

Fremont City Schools
 AGENDA
 Fremont Middle School
 1250 North Street
 August 7, 2017
 Board Meeting 5:30 P.M.

I. Call to Order

II. Pledge of Allegiance

III. Roll Call: Ms. Chapman__ Ms. Garza__ Mr. Gorobetz__ Ms. Laird__ Mr. Price__

IV. Approve or amend and sign minutes of the regular meeting held July 10, 2017.

Ms. Chapman_____	Ms. Garza _____	Mr. Gorobetz_____	App _____
			Disa _____
	Ms. Laird _____	Mr. Price_____	Other _____

V. Recognition of Visitors

VI. First Hearing of the Public

A Fremont City School District citizen, recognized by the Chair, may speak on any issue, during the Recognition of Visitors and Hearing of the Public Sessions, but the Chair may limit remarks pursuant to the debate regulations of *Robert's Rules of Order* and Fremont City School District Policy.

VII. Report of the Treasurer

- Bond Pricing Update

VIII. Recommendations of the Treasurer

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IX. Legislative Liaison Report

X. Committee Reports

- Policy

Alex Gorobetz

XI. Master Facilities Planning

XII. Old Business

XIII. New Business

XIV. Report of the Superintendent

XV. Recommendations of the Superintendent of Schools

Pages 2-12

XVI. Second Hearing of the Public

XVII. Board Member Communications and Information Requests

XVIII. Adjournment:

Ms. Chapman_____	Ms. Garza _____	Mr. Gorobetz_____	App _____
			Disa _____
	Ms. Laird _____	Mr. Price_____	Other _____

VIII. RECOMMENDATIONS OF THE TREASURER

A. FINANCIAL MATTERS

ITEM 1. Consider approval of the June financial report

It is recommended that the June financial report be approved (copy on file at Birchard Public Library).

ITEM 2. Consider approval of supplemental appropriations

It is recommended that the following change be made to temporary appropriations that were approved on June 26, 2017.

		<u>From</u>	<u>Inc./Dec.</u>	<u>To</u>
018-9909	Principal Account	\$ 0.00	\$ 2,600.00	\$ 2,600.00
002-9800	Bond Retirement	\$1,698,000.00	\$ 302,000.00	\$ 2,000,000.00
004-9817	Building	\$ 0.00	\$ 4,000,000.00	\$ 4,000,000.00
010-9818	OFCC Master Facilities Project	\$ 0.00	\$54,636,592.00	\$54,636,592.00
300-9106	Girls' Golf	\$ 0.00	\$ 2,200.00	\$ 2,200.00

Ms. Chapman _____ Ms. Garza _____ Mr. Gorobetz _____ App ____
 Ms. Laird _____ Mr. Price _____ Disa ____
 Other ____

ITEM 3. Consider approval of conference attendance for Amelia Gioffredo, Treasurer

It is recommended that the Board approves Amelia Gioffredo, Treasurer, to attend Ohio School Boards Association (OSBA) 2017 Capital Conference in Columbus, Ohio, November 12-14, 2017, at an estimated cost of \$1,050.00.

Ms. Chapman _____ Ms. Garza _____ Mr. Gorobetz _____ App ____
 Ms. Laird _____ Mr. Price _____ Disa ____
 Other ____

XV. **RECOMMENDATIONS OF THE SUPERINTENDENT**

A. **PERSONNEL MATTERS**

ITEM 1. **Consider approval of the following resignations**

Resignation
Certified: Mindy Brown
Teacher
Reason: Resignation
Effective: End of 2016-2017 Contract Year

Resignation
Certified: Susan Capucini
Teacher
Reason: Resignation
Effective: End of 2016-2017 Contract Year

ITEM 2. **Consider approval of the following appointments**

A. Appointments for the 2017-2018 school year:

Name: Phillip Austin
Certified Staff: Teacher
Account: General
Salary: BA, Step 3 @ \$39,051

* Employment of the above certified staff member is contingent upon successful completion of all pre-employment requirements and certifications

Name: Amanda Daron
Certified Staff: Teacher
Account: General
Salary: 5 Year, Step 2 @ \$40,691

* Employment of the above certified staff member is contingent upon successful completion of all pre-employment requirements and certifications

Name: JW Bryce Junker
Certified Staff: Teacher
Account: General
Salary: BS, Step 1 @ \$35,965

* Employment of the above certified staff member is contingent upon successful completion of all pre-employment requirements and certifications

Name: Maria Orshoski
Certified Staff: Teacher
Account: General
Salary: BA, Step 1 @ \$35,965

* Employment of the above certified staff member is contingent upon successful completion of all pre-employment requirements and certifications

XV. RECOMMENDATIONS OF THE SUPERINTENDENT

A. PERSONNEL MATTERS (cont.)

ITEM 2. Consider approval of the following appointments (cont.)

Name: Vivian Schwartz
 Classified Staff: Secretary
 Account: General
 Salary: Step 5 @ \$17.31/hr effective August 21, 2017

* Employment of the above certified staff member is contingent upon successful completion of all pre-employment requirements and certifications

ITEM 3. Consider approval of the following extended day times for 2017-2018 school year

<u>Name</u>	<u>Building</u>	<u>Days</u>
Thomas TJ Buckley	FMS	10
Kimberly Beardmore	Adm	05

ITEM 4. Consider approval of the following supplemental contracts

Appointments for the 2017-2018 school year:

<u>Name</u>	<u>Building</u>	<u>Duty</u>	<u>Amount</u>
Alexander Coressel	Ross	Varsity Asst Football Coach D-1 (1/4 stipend prorated)	\$1,001.28
Alexis Gedeon	Ross	Varsity Asst Tennis Coach-Girls	Volunteer

ITEM 5. Consider approval of resolution for supplemental duty positions

It is recommended that the following resolution be approved for adoption:

NOW, THEREFORE, BE IT RESOLVED:

Section 1. The supplemental duty positions set forth in Section 2 of this resolution have been offered to those employees of the Fremont City Schools who have a license issued under O.R.C. 3319.22, and no such employees who are qualified to fill the positions have accepted them, and the positions have then been advertised or otherwise made available to any individuals with such a license who are qualified to fill them and who are not employed by the Board, and no such persons have applied for and accepted the positions.

Section 2. The Board hereby employs the following non-certified persons to perform the listed supplemental duties at the stated rate of pay for the 2017-2018 school year:

<u>Name</u>	<u>Building</u>	<u>Duty</u>	<u>Amount</u>
Chad Hetrick	Ross	Varsity Wrestling Coach B-0	\$6,384.00
Kathleen Hubley	FMS	MS Asst Cheerleading Coach H-0 (prorated)	\$2,059.60
Joshua Smith*	Ross	Varsity Asst Football Coach D-1 (1/2 stipend prorated)	\$2,002.56

* Employment of the above coach is contingent upon successful completion of all pre-employment requirements and certifications

Section 3. The Board President, Superintendent and Treasurer are authorized to execute supplemental duty contracts with the person identified in Section 2 of this resolution.

Section 4. The Board finds that the resolution has been adopted in accordance with all legal requirements including O.R.C. Sec. 121.22.

XV. RECOMMENDATIONS OF THE SUPERINTENDENT

A. PERSONNEL MATTERS (cont.)

ITEM 6. Consider approval of staff to attend PBIS professional development

It is recommended that the Board approves the following staff for the PBIS professional development on August 7, 2017 @ \$20.00 per hour not to exceed 7 hours each. To be paid from Title VI-B.

Nichole Almroth	Danylle Garza	Kaitlin Neisler
Renee Batey	Alisha Griffin	Monique Pollick
Cassiopia Brunow	Dana Hanson	Erica Rudd
Deborah Cheek	Heather Hetrick	Lynn Schrader
Rachel Chervenak	Patricia Huskey	Abbey Schwartz
Heather Covert	Tamika Johnson	Jeffrey Straka
Douglas Curran	Elizabeth Kern	Nicole Unger
Patricia Dahlie	Gloria Laird	Marissa VanFleet
Wendy Eakin	Korie Lather	Michele Wax
Kathleen Gallatin	Andrew Montana	Vicki Weickert

It is recommended that the Board approves the following staff for the PBIS professional development on August 7, 2017 @ \$20.00 per hour not to exceed 4 hours each. To be paid from Title VI-B.

Teresa Gammons	Holly Robbins	Megan Weiland
Jeffrey Miller	Kristina Rothenbuhler	Valerie Widmer
Sarah Mitchell	Amanda Ruble	Ryan Wiegel

It is recommended that the Board approves the following staff for the PBIS professional development on August 14, 2017 @ \$20.00 per hour not to exceed 4 hours each. To be paid from Title VI-B.

Jennifer Bair	Analee Kolbeck	Andrea Rivera
Robert Garlock	Cortney Rapp	Brenda Widman
Christine Gross		

ITEM 7. Consider approval of the following On Board Instructors

It is recommended that the Board approves the following On Board Instructors (OBI) for the 2017-2018 school year to be paid their regular hourly rate of pay plus an additional \$2.00 per hour. This is a General Fund expenditure.

Brandi Baumer	Kelley Scriver
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XV. RECOMMENDATIONS OF THE SUPERINTENDENT

A. PERSONNEL MATTERS (cont.)

ITEM 8. Consider approval of the following status changes

It is recommended that the Board approves the status change of Kerri Hosang from BA degree Step 1 @ \$35,965 to 5 Year degree Step 11 @ \$58,925 effective for the 2017-2018 school year.

It is recommended that the Board approves the status change of Michael Rankin from Varsity Asst Football coach D-2 (1/2 stipend) @ \$2,172.50 to Varsity Asst Football D-2 (3/4 stipend) @ \$3,324.75 effective for the 2017-2018 season.

It is recommended that the Board approves the status change of the following coaches to reflect the change of the supplemental salary schedule for 2017-2018:

<u>Name</u>	<u>Building</u>	<u>Duty</u>	<u>Amount</u>
Shelby Grubb	Ross	Varsity Asst Tennis Coach-Girls I-2	\$1,951.00
Samantha Lagrou	Ross	H.S. Asst Cheerleading Coach H-3	\$2,305.00
Philip Moran	Ross	Head Swim Coach-Boys B-10	\$7,093.00
Alysha Nye	FMS	M.S. Cross Country Coach J-0 (1/2 stipend)	\$709.50
Alexander Wilhelm	FMS	M.S. Cross Country Coach J-0 (1/2 stipend)	\$709.50
Nicholas Wolf	FMS	M.S. Football Coach F-10	\$3,547.00
Brad Hershey	FMS	M.S. Football Coach F-2 (3/4 stipend)	\$2,261.25
Kaylee Myers	Ross	H.S. Asst Cheerleading Coach H-1 (1/2 stipend)	\$1,064.00
Dejsha Pettiford	FMS	M.S. Asst Cheerleading Coach H-1	\$2,128.00
Vernon Seavers	Ross	Varsity Asst Football Coach D-3 (1/2 stipend)	\$2,216.50
Teia Thomas	Ross	H.S. Asst Cheerleading Coach H-8 (1/2 stipend)	\$1,330.00

Ms. Chapman _____ Ms. Garza _____ Mr. Gorobetz _____ App ____
 Ms. Laird _____ Mr. Price _____ Disa ____
 Other ____

B. FACILITIES MATTERS

ITEM 9. Consider approval of Project Agreement with the Ohio Facilities Construction Commission

It is recommended that the Board enters into the Project Agreement with the Ohio Facilities Construction Commission (OFCC) for the purpose of proceeding with the approved Classroom Facilities Assistance Plan.

