use of the network by others.
- 5. All electronic communications and information accessible via the network should be assumed to be property of the District.
- 6. The user in whose name an online service account is issued is responsible for its proper use at all times. Users shall keep individual usernames and passwords private. They shall use this system only under the account numbers issued by the District.
- 7. The system shall be used for purposes related to education or administration. Commercial and political use of the system is strictly prohibited. Limited personal use is acceptable. The District reserves the right to determine that an individual's personal use is excessive or inappropriate. The administration reserves the right to monitor any computer activity and online communications for improper use.
- 8. Users shall not use the system to encourage the use of drugs, alcohol or tobacco nor shall they promote unethical practices or any activity prohibited by law or Board policy.
- 9. Users shall not view, download or transmit material that is threatening, obscene, disruptive or sexually explicit or that could be construed as harassment, intimidation, bullying or disparagement of others based on their race, color, national origin, ancestry, citizenship status, sex, sexual orientation, age, disability, religion, economic status, military status, political beliefs or any other personal or physical characteristics.
- 10. Copyrighted material may not be placed on the system without the author's permission.
- 11. Vandalism results in the cancellation of user privileges. Vandalism includes uploading/downloading any inappropriate material, creating computer viruses and/or any malicious attempt to harm or destroy equipment or materials or the data of any other user.
- 12. Users shall not read other users' mail or files; they shall not attempt to interfere with other users' ability to send or receive electronic mail, nor shall they attempt to read, delete, copy, modify or forge other users' mail.
- 13. Users shall report any security problem or misuse of the network to the teacher, his/her immediate supervisor or building administrator.
- 14. When the District website is utilized for educational purpose, information shall be current and accurate.
- 15. Policies and regulations are subject to change as necessary.



DRUG TESTING

The Board hereby implements a drug testing program. The purpose of the drug testing program is as follow:

- 1. Provide for the health, safety and general well-being of students.
- 2. Encourage students to remain drug free and provide a legitimate reason for students to refuse drugs.
- 3. Encourage students who use drugs to participate in drug treatment programs.

This policy applies to all student athletes, all students participating in extracurricular/cocurricular activities and all students driving to school and parking on school property in grades nine-12.

The drug testing program does not affect the current policies, practices or rights of the District regarding student drug possession or use where reasonable suspicion is established by means other than drug testing through this policy. The drug testing policy is non-disciplinary; thus, no student will be suspended or expelled from school as a result of any certified "positive" test conducted by his/her school under this program.

Additionally, no student will be penalized academically for testing positive for banned substances. The results of a drug test will not be documented in any student's academic record. Information regarding the results of drug tests will not be disclosed to criminal or juvenile authorities, absent legal compulsion by valid and binding subpoena or other legal process which the Fremont City School Board of Education will not solicit. All students and parents/guardians/custodians must sign an "Informed Consent Agreement" for drug testing in order to be eligible to participate in athletics, extracurricular/cocurricular activities and/or drive to school and park on school property.

The principal/designee will make all final decisions regarding any drug testing issues within his/her building.

* Note: For the purpose of this policy, the word "drug" is defined as any illegal/illicit drug and/or alcohol.

Types of Testing

1. Random Testing

At the beginning of each season and/or school year, all student-athletes, students participating in extracurricular/cocurricular activities and student drivers parking on school property will be eligible for the random drug testing program. The collection process will take place on school property or at the Board of Education-approved testing facility. The head coach or adviser/instructor for each extracurricular/cocurricular activity and the principal/designee are responsible for ensuring that all student athletes, students participating in extracurricular/cocurricular activities, student drivers parking on school property and their parents/guardians/custodians properly sign the "Informed Consent Agreement" for drug testing. Random testing may be done throughout the season (including summer months) and/or school year. In the event of a non-negative result, the specimen will be sent to a laboratory and a certified Medical Review Officer will verify the results.

- A. <u>Random selection of students</u>: The drug testing company will utilize a random number generator to select students for testing. Students may be tested more than once per season and/or school year.
- B. <u>Scheduling random testing</u>: Random testing will be unannounced. The drug testing date and times will be selected by the principal/designee. The frequency and percentage of students tested each time will be determined by the principal/designee.