Ms. Chapman _____ Ms. Garza _____ Mr. Gorobetz _____ App ____
 Ms. Laird _____ Mr. Price _____ Disa ____
 Other ____

XV. **RECOMMENDATIONS OF THE SUPERINTENDENT**

C. **OPERATIONS MATTERS**

ITEM 10. **Consider approval of payment to College Credit Plus participating colleges/universities**

It is recommended that approval be granted to provide payment to Terra State Community College, Bowling Green State University, Owens Community College, and any other participating college/universities for the College Credit Plus (CCP) textbooks for the 2017-2018 school year for a total cost not to exceed \$200,000. This is a FMS Contingency expenditure.

ITEM 11. **Consider approval of agreement with Terra State Community College**

It is recommended that the Board approves the agreement with Terra State Community College for the provision of a part-time counselor beginning August 21, 2017 and ending June 7, 2018, for a total cost of \$4,892.00. This is a General Fund expenditure.

Ms. Chapman _____ Ms. Garza _____ Mr. Gorobetz _____ App ____
Ms. Laird _____ Mr. Price _____ Disa ____
Other ____

ITEM 12. **Consider approval of contract with North Central Ohio Educational Service Center**

It is recommended that the Board approves the contract with North Central Ohio Educational Service Center (NCOESC) for the purpose of providing Audiology Services for the 2017-2018 school year at a rate of \$79.00 per hour plus mileage. This is a Title VI-B expenditure.

ITEM 13. **Consider approval of contract with North Central Ohio Educational Service Center**

It is recommended that the Board approves the contract with North Central Ohio Educational Service Center (NCOESC) for the purpose of providing Services for the Hearing Impaired for the 2017-2018 school year at a rate of \$72.50 per hour plus mileage. This is a Title VI-B expenditure.

ITEM 14. **Consider approval of contract with North Central Ohio Educational Service Center**

It is recommended that the Board approves the contract with North Central Ohio Educational Service Center (NCOESC) for the purpose of providing Services for the Visually Impaired for the 2017-2018 school year at a rate of \$73.50 per hour plus mileage. This is a Title VI-B expenditure.

XV. **RECOMMENDATIONS OF THE SUPERINTENDENT**

C. **OPERATIONS MATTERS (cont.)**

ITEM 15. **Consider approval to renew the Northern Ohio Educational Computer Association (NOECA) service contract**

It is recommended that the Board approves the renewal contract with NOECA for the 2017-2018 school year beginning July 1, 2017 through June 30, 2018, for a total cost of \$87,842.61. This is a General Fund expenditure.

ITEM 16. **Consider approval of renewal contract with Ohio School Boards Association (OSBA)**

It is recommended that the Board renews the contract with OSBA for the Ohio Policy Service Client Website Service which converts new/revised District policies and regulations to the online database on the District website and updates thereafter as needed beginning September 1, 2017 through August 31, 2018, for a total cost of \$1,550.00. This is a General Fund expenditure.

ITEM 17. **Consider approval of the agreement with Memorial Summit Employee Assistance Program**

It is recommended that the Board continues the March 15, 2007 agreement with Memorial Summit Employee Assistance Program for the 2017-2018 school year at an annual cost of \$8,000.00. This is a General Fund expenditure.

ITEM 18. **Consider approval of the agreement with HealthLink**

It is recommended that the Board approves the Pre-Employment Physicals, Return to Work Physicals and Drug Screening Protocols with HealthLink – Occupational Health Services for the 2017-2018 school year. This is a General Fund expenditure.

ITEM 19. **Consider approval of the agreement with EmployeeSafe Suite online training's program from Public School Works**

It is recommended that the Board approves EmployeeSafe Suite from Public Schools Works for the 2017-2018 school year at a total cost of \$15,450.00. This is a General Fund expenditure.

ITEM 20. **Consider approval for entering into a lease contract with the Fremont Area Foundation**

It is recommended to enter into a lease contract with the Fremont Area Foundation for the purpose of allowing them to rent the two stadium loges and use rental fees to pay stadium debt. The Fremont Area Foundation will pay \$1.00 for the regular football season beginning August 25, 2017 and ending October 27, 2017. All District policies and guidelines apply to loge renters. The Fremont Area Foundation is responsible for the weekly renting and cleaning of the loges as well as for purchasing refreshments.

XV. **RECOMMENDATIONS OF THE SUPERINTENDENT**

C. **OPERATIONS MATTERS (cont.)**

ITEM 21. **Consider approval for an agreement with P.T. Services Rehabilitation, Inc. (ProMedica Memorial Hospital)**

It is recommended that the Board approves a service agreement with P.T. Services Rehabilitation, Inc. (ProMedica Memorial Hospital) for the purpose of providing athletic training services, Sportsmetrics clinics and Pupil Activity trainings at Ross High School commencing August 1, 2017 for the 2017-2018 school year. The total amount of \$8,750.00 will be paid by General Fund (\$4,579.00) and the Athletic Fund (\$4,171.00).

ITEM 22. **Consider approval for agreement with City of Fremont Parks and Recreation Department**

It is recommended that the Board approves a service agreement with the City of Fremont Parks and Recreation Department for the use of Walsh Park for the 2017-2018 Fremont Ross cross country season. There is no cost associated with this contract.

ITEM 23. **Consider approval for agreement with Fremont Country Club**

It is recommended that the Board approves a service agreement with the Fremont Country Club for the use of their golf range for the 2017-2018 Fremont Ross golf season. There is no cost associated with this contract.

Ms. Chapman _____ Ms. Garza _____ Mr. Gorobetz _____ App ____
Ms. Laird _____ Mr. Price _____ Disa ____
Other ____

XV. **RECOMMENDATIONS OF THE SUPERINTENDENT**

D. **OTHER MATTERS**

ITEM 24. **Consider approval of adoption of grade 11 English Language Arts curriculum guide**

It is recommended that the curriculum guide for grade 11 ELA be adopted for use by Fremont City Schools as presented by Section 3313.60 of the Ohio Revised Code.

ITEM 25. **Consider approval of adoption of Algebra I curriculum guide**

It is recommended that the curriculum guide for Algebra I be adopted for use by Fremont City Schools as presented by Section 3313.60 of the Ohio Revised Code.

ITEM 26. **Consider approval of the following foreign exchange student**

It is recommended that the Board accepts the following foreign exchange student for attendance at Ross High School during the 2017-2018 school year with waiver of tuition fees.

<u>Student's Name</u>	<u>Country</u>	<u>Organization</u>	<u>Host Family</u>
Liam Shan	Germany	YFU	Larry & Kim Spann

ITEM 27. **Consider approval of Ross High School girls' golf team to Monroe, Michigan**

It is recommended that the Board approves the Ross High School girls' golf team's trip to Monroe, Michigan on August 8, 2017, for a scheduled athletic contest with Cardinal Stritch High School.

ITEM 28. **Consider approval of Ross High School girls' golf team to Temperance, Michigan**

It is recommended that the Board approves the Ross High School girls' golf team's trip to Temperance, Michigan on August 9, 2017, for a scheduled athletic contest with Whitmer High School.

ITEM 29. **Consider approval of Ross High School girls' golf team to Ottawa Lake, Michigan**

It is recommended that the Board approves the Ross High School girls' golf team's trip to Ottawa Lake, Michigan on August 10, 2017, for a scheduled athletic contest with member TRAC schools.

ITEM 30. **Consider approval of Ross High School boys' golf team to Temperance, Michigan**

It is recommended that the Board approves the Ross High School boys' golf team's trip to Temperance, Michigan on September 20, 2017, for a scheduled athletic contest with Whitmer High School.

XV. **RECOMMENDATIONS OF THE SUPERINTENDENT**

D. **OTHER MATTERS (cont.)**

ITEM 31. **Consider approval of conference attendance request for Jon C. Detwiler**

It is recommended that the Board approves Jon C. Detwiler, Superintendent, to attend the Ohio School Boards Association (OSBA) 2017 Capital Conference in Columbus, Ohio, November 13-14, 2017, at an estimated total cost of \$1,050.00. This is a General Fund expenditure.

ITEM 32. **Consider approval of revised Policy DECA – Administration of Federal Grant Funds (First Reading)**

It is recommended that the Board of Education approves revised Policy DECA – Administration of Federal Grant Funds (see attached).

ITEM 33. **Consider approval of revised Policy DI – Fiscal Accounting and Reporting (First Reading)**

It is recommended that the Board of Education approves revised Policy DI – Fiscal Accounting and Reporting (see attached).

ITEM 34. **Consider approval of revised Policy DID – Inventories (First Reading)**

It is recommended that the Board of Education approves revised Policy DID – Inventories (see attached).

ITEM 35. **Consider approval of revised Policy DJF – Purchasing Procedures (First Reading)**

It is recommended that the Board of Education approves revised Policy DJF – Purchasing Procedures (see attached).

ITEM 36. **Consider approval of revised Policy DN – School Properties Disposal (First Reading)**

It is recommended that the Board of Education approves revised Policy DN – School Properties Disposal (see attached).

ITEM 37. **Consider approval of revised Policy EF/EFB – Food Services Management/Free and Reduced-Price Food Services (First Reading)**

It is recommended that the Board of Education approves revised Policy EF/EFB – Food Services Management/Free and Reduced-Price Food Services (see attached).

ITEM 38. **Consider approval of revised Policy EFF – Food Sale Standards (First Reading)**

It is recommended that the Board of Education approves revised Policy EFF – Food Sale Standards (see attached).

XV. RECOMMENDATIONS OF THE SUPERINTENDENT

D. OTHER MATTERS (cont.)

ITEM 39. Consider approval of revised Policy EFG – Student Wellness Program (First Reading)

It is recommended that the Board of Education approves revised Policy EFG – Student Wellness Program (see attached).

ITEM 40. Consider approval of revised Policy IGBB – Programs for Students who are Gifted (First Reading)

It is recommended that the Board of Education approves revised Policy IGBB – Programs for Students who are Gifted (see attached).

ITEM 41. Consider approval of revised Policy IGBI – English Learners (First Reading)

It is recommended that the Board of Education approves revised Policy IGBI – English Learners (see attached).

ITEM 42. Consider approval of revised Policy IGBJ – Title I Programs (First Reading)

It is recommended that the Board of Education approves revised Policy IGBJ – Title I Programs (see attached).

ITEM 43. Consider approval of revised Policy IGBL – Parent and Family Involvement in Education (First Reading)

It is recommended that the Board of Education approves revised Policy IGBL – Parent and Family Involvement in Education (see attached).

ITEM 44. Consider approval of revised Policy JN – Student Fees, Fines and Charges (First Reading)

It is recommended that the Board of Education approves revised Policy JN – Student Fees, Fines and Charges (see attached).

ITEM 45. Consider approval of donations

It is recommended that the Board approves the following donation:

<u>Donor:</u>	<u>Item:</u>	<u>Value:</u>	<u>Donated To:</u>
Tricia Gebauer	Misc. Campus Wear Items	\$200.00	Fremont City Schools
Atkinson PTO	See Attached List	\$4,549.82	Atkinson Elementary School
Croghan PTO	See Attached List	\$9,471.00	Croghan Elementary School

XV. RECOMMENDATIONS OF THE SUPERINTENDENT

D. OTHER MATTERS (cont.)

ITEM 45. Consider approval of donations (cont.)

<u>Donor:</u>	<u>Item:</u>	<u>Value:</u>	<u>Donated To:</u>
Hayes PTO	See Attached List	\$2,050.00	Hayes Elementary School
Lutz PTO	See Attached List	\$7,288.00	Lutz Elementary School & Ross High School
Otis PTO	See Attached List	\$8,510.00	Otis Elementary School
Stamm PTO	See Attached List	\$1,424.00	Stamm Elementary School
Washington PTO	See Attached List	\$7,483.95	Washington Elementary School
Ross Academic Boosters	See Attached List	\$2,258.25	Fremont Ross High School
Ross Athletic Boosters	See Attached List	\$49,260.09	Fremont Ross Athletic Department
Ross Music Boosters	See Attached List	\$57,539.89	Fremont Ross Music Department
Ms. Chapman _____ Ms. Laird _____	Ms. Garza _____ Mr. Price _____	Mr. Gorobetz _____	App ____ Disa ____ Other ____

Resolution for Executive Session (O.R.C. 121.22)

WHEREAS, as a public board of education, the Fremont City School District Board of Education may hold an executive session only after a majority of a quorum (or, in the case of item O, below, a unanimous quorum) of this board determines by a roll call vote to hold such a session and only at a regular or special meeting for the sole purpose of the consideration of any of the following matters:

- A. To consider the appointment of a public employee or official.
- B. To consider the employment of a public employee or official.
- C. To consider the dismissal of a public employee or official.
- D. To consider the discipline of a public employee or official.
- E. To consider the promotion of a public employee or official.
- F. To consider the demotion of a public employee or official.
- G. To consider the compensation of a public employee or official.
- H. To consider the investigation of charges or complaints against a public employee, official, licensee, or student.
- I. To consider the purchase of property for public purposes.
- J. To consider the sale of property at competitive bidding.
- K. To confer with an attorney for the Board concerning disputes involving the Board that are the subject of pending or imminent court action.
- L. To prepare for, conduct, and/or review negotiations or bargaining sessions with public employees concerning their compensation or other terms and conditions of their employment.
- M. To consider matters required to be kept confidential by federal law or regulations or state statutes.
- N. To discuss details relative to the security arrangements and emergency response protocols for the Board.
- O. To discuss confidential information related to an application for economic development assistance, or negotiations with other political subdivisions related to the application, as executive session is necessary to protect interests of the applicant or related expenditure of public funds. (Unanimous vote required.)

NOW, THEREFORE, BE IT RESOLVED that the Fremont City School District Board of Education does hereby declare its intention to hold an executive session on items _____ as listed above.

Ms. Chapman _____ Ms. Garza _____ Mr. Gorobetz _____ App _____
Ms. Laird _____ Mr. Price _____ Disa _____
Other _____

ADMINISTRATION OF FEDERAL GRANT FUNDS

The Board accepts federal funds, which are available, provided that there is a specific need for them and that the required matching funds are available. The Board intends to administer federal grant awards efficiently, effectively and in compliance with all requirements imposed by law, the awarding agency and the Ohio Department of Education (ODE) or other applicable pass-through entity.

The Board directs the Treasurer to develop, monitor, and enforce effective financial management systems and other internal controls over federal awards that provide reasonable assurances that the District is managing the awards in compliance with all requirements for federal grants and awards. Systems and controls must meet all requirements of Federal law and regulation, including the Uniform Guidance issued by the U.S. Office of Budget and Management and any applicable state requirements, and shall be based on best practices.

All individuals responsible for the administration of a federal grant or award shall be provided sufficient training to carry out their duties in accordance with all applicable requirements for the federal grant or award.

The financial management systems and internal controls must provide for:

1. identification of all federal funds received and expended and their program source;
2. accurate, current, and complete disclosure of financial data in accordance with federal requirements;
3. records sufficient to track the receipt and use of funds;
4. effective control and accountability over assets to assure they are used only for authorized purposes and
5. comparison of expenditures against budget.

In addition, written procedures must be established for cash management and for determining the allowability of costs, as required by the Uniform Guidance.

At a minimum, the financial management systems and internal controls will address the following areas:

1. Allowability

Costs charged by the school system to a federal grant must be allowed under the individual program and be in accordance with the cost principles established in the Uniform Guidance, including how charges made to the grant for personnel are to be determined. Costs will be charged to a federal grant only when the cost is:

- A. reasonable and necessary for the program;
- B. in compliance with applicable laws, regulations, and grant terms;
- C. allocable to the grant;
- D. adequately documented and
- E. consistent with District policies and procedures that apply to both federally-funded and non-federally funded activities.

Internal controls will be sufficient to provide reasonable assurance that charges to federal awards for personnel expenses are accurate, allowable, and properly allocated and documented. Controls will include time and effort reporting in accordance with Uniform Guidance and the requirements of ODE or other applicable pass-through-entity.

2. Cash Management and Fund Control

Payment methods must be established in writing that minimize the time elapsed between the draw-down of federal funds and the disbursement of those funds. Standards for funds control and accountability must be met as required by the Uniform Guidance for advance payments and in accordance with the requirements of ODE or other applicable pass-through-entity.

3. Procurement

All purchases for property and services made using federal funds must be conducted in accordance with all applicable Federal, State and local laws and regulations, the Uniform Guidance, and the District's written policies and procedures.

The District avoids situations that unnecessarily restrict competition and avoids acquisition of unnecessary or duplicative items. Individuals or organizations that develop or draft specifications, requirements, statements of work, and/or invitations for bids, requests for proposals, or invitations to negotiate, are excluded from competing for such purchases.

Contracts are awarded only to responsible contractors possessing the ability to perform successfully under the terms and conditions of a proposed procurement. Consideration is given to such matters as contractor integrity, compliance with public policy, record of past performance, and financial and technical resources. No contract is awarded to a contractor who is suspended or debarred from eligibility for participation in federal assistance programs or activities.

Purchasing records are sufficiently maintained to detail the history of all procurements and must include at least the rationale for the method of procurement, selection of contract type, and contractor selection or rejection; the basis for the contract price; and verification that the contractor is not suspended or debarred.

4. Conflict of Interest and Mandatory Disclosures

The District complies with the requirements of State law and the Uniform Guidance for conflicts of interest and mandatory disclosures for all procurements with federal funds.

Each employee, board member, or agent of the school system who is engaged in the selection, award, or administration of a contract supported by a federal grant or award and who has a potential conflict of interest must disclose that conflict in writing to the Treasurer. The Treasurer discloses in writing any potential conflict of interest to ODE or other applicable pass-through-entity.

A conflict of interest would arise when the covered individual, any member of his/her immediate family, his/her partner, or an organization, which employs or is about to employ any of those parties has a financial or other interest in or receives a tangible personal benefit from a firm considered for a contract. A covered individual who is required to disclose a conflict will not participate in the selection, award, or administration of a contract supported by a federal grant or award.

Covered individuals will not solicit or accept any gratuities, favors, or items from a contractor or a party to a subcontractor for a federal grant or award. Violations of this rule are subject to disciplinary action.

The Treasurer discloses in writing to ODE or other applicable pass-through-entity in a timely manner all violations of federal criminal law involving fraud, bribery, or gratuities potentially effecting any federal award. The Treasurer fully addresses any such violations promptly and notifies the Board accordingly.

5. Equipment and Supplies Purchased with Federal Funds

Equipment and supplies acquired with federal funds will be used, managed, and disposed of in accordance with applicable state and federal requirements. Property records and inventory systems shall be sufficiently maintained to account for and track equipment that has been acquired with federal funds.

6. Accountability and Certifications

All fiscal transactions must be approved by the Treasurer/designee who can attest that the expenditure is allowable and approved under the federal program. The Treasurer submits all required certifications.

7. Monitoring and Reporting Performance

The Treasurer ~~shall~~ **will** establish sufficient oversight of the operations of federally supported activities to assure compliance with applicable federal requirements and to ensure that program objectives established by the awarding agency are being achieved. The District ~~will~~ submits all reports as required by federal or state authorities.

[Adoption date: June 6, 2016]

Revised:

LEGAL REFS.: ORC 9.314
117.101; 117.43
3313.33; 3313.46
3319.04
5705.39; 5705.41; 5705.412
2 C.F.R. Part 200

CROSS REFS.: BBFA, Board Member Conflict of Interest
BCC, Qualifications and Duties of the Treasurer
DI, Fiscal Accounting and Reporting
DID, Inventories
DJ, Purchasing
DJC, Bidding Requirements
DJF, Purchasing Procedures
DK, Payment Procedures
EF/EFB, Food Services Management/Free and Reduced-Price Food Services
GBCA, Staff Conflict of Interest
IGBJ, Title I Programs

FISCAL ACCOUNTING AND REPORTING

The District's accounting system is in conformance with the Uniform School Accounting System as prescribed by the Auditor of State for the use of school districts-, **federal funds also are accounted for in conformance with the Uniform Guidance issued by the U.S. Office of Budget and Management and any applicable state requirements.** The Treasurer is responsible for receiving and properly accounting for all funds of the District.

The financial records must be adequate to:

1. guide the making or deferring of purchases, the expansion or curtailing of programs and the controlling of expenses;
2. ensure that current data are immediately available and in such form that routine summaries can be readily made;
3. serve as a guide to budget estimates for future years and to hold expenditures to the amounts appropriated and
4. show that those in charge have handled funds within limitations established by law and in accordance with Board policy.

The Board receives monthly financial statements from the Treasurer, which show receipts, disbursements, appropriations, encumbrances and balances. The Treasurer makes all other financial reports required by law or by state **or federal** agencies and submits them to the proper authorities.

The Treasurer provides the Board with any other financial management reports that the Board determines necessary.

Financial records are permanent. The supporting documents may be destroyed only in compliance with the provisions of State law and in compliance with specifications of the District's records commission, the Auditor of State and the Ohio Historical Society.

[Adoption date: June 6, 2016]

Revised:

LEGAL REFS.: ORC 117.101; 117.38; 117.43
149.01 through 149.43
3301.07
3313.29; 3313.32
3315.04
Chapter 1347
Chapter 5705
2 C.F.R. Part 200

CROSS REFS.: **DECA, Administration of Federal Grant Funds**
EHA, Data and Records Retention

INVENTORIES (Fixed Assets)

The Board, as steward of this District's property, recognizes that efficient management and full replacement upon loss requires accurate inventory and properly maintained property records.