Group Testing

1. At the beginning of a season and/or school year, all eligible students in a particular group (groups include athletics, extracurricular/cocurricular and drivers) may be required to take a drug test. The collection process will take place on school property or at the Board of Education-approved testing facility. The head coach or adviser/instructor for each extracurricular/cocurricular activity and principal/designee are responsible for ensuring that all student athletes, students participating in extracurricular/cocurricular activities, student drivers parking on school property and their parents/guardians/custodians properly sign the "Informed Consent Agreement" for drug testing. In the event of a non-negative result, the specimen will be sent to a laboratory and a certified Medical Review Officer will verify the results.

2. Reasonable Suspicion Testing

School officials have the right to have a student tested for use of drugs when there is "reasonable suspicion." This applies to all student athletes, all students participating in extracurricular/cocurricular activities and all students driving to school and parking on school property in grades nine-12.

3. "Opt In" Student Drug Testing Program

Parents/guardians/custodians that have students not involved in athletics, extracurricular/cocurricular activities and/or parking privileges may have their students participate in the drug testing program at the expense of the District.

Interested parents/guardians/custodians should contact the principal/designee for additional information.

Drugs for Which Students May Be Tested

LSD, alcohol, marijuana, amphetamines, methadone, anabolic steroids, methaqualone, barbiturates, nicotine (tobacco), benzodiazepines, opiates, cocaine, propoxyphene (Darvon) or any substances included in 21 U.S.C. Section 802 (6) which an individual may not sell, offer to sell, possess, give, exchange, use, distribute or purchase under State or Federal law. This definition also includes all prescribed and over-the-counter drugs being used in any way other than for medical purposes in accordance with the directions for use provided for in the prescription or by the manufacturer.

Refusal to Test

Refusal to submit to a random or reasonable suspicion test will constitute a violation of the drug testing policy and will be treated as a positive test result. Failure to Appear

Students who fail to appear to the testing site after having received a pass will be considered in violation of the drug testing policy and will be treated as a positive test result.

Collection Process

The following procedures will occur after students report to the collection site:

- 1. All students must have a picture ID or be identified by the principal/designee. No exceptions will be allowed.
- 2. The testing area must be secured during testing.
- 3. Only lab technicians, students and designated school personnel will be present for the testing as privacy must be maintained for all students.
- 4. The principal/designee is responsible for ensuring that all of the required forms have been completed and signed by parents/guardians/custodians and students. No student is to enter the collection site until forms are completed and student identification has been made by the principal/designee.
- 5. No bags, backpacks, purses, containers or drinks will be allowed to enter the collection area. All extra coats, vests, jackets, sweaters, etc., must be removed before entering the collection site. Any infringement of the rules will result in the student taking the test again.
- 6. When students arrive at the collection site and cannot give a sample, they will be asked to drink water or juice provided by the principal/designee.

- 7. Students processed by the lab technicians who cannot produce a sample will be kept in a secured area to wait until they can test. After a reasonable amount of time if the students are still unable to provide a urine specimen, the district, in conjunction with the testing agency, will perform an alternative method of testing. If they leave this area, they will not be allowed to test and this will be considered a refusal.
- 8. The lab technician will add a dye to the toilet.
- 7. Students will be asked to urinate directly into the collection cup given to them by the lab technician. The lab technician will stand outside the stall/restroom.
- 10. If any adulteration of the specimen is detected, it will be considered a violation of the drug testing policy and the student will receive consequences as outlined in the policy. (The lab checks every sample for adulteration, such as additives that a student might drink or add to urine to change the sample.) They are not called positives but have the same consequences.
- 11. Any suspicion of tampering with the sample will be brought to the tester's attention. The sample will be sent to the lab for immediate confirmation of tampering.
- 12. The sample must be taken in one attempt and be at least 30 ml in size. The student must return the cup to the lab technician.
- 13. Students are not to flush the toilets or urinals. In the event that a student flushes the toilet, he/she will be required to give a new sample immediately or the sample will be invalid.
- 14. The specimen will be checked by the lab technicians at the time of testing using a rapid screen panel. Any "non-negatives" will be placed in a transport bag and sent to a laboratory and a certified Medical Review Officer will determine the results.
- 15. This collection procedure is subject to change because of procedural requirements by the testing agency. The Board reserves the right to change the collection procedure to coincide with the testing guidelines set forth by the testing agency.