The District conducts a complete inventory every five years, by physical count, of all District-owned equipment and supplies. For purposes of this policy, "equipment" means a unit of furniture or furnishings, an instrument, a machine, an apparatus or articles that retain shape and appearance with use, is nonexpendable and does not lose its identity when incorporated into a more complex unit. **For purpose of items purchased with federal funds, equipment is defined as tangible, nonexpendable personal property having a useful life of more than one year with an acquisition cost of \$5,000 or more per unit.**

This District maintains a fixed asset accounting system. The fixed asset system maintains sufficient information to permit:

1. preparation of year-end financial statements in accordance with generally accepted accounting principles;
2. adequate insurance coverage and
3. control and accountability.

Each building and additions to buildings are identified by location or name and are described in detail (e.g., size, number of floors, square footage, type of construction, etc.) with the value shown for all individual structures.

Fixed equipment is inventoried by building, floor and room name or number; each item is to be listed individually. (Leased equipment that the District will eventually own must be inventoried.)

Movable equipment is inventoried by building, floor and room name or number; each item is to be listed individually. Any item that has a model number or serial number has that number noted in the description for full identification. All items assigned to a building are the building administrator's responsibility.

All equipment purchased, after the initial inventory, as capital outlay or replacement with a cost of ~~\$1,000~~ **\$500** or more and with an estimated useful life of five years or more is tagged and made part of the equipment inventory. ~~For fixed asset reporting purposes, all equipment in excess of \$1,500 is used.~~ **Property records and inventory systems are sufficiently maintained to account for and track equipment acquired with federal funds.**

A listing of all equipment is maintained for each building and department. This listing is updated annually by the close of the school year, or not later than the second Friday in June of each year. This updated listing is then submitted to the Treasurer's office for audit purposes.

A physical inventory of supplies is taken at the building level at the close of the school year, or not later than the second Friday in June of each year. This updated listing is then submitted to the Treasurer's office for audit purposes.

The Treasurer shall be assisted by principals, directors, supervisors and professional and support staffs in the performance of this function.

[Adoption date: June 6, 2016]

Revised:

LEGAL REFS.: ORC 117.38
3313.20; 3313.41
2 C.F.R. Part 200

CROSS REF.: DECA, Administration of Federal Grant Funds

PURCHASING PROCEDURES

Monies under the jurisdiction of the Board may not be expended except upon a warrant drawn against a specific appropriation and against a specific fund. Therefore, no contract or purchase order for the expenditure of money will be made unless there is attached to it a certificate of the Treasurer certifying that the amount required to meet the contract or purchase order has been appropriated and is in the treasury, or is in the process of collection, and is free from previous encumbrance.

Any contract or purchase order issued without such a certificate attached is void, except as the law allows later issuance within 30 days of the certificate and except that, if the amount involved is less than \$3,000, the Treasurer may authorize it to be paid without the ratification or affirmation of the Board. Under certain conditions, the law also allows the Treasurer to issue blanket certification, subject to limitations of time and amount as set by law.

Purchasing procedures are designed to ensure the best possible price for the desired products and services. Procedures for purchasing are developed to require that all purchases are made on properly approved purchase orders and that, for items not put up for bid, price quotations are solicited.

Special arrangements may be made for ordering perishable and emergency supplies.

All purchases for property and services made using federal funds are conducted in accordance with all applicable Federal, State and local laws and regulations, the Uniform Guidance, and the District's written policies and procedures.

[Adoption date: June 6, 2016]

Revised:

LEGAL REFS.: ORC 3313.46
3327.08
5705.41(D)(1); 5705.412; 5705.44
2 C.F.R. Part 200

CROSS REFS.: **DECA, Administration of Federal Grant Funds**
DJ, Purchasing
DJC, Bidding Requirements

SCHOOL PROPERTIES DISPOSAL

The Board believes that the efficient administration of the District requires the disposition of property and goods no longer necessary for the maintenance of the educational program or the operation of the District.

The Board recognizes that most unused property of the District has value and that it may be practical to retain such property for a period of time. Once property is no longer needed for school purposes currently or in the future, it should be slated for disposal at the Superintendent's discretion. State law governs the retention and method of disposal of the Board's property.

Property and goods purchased with federal funds also are subject to the disposal requirements outlined in the Uniform Guidance issued by the U.S. Office of Budget and Management. Therefore, the Board follows the procedures required by the various statutes governing the disposal of real or personal property.

The Board follows the procedures set forth in State **and Federal** law for the disposal of real or personal property at the minimum dollar value set forth in the statute on the date the Board decides to dispose of the property. The Board is required to offer its real property for sale to all community schools and college-preparatory boarding schools for the period of time set forth in law. High-performing community schools as defined by State law, are given first priority. If a high-performing community school is not interested in buying the property, the Board will then proceed with offers to purchase from other start-up community schools operating in the District and college-preparatory boarding schools located within the territory of the District. If no community school or college-preparatory boarding school is interested in buying the property, the Board can sell its real or personal property at a public auction and follow specific statutory requirements if the property exceeds \$10,000 in value. If this amount is changed by the legislature, the Board and administration's responsibility changes automatically to reflect the new minimum statutory dollar value.

The Board directs the periodic review of all District property and authorizes the disposition by sale, donation, trade or discard of any property not required for school purposes.

The District complies with State law regarding the sale or lease of unused District property to high-performing community schools, community schools and college-preparatory boarding schools.

Disposal of Property Valued at Less Than the Dollar Value Set Forth in State Law

For the disposal of property that is not governed by **Federal law**, the Ohio Revised Code or administrative regulations, the administration is required to follow these procedures:

1. The Superintendent determines that the value of the property is less than the value set forth in State **and Federal** law **when applicable**. The property is valued pursuant to a reasonable method as determined by the Superintendent.

2. The Board is notified when real or personal property is no longer needed for school purposes and directs that the property be sold.
3. The Superintendent sells the property to a start-up community school or by bids, general sale, negotiated sale or by trade as determined by the Superintendent or the Board on an individual basis.

[Adoption date: June 6, 2016]

[Re-adoption date: June 5, 2017]

Revised:

LEGAL REFS.: ORC 131.09
3313.17; 3313.37; 3313.40; 3313.41; 3313.411; 3313.413
3314.051
5705.10
2 C.F.R. Part 200

CROSS REFS.: **DECA, Administration of Federal Grant Funds**
FL, Retirement of Facilities

FOOD SERVICES MANAGEMENT/
FREE AND REDUCED-PRICE FOOD SERVICES

The Board operates a food services program in its schools. Food preparation is centralized for elementary, intermediate and secondary schools when appropriate.

Food services include breakfasts and lunches in all schools through participation in the National ~~Child Nutrition Programs~~ **School Lunch and Breakfast Programs**. The ~~food services-~~
~~supervisor~~ **Child Nutrition Supervisor** reviews and recommends to the Board the types of foods to be sold.

The food services staff cooperates with the principals of the schools in matters essential to the proper functioning of the food services program. The responsibility for control of students using the cafeteria rests with the building principal.

All prices set for school breakfasts, lunches and milk are subject to Board approval, except for a la carte food prices.

As required for participation in the National ~~Child Nutrition Programs~~ **School Breakfast and Lunch Programs, meals served must meet age appropriate USDA guidelines** and the Board agrees that:

1. **students who qualify receive free or reduced-price meals;**
 - ~~1. breakfast and a "Type A" lunch are made available to students, provided at least one-fifth of the students are eligible under Federal law for free meals;~~
2. **breakfast consists of a whole grain rich items, fruits/vegetables, and fat free or low fat milk. Students are required to take at least ½ cup of fruit or juice in order to be in compliance with the National School Breakfast Program;**
 - ~~2. breakfast is made available in every school in which the parents of at least one-half of the children enrolled have requested that the breakfast program be established;~~
3. **lunches consist of a meat or meat alternate, whole grain/rich grain item, fruit, vegetable, and fat free or low fat milk. Students must select at least three of the five items and at least one of those items must be a fruit or vegetable in order to be in compliance with the National School Lunch Program;**
3. ~~students who qualify receive free or reduced-price meals;~~
4. all meals ~~must~~ meet USDA nutritional standards;

5. **all snacks and beverages sold to students during the school day are in compliance with the USDA guidelines as outlined in the districts wellness plan;**
6. the management of food services complies with all federal, state and local regulations and
7. a summer meal program is provided to students attending a state-mandated summer remedial program.

All students are expected to eat lunch at school and may not leave school grounds during the lunch hour, except when permission has been granted by the principal. Students are permitted to bring their lunches from home and to purchase milk and incidental items.

School lunch funds and other food service funds are kept in a special account.

The District provides for at least one employee, who has received instruction in methods to prevent choking and has demonstrated an ability to perform the Heimlich maneuver, to be present while students are being served.

Students with Special Dietary Needs

At the beginning of each school year, or at the time of enrollment, parents are responsible for communicating any special dietary needs of their child, including food allergies, to the District. Students with dietary needs that qualify as disabilities under law are provided reasonable accommodation.

Substitutions to regular school meals provided by the District are made for students who are unable to eat regular school meals due to a qualifying dietary need when that need is certified in writing by the student's physician. Substitute meals are provided in the most integrated setting appropriate to the special needs of the student.

The nature of the student's qualifying dietary need, the reason this need prevents the student from eating regular school meals (including foods to be omitted from the student's diet), the specific diet prescription along with the needed substitution must be specifically stated in the physician's statement. The District, in compliance with the USDA Child Nutrition Division guidelines, provides substitute meals to food-allergic students based upon the physician's signed statement.

The District develops and implements administrative regulations for the management of food-allergic students. Such regulations include, but are not limited to, schoolwide training programs regarding food allergy education, staff development regarding food allergy identification and management, allergy emergency drills, strategies for the identification of students with life-threatening food allergies and management skills including avoidance measures, designation of typical symptoms and dosing instructions for medications.

[Adoption date: June 6, 2016]

Revised:

LEGAL REFS.: Child Nutrition and WIC Reauthorization Act; Pub. L. No. 108-265
(Title I, Section 204), 118 Stat. 729
National School Lunch Act; 42 USC 1751 et seq.
Child Nutrition Act; 42 USC 1771 et seq.
Americans with Disabilities Act Amendments Act of 2008; 42 USC 12101 et
seq.
Rehabilitation Act of 1973; 29 USC 794
ORC 3313.719; 3313.81; 3313.812; 3313.813; 3313.815
3314.18
OAC 3301-91-01 through 3301-91-09

CROSS REFS.: ACB, Nondiscrimination on the Basis of Disability
EFF, Food Sale Standards
EFG, Student Wellness Program
EFH, Food Allergies
JHCD, Administering Medicines to Students

FOOD SALE STANDARDS

Through its food service program, the Board encourages students to form healthy eating habits by governing the types of food and beverages sold in the schools and the time and place at which each type of food and beverage is sold. These standards are based on the following guidelines.

1. The types of food and beverages sold in the schools are determined by their potential to contribute significantly to the:
 - A. daily nutritional needs of students, consistent with the guidelines established by the U.S. Department of Agriculture (USDA);
 - B. provisions of the District's student wellness program and
 - C. nutritional guidelines established by State law.
- ~~2. A licensed dietician, a registered dietetic technician or a certified/credentialed school nutrition specialist must be initially consulted to assist the food services supervisor in drafting for Board adoption a plan:~~
 - ~~A. for complying with and enforcing the nutritional standards governing the types of food and beverages that may be sold on school premises in compliance with State law and~~
 - ~~B. specifying the time and place each type of food or beverage may be sold.~~
2. The time of day and place for the sale of food and beverages to students must be consistent with the **nutritional** ~~nutrient intake~~ needs and eating patterns of students and compatible with class schedules. The following restrictions are enforced for non-breakfast/lunch food and beverage sales:
 - A. Foods or beverages that do not meet the nutritional standards established by the District in accordance with USDA regulations may not be sold during the school day. The Board reserves the right to **totally** restrict the sale of non-nutritional foods and beverages in vending machines. Vending machine placement requires prior approval.

- B. Bake sales and other school fundraising activities involving food and beverage items, ~~may not be held during the school day~~ **must follow the nutritional standards for Smart Snacks in schools. The nutrition standards do not apply to foods and beverages sold at events held after school, off campus, or on weekends, such as school plays or sporting events. Foods that qualify as a Smart Snack or entrée' must meet the general nutrition standards:**
1. **be a grain product containing 50 percent or more whole grains (have a whole grain as the first ingredient)**
 2. **have as the first ingredient a fruit, a vegetable, a dairy product, or a protein food**
 3. **be a combination food that contains at least ¼ cup of fruit and/or vegetable**
 4. **the food must meet the nutrient standards for calories, sodium, sugar, and fats**
4. Annually, the food services supervisor/designee reviews and recommends to the Board the types of foods and beverages to be sold as part of the school breakfast and lunch programs.

Separate standards may be established for the types of food and beverages to be sold to staff members and for events and activities held outside the school day.

[Adoption date: June 6, 2016]

Revised:

LEGAL REFS.: ORC 3313.814; 3313.816; 3313.817
OAC 3301-91-09

CROSS REFS.: EF, Food Services Management
EFG, Student Wellness Program
IGDF, Student Fundraising Activities

STUDENT WELLNESS PROGRAM

The Board directs the Superintendent/designee to develop and maintain a student wellness plan in compliance with Federal law.

The student wellness plan:

1. includes goals for nutrition promotion and education, physical activity and other school-based activities designed to promote student wellness that are developed with consideration of evidence-based strategies and techniques;
2. includes nutrition guidelines for all foods provided, ~~but not~~ **and** sold to students in the District during the school day in order to promote student health and reduce childhood obesity;
3. provides assurance that District guidelines for all food and beverages sold during the school day are, ~~at a minimum~~, equal to the guidelines issued by the U.S. Department of Agriculture (USDA) and that marketing of foods and beverages on the school campus during the school day is prohibited for foods or beverages that do not meet the nutritional standards established by the District in accordance with USDA regulations and
4. establishes a plan of implementation and evaluation, including designating one or more persons within the District with the responsibility for ensuring that the District is compliant with Federal law.

Development of the student wellness plan must be a collaborative effort between parents, students, food service workers, physical education teachers (**do we have a physical education teacher that contributed to the development of the wellness plan**), school health professionals, administrators, the Board and the public.

The District notifies the public of the wellness plan at least annually. The wellness plan is assessed at least once every three years and the results of the assessment are made available to the public.

[Adoption date: June 6, 2016]

[Re-adoption date: June 5, 2017]

Revised:

LEGAL REFS.: Child Nutrition and WIC Reauthorization Act; Pub. L. No. 108-265
(Title I, Section 204), 118 Stat. 729
National School Lunch Act; 42 USC 1751 et seq.
Child Nutrition Act; 42 USC 1771 et seq.
7 CFR, Subtitle B, Chapter 11, Part 210
7 CFR 220
7 CFR 225
7 CFR 245
ORC 3313.814
OAC 3301-91-09

CROSS REFS.: EF, Food Services Management
EFB, Free and Reduced-Price Food Services
EFF, Food Sale Standards
IGAE, Health Education
IGAF, Physical Education
KJ, Advertising in the Schools

PROGRAMS FOR GIFTED AND TALENTED STUDENTS WHO ARE GIFTED

In accordance with the belief that all ~~children~~ **students** are entitled to education commensurate with their particular needs, ~~children~~ **students** in the District who are gifted are provided opportunities to progress as their abilities permit. The Board believes that these ~~children~~ **students** require services beyond those offered in regular school programs in order to realize their potential contribution to themselves and society.

Children Students who are gifted are identified annually by qualified professionals using a variety of assessment procedures. The Board encourages efforts to provide services for ~~the children~~ **students** who are gifted as an integral part of the total kindergarten through grade 12 program.

Identification

The District follows the identification eligibility criteria as specified in State law.

1. The District identifies ~~children~~ **students** of the District, in grades kindergarten through 12, as ~~gifted children~~ **as students who are gifted** who perform at remarkably high levels of accomplishment when compared to other ~~children~~ **students** of the same age, experience and environment, as identified under State law. Accordingly, a ~~child~~ **student** can be identified as exhibiting:
 - A. superior cognitive ability;
 - B. specific academic ability in one or more of the following content areas:
 - 1) mathematics;
 - 2) science;
 - 3) reading, writing or a combination of these skills and/or
 - 4) social studies;
 - C. creative thinking ability and/or
 - D. visual or performing arts ability such as drawing, painting, sculpting, music, dance or drama.
2. The District uses only those instruments approved by the Ohio Department of Education (ODE) for screening, assessment and identification of ~~children~~ **students** who are gifted.
3. **A student identified as gifted in accordance with State law remains identified as gifted regardless of subsequent testing or classroom performance.**

District Plan for Identifying Gifted Students Who are Gifted

The District **Board** adopts and submits to ODE a plan for ~~the screening, assessment and identification of~~ **identifying children students** who are gifted. Any revisions to the District plan are submitted to the ODE for approval. **A copy of this policy is provided at time of submission.** The identification plan includes the following:

1. the criteria and methods the District uses to screen and select ~~children students~~ for further assessment who perform or show potential for performing at remarkably high levels of accomplishment in one of the gifted areas;
2. **a description of assessment instruments selected from the ODE-approved list to be used for the screening and identification of students who are gifted;**
3. **procedures for the provision of at least two whole grade screening opportunities to be administered for all students once prior to the end of second grade, and once for all students between grades three and six;**
- 4.2. the sources of assessment data the District uses to select ~~children students~~ for further testing and an explanation to parents/guardians of the multiple assessment instruments required to identify ~~children students~~ who are gifted;
- 5.3. an explanation for parents/guardians of the methods the District uses to ensure equal access to screening and further assessment ~~by for all District children students,~~ **including minority and disadvantaged students, students** ~~children from low socioeconomic backgrounds, children with disabilities and children for whom English learner children students; for whom English is a second language;~~
- 6.4. the process of notifying parents/guardians regarding all policies and procedures concerning the screening, assessment and identification of ~~children students,~~ who are gifted, **including the requirement to notify parents within 30 days of the District's receipt of a student's result on any screening procedure or assessment instrument;**
- 7.5. an opportunity for parents/guardians to appeal any decision about the results of any screening procedure or assessment, the scheduling of ~~children students~~ for assessment or the placement of a student in any program or for receipt of services;
- 8.6. procedures for the assessment of ~~children students~~ who transfer into the District **no later than 90 days after the transfer at request of the parent;**
- 9.7. at least two opportunities a year for assessment in the case of ~~children students~~ requesting assessment or recommended for assessment by teachers, parents or other ~~children students~~ **with the initial assessment to be completed no later than 90 days of referral regardless of the grade levels where gifted services are offered and**

- 10.8. an explanation that the District accepts scores on assessment instruments approved for use by ODE that are provided by other school districts and trained personnel outside the District.

The District's plan may provide for the District to contract with any qualified public or private service provider to provide screening or assessment services under the plan. Gifted education coordinators provide the District with assistance in placing students, designing services, consulting on strategic planning, evaluating services on an ongoing basis and eliciting input from parents and staff.

District Plan for Services

The District adopts and submits to ODE a plan for a continuum of services that may be offered to students who are gifted.

1. The District ensures equal opportunity for all ~~children~~ **students** identified as gifted to receive any or all services offered by the District.
2. The District implements a procedure for withdrawal of ~~children~~ **students** from District gifted programs or services, ~~and~~ for reassessment of ~~children~~ **students and assessment of students transferring into the District.**
3. The District implements a procedure for resolving disputes with regard to identification and placement decisions.
4. Any District gifted education services are delivered in accordance with State law.
5. The District informs parents of the contents of this policy as required by State law.

The gifted services currently available within the District and the criteria for receiving these services are: Gifted Intervention is provided by a Gifted Intervention Specialist for grade three through grade five. Students are served in the areas of mathematics, reading, language arts, and superior cognitive. For grade six through grade eight, services are provided to students in the areas of reading, language arts, and superior cognitive through team teaching by a Gifted Intervention Specialist and a regular education teacher. Grade six through grade eight students are also provided math services through the compacted and accelerated courses of 6 Math II, 7 Math II, and Algebra. These gifted services are provided by a regular education teacher. Grade seven through twelve students are provided gifted services when meaningfully placed with appropriate College Credit Plus courses. These are taught by college faculty. Grade nine through twelve students are provided gifted services through AP courses. These are taught by certified by certified AP instructors.

Students are eligible for services when they meet the criteria outlined in the Operating Standards for Identifying and Serving Students Who are Gifted.

Written Education Plan

The District provides gifted services based on the student's areas(s) of identification and individual needs and is guided by a written education plan (WEP) **developed in collaboration with an educator who holds a licensure or endorsement in gifted education. The District provides parents with periodic reports regarding the student's progress toward meeting goals and the effectiveness of the services provided in accordance with the WEP.**

The WEP, ~~which~~ is provided to parents of gifted students and educators responsible for providing gifted education services, **and** includes:

1. a description of the services provided, including goals for the student in each service specified, **including but not limited to measurable academic goals;**
2. methods **and performance measurements** for evaluating progress toward achieving the goals specified;
3. ~~and~~ methods and schedule for reporting progress to students **and parents;**
4. ~~The WEP also specifies~~ staff members responsible for ensuring that specified services are delivered;
5. policies regarding the waiver of assignments and the scheduling of tests missed while a student is participating in any gifted services provided outside the general education classroom and
6. a date by which the WEP will be reviewed for possible revision.

At the commencement of services, and each year in which a student receives services, the District makes a reasonable attempt, in writing to obtain a parent/guardian signature on the WEP. A student will not be denied services due to lack of a parent/guardian signature.

The District will develop and disseminate a "no services" letter to parents/guardians of students identified as gifted but not receiving gifted services clearly communicating the student is not receiving gifted services. The letter may include a list of enrichment opportunities provided to the student by the District.