<u>Procedures in the Event of a Positive Test</u>

- 1. The Medical Review Officer will review all "non-negatives" or suspected adulterations.
- 2. Depending upon the substances found in the urine specimen, the parent/guardian/custodian will be contacted to determine if the student is taking any prescribed medication from a physician.
- 3. If the student is taking medication, the parent/guardian/custodian will be asked to obtain a letter within five school days from the prescribing physician verifying the medication. Failure to provide such requested information will be considered a positive result.

- 4. The Medical Review Officer will then determine if any of the prescribed medications resulted in a positive drug screen.
- 5. The Medical Review Officer may use quantitative results to determine if positive results on repeat testing indicate recent use of illicit or banned substances or the natural decline of levels of illicit or banned substances from the body. If the Medical Review Officer believes the quantitative levels determined to be above the established cutoffs do not reflect current use but natural decay, then a negative result may be reported.
- 6. Finally, the Medical Review Officer, based upon the information given, will certify the drug test results as positive or negative. Positive results will be reported to the principal/designee by telephone.
- 7. The principal/designee, within one school day of receiving the test results from the drug testing company, will attempt to notify the parent/guardian/custodian (first and preferably by telephone) of the positive results. Once the parent/guardian/custodian is notified, the student will then be informed of the positive results. The principal/ designee will then provide a written notification to the parent/guardian/custodian via U.S. mail.
- 8. If the parent/guardian/custodian or student wishes to contest the results, the drug testing company will arrange for a retest of the specimen to be submitted to either the same laboratory or a different laboratory (if requested by the parent/guardian/custodian) and approved by the principal/designee. The parent/guardian/custodian must pay for this expense. Such a request must be made to the principal/designee in writing within five school days from the first notification of the positive test results.

* Note: Consequences for violations of the Drug Testing Policy are immediate, unless specified otherwise in this policy, and cannot be delayed due to the contesting of drug testing results.

Self-Referral

A self-referral occurs when a student asks a coach, adviser, director, counselor, administrator or other school personnel for help and an assessment prior to any known violations of this policy. A second method of self-referral occurs when a coach, adviser, director, counselor, administrator or other school personnel confronts a student about a possible drug violation (i.e., the student has not been reported to a coach, adviser, director, counselor, administrator or other school personnel by an eyewitness) and the student admits to the violation. A self-referral will not be subject to any disciplinary action provided that:

1. The student completes a drug assessment and counseling program and verification is provided to the principal/designee. The counselor and/or agency must be certified by the Ohio Department of Health or the Ohio Department of Alcohol and Drug Addiction Services. Parents/guardians/custodians must pay for this expense.

2. The student agrees to submit to five follow-up drug tests at the District's expense. The testing dates will be determined by the principal/designee and testing will be completed by the District's drug testing company. If the student tests positive during the follow-up drug tests, the student will be subject to first-time offense consequences.

A self-referral will be considered an offense and subject to consequences if:

- 1. a law enforcement agency is involved in the investigation of a potential violation or either formal or informal charges have been filed before the student attempted to self-refer or
- 2. evidence of a violation is known by any staff member before the student attempted to self-refer. A self-referral may be used only once during the nine-12 academic career of a student and may not be used after the student becomes a first offender.

Consequences for Violations of the Drug Testing Policy

1. First Violation

- A. The student will make an appointment with a chemical dependency counselor for drug assessment and then follow the recommendations of the counselor. The counselor and/or agency must be certified by the Ohio Department of Health or the Ohio Department of Alcohol and Drug Addiction Services.

 Parents/guardians/custodians must pay for this expense.
- B. The student will be denied 20% of participation athletics, extracurricular/cocurricular activities and driving/parking privileges. For example:

Athletics: The student will be denied 20% participation of the current season, with any remaining percentage/days of the denial of participation applied to the next season of participation if needed. If the violation occurred outside their athletic season, the denial of participation will carry forward to the next athletic season in which the student competes. Note: The student may continue to practice with the team and sit with the team during contests, however they will not be allowed wear the team uniform during their denial of participation. In addition, the extent of practice or participation or continued participation will be left to the discretion of the head coach/advisor only.

Extracurricular/Cocurricular Activities: The student will be denied participation in 20% or 36 school days of all extracurricular/cocurricular activities, with any remaining percentage/days of the denial of participation applied to the next season of participation if needed. Note: The student may not attend club meetings and/or participate in off-campus trips or special events. In the case of performing arts, a student may continue to practice with the group and sit with the group during home events only. The student may not wear a uniform during this denial of participation. privileges.

<u>Driving/Parking</u>: The student will be denied 20% or 36 days of driving/parking privileges.

- C. The student forfeits all leadership roles.
- D. The student will perform 20 hours of community service as approved by the principal/designee. Community service time frame will be determined by the principal/designee.
- E. In order for participation and privileges to be reinstated after the 20% penalty, the student must agree to submit to five follow-up drug tests within six months at the District's expense. The drug testing dates will be determined by the principal/designee.
- F. Failure to complete these requirements may result in denial of participation and privileges for one year.

2. Second Violation

- A. The student will make an appointment with a chemical dependency counselor for drug assessment and then follow the recommendations of the counselor. The counselor and/or agency must be certified by the Ohio Department of Health or the Ohio Department of Alcohol and Drug Addiction Services.

 Parents/guardians/custodians must pay for this expense.
- B. The student is denied participation in athletics, extracurricular/cocurricular activities and driving/parking privileges for one calendar year. For athletics, extracurricular activities and driving/parking privileges, the calendar year begins from the date of notification of the violation. The principal/designee will determine the beginning date for cocurricular activities.
- C. The student will perform 40 hours of community service as approved by the principal/designee. Community service time frame will be determined by the principal/designee.
- D. In order for participation and privileges to be reinstated after the one calendar year penalty, the student must agree to submit to five follow-up drug tests. The drug testing dates will be determined by the principal/designee.
- E. Failure to complete these requirements may result in permanent denial of participation during the student's career at Ross High School.

3.Third Violation

The student may be permanently denied participation in athletics, extracurricular activities and driving/parking privileges immediately. The principal/designee will determine the beginning date for denial of participation in cocurricular activities.

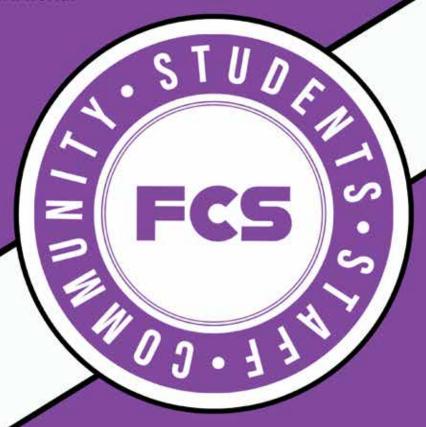
THE LEGEND OF THE LITTLE GIANT

Prior to October 31, 1925, Fremont Ross athletes had been referred to as the "Rossmen", the "Purple and White" and even the "Yellow Devils." However, on that fateful night, Fremont gridders defeated the much larger, faster, and heavily-favored Sandusky Blue Streaks at Fairgrounds Field by a score of 8-6. Legend has it that the spirit and determination the Fremont players was so impressive the Sandusky players congratulated the Fremont side and told them they had played like "little giants." The Fremont Daily News reported. "It was a hard game and a spectacular, colorful one. Fremont can be proud of its "Little Giants"...The name stuck.

Today the spirit and pride of the Little Giants has become known and respected throughout the state. The legacy of the first Little Giant pervades all school activities.

MISSION STATEMENT

We are committed to a culture of collaborative achievement, creating high performing individuals engaging successfully in a modern world.



VISION STATEMENT

Develop individuals who will thrive as they find their place in their local and global community.