Gifted Education Personnel

Gifted education instruction is provided by gifted education intervention specialists by grade level in accordance with the Ohio Administrative Code (OAC). Gifted education instruction is offered during the regular school day and may be provided in large or small groups and/or individually in a variety of settings. The depth, breadth and pace of instruction based on the appropriate content areas may be differentiated. Where ~~differentiated~~ **a general education teacher is designated as the provider of gifted services, instruction is provided in a regular classroom, the teacher is either licensed in gifted education or has meets the requirements of OAC including the requirements to** receive professional development and ongoing assistance from a gifted education intervention specialist or gifted education coordinator.

Annual Report and Accountability

The District submits, as required, a gifted education annual report to ODE.

The District submits, as required, a gifted education data audit to ODE.

The Superintendent/designee implements all policies and procedures in accordance with laws, rules and regulations and follows the OAC rules regarding gifted education.

[Adoption date: June 6, 2016]

Revised:

LEGAL REFS.: ORC 3324.01 et seq.
OAC 3301-51-15

CROSS REFS.: **IKEB, Acceleration**
JB, Equal Educational Opportunities

~~LIMITED ENGLISH PROFICIENCY~~ ENGLISH LEARNERS

The Board recognizes the need to provide equal educational opportunities for all students in the District. Therefore, if the inability to speak and understand the English language excludes a student from effective participation in the educational programs offered by the District, the District shall take appropriate action to rectify the English language deficiency in order to provide the student equal access to its programs. Students in a language minority or who ~~have limited English proficiency~~ **are English learners** are identified, assessed and provided appropriate services.

The Board directs the administration to develop and implement instruction programs that:

1. appropriately identify language minority students;
2. provide the appropriate instruction to ~~limited English proficient~~ **English learner** students to assist them in gaining English language proficiency, as well as content knowledge, in reading/language arts and mathematics and
3. annually assess the English proficiency of students and monitor their progress in order to determine their readiness for the mainstream classroom environment.

The District requires all **English learner** students ~~with limited English proficiency~~ to be tested. Alternative assessments may be required. Students must make yearly gains toward closing the achievement gap as defined by the State Board of Education performance targets.

~~Limited English proficient~~ **English learner** students who have been enrolled in U.S. schools for less than one full year ~~are~~ **may be** exempt from one administration of the reading/language arts assessment administered to their grade levels. However, students who choose to take these tests are permitted to do so. (Assessments in math, science and social studies are not exempt.)

The District provides parents with notice of and information regarding the instructional program as required by law. Parental ~~and~~ **and family** involvement is encouraged and parents are regularly apprised of their child's progress.

[Adoption date: June 6, 2016]

Revised:

LEGAL REFS.: 42 USC 2000d
The Elementary and Secondary Education Act; 20 USC 1221 et seq.
34 CFR 200
ORC 3301.0711
3302.01; 3302.03
3313.61; 3313.611; 3313.612
3317.03
3331.04
OAC 3301-35-04; 3301-35-06; 3301-35-07

CROSS REFS.: AC, Nondiscrimination
IE, Organization of Facilities for Instruction
IGBJ, Title I Programs
IGBL, ~~Parental~~ **Parent and Family** Involvement in Education
JB, Equal Educational Opportunities
JK, Employment of Students

TITLE I PROGRAMS

The Title I program is based on an annual assessment of educational needs. This assessment includes identification of educationally deprived children in the public and private schools in this District. Title I services are provided to all eligible, educationally deprived students.

The Board believes parental **and family** involvement is a vital part of the Title I program. The Superintendent/designee jointly develops with and distributes to parents of children participating in Title I programs within the District a written parental **and family** involvement policy and guidelines. The written parental **and family** involvement policy includes a School-Parent Compact jointly developed by the school and the parents. The requirements of the policy, compact and guidelines are consistent with Federal and State law.

Parental **and family** involvement includes, but is not limited to, parental **and family** contribution to the design and implementation of programs under this title, **development of support and improvement plans**, participation by parents **and family members** in school activities and programs, and training and materials that build parents' **and family members'** capacity to improve their children's learning in both the home and the school. To build a partnership between home and school, the District:

1. informs the parents **and family members** of the program, the reasons for their children's participation and the specific instructional objectives;
2. trains parents **and family members** to work with their children to attain instructional objectives;
3. trains teachers and other staff involved in programs under this title to work effectively with the parents **and family members** of participating students;
4. develops partnerships by consulting with parents **and family members** regularly;
5. provides opportunities for parents **and family members** to be involved in the design, operation and evaluation of the program and
6. provides opportunities for the full participation of parents **and family members** who lack literacy skills or whose native language is not English.

Title I funds are used only to augment, not to replace, state and local funds. The Board uses these funds to provide equivalent or comparable educational services in all schools receiving Title I assistance.

[Adoption date: June 6, 2016]

Revised:

LEGAL REFS.: The Elementary and Secondary Education Act; 20 USC 1221 et seq.
OAC 3301-35-04; 3301-35-05; 3301-35-06; 3301-35-07

CROSS REFS.: AC, Nondiscrimination
IE, Organization of Facilities for Instruction
IGBA, Programs for Students with Disabilities
IGBI, ~~Limited English Proficiency~~ **English Learners**
IGBL, ~~Parental~~ **Parent and Family** Involvement in Education
JB, Equal Educational Opportunities

~~PARENTAL~~ PARENT AND FAMILY INVOLVEMENT IN EDUCATION

The Board recognizes that a student's education is a shared responsibility by the school, the student and the family. Research indicates that involvement of parents **and families** in support of their children's education increases student achievement. Schools and **parents and families** must work as partners if the District is to meet its goal of effectively educating students.

The Board directs the administration and teaching staff to promote parental ~~and family~~ involvement by:

1. supporting meaningful two-way communication between school and home;
2. promoting responsible parenting;
3. encouraging parents **and family members** to play an integral role in assisting student learning;
4. assisting parents **and family members** in their efforts to support, reinforce and extend their children's learning;
5. providing opportunities for parental ~~and family~~ input in school programs and curriculum;
6. respecting parents **and family members** as partners in decisions affecting children and families;
7. welcoming parents **and families** as visitors to the schools;
8. engaging in meaningful parent-teacher conferences to discuss student progress toward meeting academic content standards and other learning goals, individual instructional needs and student welfare issues;
9. communicating with parents **and family members** about Board policies and regulations;
10. encouraging parents **and family members** to volunteer in the schools and school-related activities;
11. encouraging parental ~~and family~~ involvement through parent groups and Board and school advisory committees;

12. supporting appropriate professional development opportunities that enable staff members to increase the effectiveness of parental **and family** involvement strategies;
13. encouraging school administrators to set expectations and create a climate conducive to parental **and family** participation;
14. developing methods to accommodate and support parental **and family** involvement for parents with special needs, such as **those who lack literacy skills or whose native language is not limited English proficiency** and
15. assessing the effectiveness of parental **and family** involvement efforts.

[Adoption date: June 6, 2016]

Revised:

LEGAL REFS.: The Elementary and Secondary Education Act; 20 USC 1221 et seq.
ORC 3313.472; 3313.48
OAC 3301-35-02; 3301-35-04; 3301-35-06

CROSS REFS.: IGBI, ~~Limited English Proficiency~~ **English Learners**
IGBJ, Title I Programs
Student Handbooks

STUDENT FEES, FINES AND CHARGES

Materials Fees

Students enrolled in District schools are furnished basic textbooks without cost. However, a fee for consumable materials and supplies used in the instructional program is established at the beginning of each school year and may vary as the cost of materials and supplies fluctuates. Such fees are to be deposited in the rotary operating funds of the Board to defray the cost of the materials and supplies.

The Board directs the Superintendent/designee to prepare a schedule of fees for materials to be used in courses of instruction and a schedule of charges that may be imposed for damage to school property.

The District does not charge students eligible for free lunch under the National School Lunch Act or Child Nutrition Act a fee for any materials needed to participate fully in a course of instruction. Any fees charged to students eligible for free lunch under the National School Lunch Act or Child Nutrition Act will be charged in compliance with State and Federal law. This exception only applies to recipients of free lunch, not students who receive reduced-price lunch. This provision does not apply to extracurricular activities and student enrichment programs that are not courses of instruction.

Fines

When school property, equipment or supplies are damaged, lost or taken by individuals, a fine is assessed. The fine is reasonable, seeking only to compensate the school for the expense or loss incurred. Free lunch eligibility does not exempt a student from paying fines for damage to school property.

The late return of borrowed books or materials from the school libraries is subject to appropriate fines.

All fines collected are sent to the Treasurer for deposit in the General Fund of the Board.

Unpaid Meal Charges

Balance letters will be sent home quarterly along with student grade cards. Unpaid meal charges are considered delinquent debt when payments are past due. Unpaid meal charges will follow the same procedure as the collection of student fees and fines with the exception of participation in commencement exercises.

Collection of Student Fees and Fines

The administration may establish regulations for the collection of student fees and fines.

Grades and credits are not made available to any student, graduate or to anyone requesting same on his/her behalf until all fees and fines for that student have been paid in full, except where required by State law. **Participation in extracurricular field trips will not be permitted unless payment has been received. Students will be prohibited from participating in commencement exercises unless payment has been received.**

Collection Process

1. The principal will advise parents of fees due at the beginning of the school year.
2. The first week of October, the principal will send a letter from the Treasurer and an invoice to parents of students with outstanding fees and fines.
3. A payment schedule may be arranged at the building level with full payment to be received by June 15.

[Adoption date: June 6, 2016]

Revised:

LEGAL REFS.: National School Lunch Act of 1946, 42 USC 1751
Child Nutrition Act of 1966, 42 USC 1771
ORC 3313.642
3329.06

CROSS REFS.: **EF/EFB, Food Services Management/Free and Reduced-Price Food**
IGCB, Experimental Programs
IGCD, Educational Options (Also LEB)

Atkinson Elementary School PTO - Donations 2016-2017

<u>Item:</u>	<u>Value:</u>	<u>Donated To:</u>
Field Trips (Admissions, Transportation)	\$ 2,000.00	Atkinson Elementary School
Classroom Supplies	\$ 1,027.00	Atkinson Elementary School
Honor Roll Awards	\$ 161.72	Atkinson Elementary School
Assemblies	\$ 250.00	Atkinson Elementary School
Muffins for Moms	\$ 323.00	Atkinson Elementary School
Donuts for Dads	\$ 88.00	Atkinson Elementary School
Box Top Awards	\$ 61.00	Atkinson Elementary School
Teacher Appreciation	\$ 200.00	Atkinson Elementary School
Grandfriends Day	\$ 169.00	Atkinson Elementary School
Field Day Expenses	\$ 70.10	Atkinson Elementary School
Volunteer Gifts	\$ 200.00	Atkinson Elementary School Volunteers
	\$ 4,549.82	

Croghan Elementary School PTO - Donations 2016-2017

<u>Item:</u>	<u>Value:</u>	<u>Donated To:</u>
Inflatable Bouncy House Rental	\$ 450.00	Croghan Elementary School
Slush Machine	\$ 120.00	Croghan Elementary School
Cotton Candy Machine	\$ 258.00	Croghan Elementary School
Food for Family Game Night	\$ 300.00	Croghan Elementary School
Games for Family Fun Night	\$ 100.00	Croghan Elementary School
Lunch for Teacher Appreciation	\$ 150.00	Croghan Elementary School
Student of the Month Yard Signs	\$ 300.00	Croghan Elementary School
Paint Canvases	\$ 100.00	Croghan Elementary School
Pizza with the Principal	\$ 288.00	Croghan Elementary School
Trophies for Math Challenge	\$ 60.00	Croghan Elementary School
Gift Card for Safety Patrol	\$ 50.00	Croghan Elementary School
Slushes and Popsicles	\$ 300.00	Croghan Elementary School
End of Year Certificates for Teachers (\$25 each)	\$ 400.00	Croghan Elementary School
Classroom Items (\$10.00 per classroom)	\$ 1,600.00	Croghan Elementary School
Toledo Zoo Admissions	\$ 375.00	Croghan Elementary School
Cookies	\$ 95.00	Croghan Elementary School
Prizes for Family Fun Night	\$ 200.00	Croghan Elementary School
Academic Banquet	\$ 2,500.00	Croghan Elementary School
Snowflake Shop Items	\$ 1,500.00	Croghan Elementary School
Talent Show Items	\$ 75.00	Croghan Elementary School
Volunteers Appreciation Breakfast	\$ 150.00	Croghan Elementary School Volunteers
Volunteer End of Year Gifts	\$ 100.00	Croghan Elementary School Volunteers
	\$ 9,471.00	

Hayes Elementary School PTO - Donations 2016-2017

<u>Item:</u>	<u>Value:</u>	<u>Donated To:</u>
Cookies for Open House	\$ 50.00	Hayes Elementary School
Computer Equipment	\$ 120.00	Hayes Elementary School
Snacks for OST	\$ 200.00	Hayes Elementary School
Painting Supplies	\$ 180.00	Hayes Elementary School
Classroom Supplies	\$ 1,500.00	Hayes Elementary School
	\$ 2,050.00	

Lutz Elementary School PTO - Donations 2016-2017

<u>Item:</u>	<u>Value:</u>	<u>Donated To:</u>
Academic Excellence	\$ 50.00	Ross High School
TV/Mount	\$ 380.00	Lutz Elementary School
School Planners	\$ 660.00	Lutz Elementary School
Eagle TV Supplies	\$ 400.00	Lutz Elementary School
Camera	\$ 540.00	Lutz Elementary School
Assemblies	\$ 1,680.00	Lutz Elementary School
Field Trips	\$ 714.00	Lutz Elementary School
Trophies for End of Year	\$ 500.00	Lutz Elementary School
Classroom Supplies	\$ 1,500.00	Lutz Elementary School
Playground Balls	\$ 280.00	Lutz Elementary School
Art Show Supplies	\$ 250.00	Lutz Elementary School
Rain Ponchos	\$ 34.00	Lutz Elementary School
Prize Baskets	\$ 300.00	Lutz Elementary School
	\$ 7,288.00	

Otis Elementary School PTO - Donations 2016-2017

<u>Item:</u>	<u>Value:</u>	<u>Donated To:</u>
Field Trips	\$ 2,500.00	Otis Elementary School
Academic Night	\$ 800.00	Otis Elementary School
Awards	\$ 100.00	Otis Elementary School
PBIS Program	\$ 500.00	Otis Elementary School
Title I Night	\$ 500.00	Otis Elementary School
Fifth Grade Picnic	\$ 150.00	Otis Elementary School
Character/Counselor	\$ 500.00	Otis Elementary School
Shirts	\$ 250.00	Otis Elementary School
Trophies for Spelling Bee	\$ 55.00	Otis Elementary School
Student Planners	\$ 455.00	Otis Elementary School
Teacher Supplies	\$ 1,400.00	Otis Elementary School
WATCH Dogs Program	\$ 200.00	Otis Elementary School
Dances	\$ 200.00	Otis Elementary School
Assemblies	\$ 250.00	Otis Elementary School
Student Books	\$ 650.00	Otis Elementary School
	\$ 8,510.00	

Stamm Elementary School PTO - Donations 2016-2017

<u>Item:</u>	<u>Value:</u>	<u>Donated To:</u>
Muffins for Moms	\$ 200.00	Stamm Elementary School
Donuts for Dads	\$ 200.00	Stamm Elementary School
Perfect Attendance Breakfast	\$ 200.00	Stamm Elementary School
Pizza with the Principal	\$ 324.00	Stamm Elementary School
PBIS Supplies	\$ 200.00	Stamm Elementary School
Academic Banquet Supplies	\$ 300.00	Stamm Elementary School
	\$ 1,424.00	

Washington Elementary School PTO - Donations 2016-2017

<u>Item:</u>	<u>Value:</u>	<u>Donated To:</u>
Assemblies	\$ 1,147.50	Washington Elementary School
School Field Trip	\$ 1,510.00	Washington Elementary School
Classroom Field Trips	\$ 535.50	Washington Elementary School
Field Trip Busing Fees	\$ 111.43	Washington Elementary School
Mints for State Testing Days	\$ 46.74	Washington Elementary School
Books for Students & Classrooms	\$ 685.28	Washington Elementary School
Education City	\$ 982.30	Washington Elementary School
Hispanic Heritage Month	\$ 200.00	Washington Elementary School
Gingerbread Week	\$ 91.34	Washington Elementary School
Academic Reception	\$ 120.00	Washington Elementary School
Veterans' Day Program	\$ 17.16	Washington Elementary School
Field Day	\$ 22.00	Washington Elementary School
Farewell to Fifth Graders	\$ 359.30	Washington Elementary School
PBIS Rewards	\$ 590.57	Washington Elementary School
Supplies for Staff	\$ 839.83	Washington Elementary School
Tables	\$ 225.00	Washington Elementary School
	<u>\$ 7,483.95</u>	

Fremont Ross Academic Boosters - Donations 2016-2017

<u>Item:</u>	<u>Value:</u>	<u>Donated To:</u>
Cash	\$ 150.00	Ross High School
Cash for Students (\$25 each)	\$ 775.00	Ross High School
Letter Pins	\$ 54.25	Ross High School
Top 25 Banquet	\$ 593.90	Ross High School
Honor Cords	\$ 189.00	Ross High School
Car Stickers	\$ 496.10	Ross High School
	<u>\$ 2,258.25</u>	

Fremont Ross Music Boosters - Donations 2016-2017

<u>Item:</u>	<u>Value:</u>	<u>Donated To:</u>
Meals	\$ 1,200.00	FRMLG
Uniforms	\$ 52,039.89	FRMLG
Quint Purchase	\$ 600.00	FRMLG
Quint Purchase	\$ 800.00	FRMLG
Large Group OMEA Fees	\$ 1,800.00	Band/Orchestra/Choir
Solo & Ensemble Piano Accompaniment	\$ 1,100.00	Band/Orchestra
	<u>\$ 57,539.89</u>	

Fremont Ross Athletic Boosters - Donations 2016-2017

<u>Item:</u>	<u>Value:</u>	<u>Donated To:</u>
Pocket Schedules	\$ 720.00	Athletic Department
Large Football Schedules	\$ 900.00	Athletic Department
Golf Cart Drive Belt	\$ 95.45	Athletic Department
Volleyballs	\$ 388.90	Athletic Department
Coaches' Cloth	\$ 2,609.42	Athletic Department
Aqua Joggers	\$ 322.16	Athletic Department
Helmet Decals	\$ 1,175.00	Athletic Department
High Jump Pit	\$ 6,346.00	Athletic Department
Pool Lane Flags	\$ 2,300.00	Athletic Department
Track Timing System	\$ 4,725.00	Athletic Department
Shoulder Pad Rack	\$ 279.70	Athletic Department
Sledge Hammers	\$ 90.03	Athletic Department
State Participants	\$ 2,460.00	Athletic Department
Surface Disinfectant	\$ 145.15	Athletic Department
Barrier Foams & Soaps	\$ 589.86	Athletic Department
Letter Trophy Case & Change Track Records	\$ 969.40	Athletic Department
Stopwatches	\$ 424.14	Athletic Department
Senior Banners	\$ 724.50	Athletic Department
Fast Model Program	\$ 74.99	Athletic Department
Ultrak Seiko Lap Memory	\$ 378.49	Athletic Department
Rally Master	\$ 5,749.00	Athletic Department
Basketballs & Elementary Basketball Uniforms	\$ 4,779.00	Athletic Department
Practice Basketballs	\$ 1,650.00	Athletic Department
Mat Tape	\$ 45.00	Athletic Department
Basketball Nets	\$ 112.00	Athletic Department
Soccer Backpacks	\$ 885.00	Athletic Department
Tennis Balls	\$ 383.00	Athletic Department
Ice Bags	\$ 481.95	Athletic Department
Catcher Equipment	\$ 416.90	Athletic Department
Golf Bags	\$ 2,048.00	Athletic Department
Possession Arrow	\$ 352.00	Athletic Department
Resistance Bands	\$ 154.18	Athletic Department
Goalie Jersey	\$ 40.93	Athletic Department
Dugout Racks	\$ 4,537.00	Athletic Department
Baseballs	\$ 780.00	Athletic Department
Softballs	\$ 419.70	Athletic Department
Camera Stand	\$ 605.00	Athletic Department
Tennis Rollers	\$ 103.24	Athletic Department
	<hr/>	
	\$ 49,260.09	

FREMONT CITY BOARD OF EDUCATION

Regular Meeting

SUMMARY

July 10, 2017

Roll Call

MOTION 127-17 APPROVAL OF MINUTES

Regular Meeting held June 26, 2017

MOTION 128-17 FINANCIAL MATTERS – ITEM 1

Item 1 – Approval of agreement with RedTree Investment Group

MOTION 129-17 PERSONNEL MATTERS – ITEMS 1, 2, 3, 4, 5, AND 6

Item 1 – Approval of resignations

Item 2 – Approval of administrative appointments

Item 3 – Approval of appointments

Item 4 – Approval of resolution for supplemental duty positions

Item 5 – Approval of substitute for summer programs

Item 6 – Approval of leave of absence

MOTION 130-17 OPERATIONS MATTERS – ITEM 7

Item 7 – Approval of contract with Great Lakes Biomedical

MOTION 131-17 OTHER MATTERS – ITEMS 8 AND 9

Item 8 – Approval of conference attendance request for Nancy McKillip

Item 9 – Approval of donation

MOTION 132-17 ADJOURNMENT

**Fremont City Schools
Board of Education
Regular Meeting Minutes
July 10, 2017**

The Fremont City Board of Education of the Fremont City School District, in Sandusky County, Ohio met on Monday, July 10, 2017, at 5:30 p.m. at the Fremont Middle School, 1250 North Street, Fremont, Ohio.

Board Vice-President Alex Gorobetz presiding

Pledge of Allegiance

Roll Call:	Shantel Laird, Board President	Absent
	Alex Gorobetz, Board Vice-President	Present
	Jolene Chapman	Present
	Maria D. Garza	Present
	Thomas Price	Present

MOTION 127-17 APPROVAL OF MINUTES

Mr. Price, seconded by Ms. Garza made the motion to approve or amend and sign the minutes of the regular meeting held June 26, 2017.

Ayes: Price, Garza, Gorobetz

Abstain: Chapman

Motion carried. 3-0-1

RECOGNITION OF VISITORS

- None

FIRST HEARING OF THE PUBLIC

A Fremont City School District citizen, recognized by the Chair, may speak on any issue, during the Recognition of Visitors and Hearing of the Public Sessions, but the Chair may limit remarks pursuant to the debate regulations of *Robert's Rules of Order* and Fremont City School District Policy.

- None

REPORT OF THE TREASURER

- Mrs. Gioffredo presented a Thoughts About Food Service document to the Board.

RECOMMENDATIONS OF THE TREASURER

MOTION 128-17 FINANCIAL MATTERS – ITEM 1

Ms. Chapman, seconded by Mr. Price, made the motion to approve financial matters – Item 1.

Ms. Garza asked what the RedTree Investment Group would be doing. Mrs. Gioffredo responded that they are going to look at the construction draw schedule over the course of potentially the next five years. They will be looking at the District's cash needs that they will be paying out on the construction project and will invest accordingly to when they will need liquidity. The 58.6 million is all that they can invest. That represents the 54.6 million dollars in the local share and the 4 million LFI. They are going to look at the draw schedule and if the District has cash needs in the next 18 months, for example if they would need 5 million dollars, they will make sure that 5 million dollars is liquid and will tailor the investments to match the draw schedule as they

MOTION 128-17 FINANCIAL MATTERS – ITEM 1 (cont.)

anticipate on receiving 1.5 – 1.6 million dollars in investment interest income. All of this will be invested very tightly with Ohio Revised Code and they have acknowledged the District’s Investment Policy. Ms. Garza asked if this was the same group that held the money for the middle school while it was being built or was it a different company. Mrs. Gioffredo responded that she was unsure but would get her an answer on that.

Ms. Garza asked how RedTree had helped the District before. Mrs. Gioffredo responded that they used to help invest with their general deposits. When she had first started with the District, she had decided to move the investments from RedTree over to Meeder Investments. That was due to a preference because she had a longer standing business relationship with Meeder Investments but RedTree has a proven track record in the District. Ms. Garza asked to confirm again why she had left RedTree. Mrs. Gioffredo responded that it was a matter of personal preference. Ms. Garza asked about Meeder Investments and why is RedTree better. Mrs. Gioffredo responded that Meeder still has the general investments. Ms. Garza asked if they could have both. Mrs. Gioffredo responded that they could have both but that it was more of a matter of spreading the wealth. Meeder invests 18 million dollars of general revenues of the general cash balance. They have some liquid at their local bank and some at Star Ohio which is very liquid as well. She thought it would be best to completely separate the general deposits and the bond proceeds investments, so that it is a completely different company and completely different custodial accounts.

ITEM 1. Approval of agreement with RedTree Investment Group

It is recommended that RedTree Investment Group be approved as the District’s Investment Advisor for investment of bond proceeds, which represents the local share for the master facilities project.

Ayes: Chapman, Price, Garza, Gorobetz
Motion carried. 4-0

LEGISLATIVE LIAISON REPORT

- None

COMMITTEE REPORTS

- None

MASTER FACILITIES PLANNING

- None

OLD BUSINESS

- None

NEW BUSINESS

- None

REPORT OF THE SUPERINTENDENT

- None

RECOMMENDATIONS OF THE SUPERINTENDENT

MOTION 129-17 PERSONNEL MATTERS – ITEMS 1, 2, 3, 4, 5, AND 6

Ms. Garza, seconded by Ms. Chapman, made the motion to approve personnel matters – Items 1, 2, 3, 4, 5, and 6.

ITEM 1. Approval of the following resignations

Resignation
Administrative: Jamie Biecheler
Student Services Coordinator
Reason: Resignation
Effective: End of 2016-2017 Contract Year

Resignation
Administrative: Christine Oravets
Elementary Principal
Reason: Resignation
Effective: July 31, 2017

Resignation
Administrative: Dr. Hillary Turner
Psychologist
Reason: Resignation
Effective: June 22, 2017

Resignation
Certified: C. Glori Cayton
Teacher
Reason: Resignation
Effective: End of 2016-2017 Contract Year

Resignation
Certified: Travis Hammer
Teacher
Reason: Resignation
Effective: June 27, 2017

Resignation
Certified: Joanna Johnson
Teacher
Reason: Resignation
Effective: End of 2016-2017 Contract Year

RECOMMENDATIONS OF THE SUPERINTENDENT

MOTION 129-17 PERSONNEL MATTERS – ITEMS 1, 2, 3, 4, 5, AND 6 (cont.)

Resignation
Certified: Richard LaFountain
 Credit Recovery & OST Summer Intervention
Reason: Resignation
Effective: June 28, 2017

Resignation
Certified: Erin Lawrence
 Teacher
Reason: Resignation
Effective: End of 2016-2017 Contract Year

Resignation
Certified: Amanda Nowak
 Teacher
Reason: Resignation
Effective: End of 2016-2017 Contract Year

Resignation
Classified: Kaitlynn Hohenstein
 Student Monitor
Reason: Resignation
Effective: August 5, 2017

Resignation
Classified: Russell Snyder
 Student Monitor
Reason: Resignation
Effective: July 7, 2017

ITEM 2. Approval of the following administrative appointments

It is recommended that the Board approves Susan Gray, Elementary Principal, for a 1-year term commencing on August 1, 2017, and ending on July 31, 2018.

It is recommended that the Board approves Christine Oravets, Assistant Secondary Principal, Step 12 on the Administrative Compensation Plan pursuant to O.R.C. 3319.02 for a 2-year term commencing on August 1, 2017, and ending on July 31, 2019.

RECOMMENDATIONS OF THE SUPERINTENDENT

MOTION 129-17 PERSONNEL MATTERS – ITEMS 1, 2, 3, 4, 5, AND 6 (cont.)

ITEM 2. Approval of the following administrative appointments (cont.)

It is recommended that the Board approves Page Warner, Student Services Coordinator, Step 11 on the Administrative Compensation Plan pursuant to O.R.C. 3319.02 for a 1-year term commencing on August 1, 2017, and ending on July 31, 2018.

* Employment of the above certified staff member is contingent upon successful completion of all pre-employment requirements and certifications

ITEM 3. Approval of the following appointments

A. Appointments for the 2017-2018 school year:

Name: Kerri Hosang
Certified Staff: Teacher
Account: General
Salary: BA, Step 1 @ \$35,965

* Employment of the above certified staff member is contingent upon successful completion of all pre-employment requirements and certifications

Name: Stephanie Johnson
Certified Staff: Teacher
Account: General
Salary: BA, Step 6 @ \$44,179

Name: Brenda Kane
Certified Staff: Teacher
Account: General
Salary: MA+30, Step 10 @ \$63,978

ITEM 4. Approval of resolution for supplemental duty positions

It is recommended that the following resolution be approved for adoption:

NOW, THEREFORE, BE IT RESOLVED:

Section 1. The supplemental duty positions set forth in Section 2 of this resolution have been offered to those employees of the Fremont City Schools who have a license issued under O.R.C. 3319.22, and no such employees who are qualified to fill the positions have accepted them, and the positions have then been advertised or otherwise made available to any individuals with such a license who are qualified to fill them and who are not employed by the Board, and no such persons have applied for and accepted the positions.

Section 2. The Board hereby employs the following non-certified persons to perform the listed supplemental duties at the stated rate of pay for the 2017-2018 school year:

RECOMMENDATIONS OF THE SUPERINTENDENT

MOTION 129-17 PERSONNEL MATTERS – ITEMS 1, 2, 3, 4, 5, AND 6 (cont.)

ITEM 4. Approval of resolution for supplemental duty positions (cont.)

<u>Name</u>	<u>Building</u>	<u>Duty</u>	<u>Amount</u>
Greggory Brown*	Ross	Varsity Asst Football Coach D-0 (1/2 stipend)	\$2,128.00
Shayla Colon	Ross	Varsity Asst Volleyball Coach F-0	\$2,837.00
Frances Minich	Ross	Varsity Asst Volleyball Coach F-0	\$2,837.00
Joshua McAfee	Ross	Varsity Asst Soccer-Girls F-3	\$3,015.00

* Employment of the above coach is contingent upon successful completion of all pre-employment requirements and certifications

Section 3. The Board President, Superintendent and Treasurer are authorized to execute supplemental duty contracts with the person identified in Section 2 of this resolution.

Section 4. The Board finds that the resolution has been adopted in accordance with all legal requirements including O.R.C. Sec. 121.22.

ITEM 5. Approval of the following substitute for summer programs

Certified Staff
Substitute: Alexis Gedeon

ITEM 6. Approval of the following leave of absence

Leave of absence
Certified Staff: Holly Sobecki
Teacher
Reason: Personal
Effective: Oct. 11, 2017 – pending doctor release

**Ayes: Garza, Chapman, Price, Gorobetz
Motion carried. 4-0**

MOTION 130-17 OPERATIONS MATTERS – ITEM 7

Mr. Price, seconded by Ms. Chapman, made the motion to approve operations matters – Item 7.

ITEM 7. Approval of contract with Great Lakes Biomedical

It is recommended that the Board approves the contract with Great Lakes Biomedical for the purpose of conducting student drug testing commencing July 1, 2017, through June 30, 2018, for a total amount not to exceed \$10,000.00. This is a Casino Fund expenditure.

**Ayes: Price, Chapman, Garza, Gorobetz
Motion carried. 4-0**

RECOMMENDATIONS OF THE SUPERINTENDENT

MOTION 131-17 OTHER MATTERS – ITEMS 8 AND 9

Ms. Garza, seconded by Mr. Price, made the motion to approve other matters – Items 8 and 9.

ITEM 8. Approval of conference attendance request for Nancy McKillip

It is recommended that the Board approves Nancy McKillip, EMIS Coordinator, to attend the EMIS Reporting Conference in Columbus, Ohio, September 13-15, 2017, at an estimated total cost of \$524.30. This is a General Fund expenditure.

ITEM 9. Approval of donation

It is recommended that the Board approves the following donation:

<u>Donor:</u>	<u>Item:</u>	<u>Value:</u>	<u>Donated To:</u>
Janese Ried	Art Work	N/A	Fremont City Schools

Ayes: Garza, Price, Chapman, Gorobetz
Motion carried. 4-0

SECOND HEARING OF THE PUBLIC

- Mr. Justin Smith thanked the Board Members for doing a good job and for being such dedicated public servants.

BOARD MEMBER COMMUNICATIONS AND INFORMATION REQUESTS

Ms. Chapman – None
Mr. Price – None
Ms. Garza – None
Mr. Gorobetz – None

MOTION 132-17 ADJOURNMENT

Ms. Chapman, seconded by Mr. Price, made the motion to adjourn the regular board meeting at 5:42 p.m.

Ayes: Chapman, Price, Garza, Gorobetz
Motion carried. 4-0

APPROVED:

President

Date: _____

Treasurer