

Fremont City Schools  
 AGENDA  
 Fremont Middle School  
 1250 North Street  
 January 23, 2017  
 Board Meeting 5:30 P.M.

- I. Call to Order
- II. Pledge of Allegiance
- III. Roll Call: Ms. Chapman\_\_ Ms. Garza\_\_ Mr. Gorobetz\_\_ Ms. Laird\_\_ Mr. Price\_\_
- IV. Approve or amend and sign minutes of the organizational meeting held January 9, 2017, the tax budget hearing held January 9, 2017, and the regular meeting held January 9, 2017.
 

Ms. Chapman_____	Ms. Garza _____	Mr. Gorobetz_____	App ____
			Disa ____
	Ms. Laird _____	Mr. Price _____	Other ____
- V. Recognition of Visitors
  - Board of Education Recognition Month Denice Hirt
- VI. First Hearing of the Public
 

A Fremont City School District citizen, recognized by the Chair, may speak on any issue, during the Recognition of Visitors and Hearing of the Public Sessions, but the Chair may limit remarks pursuant to the debate regulations of *Robert's Rules of Order* and Fremont City School District Policy.
- VII. Report of the Treasurer
- VIII. Recommendations of the Treasurer Pages 1-2
- IX. Legislative Liaison Report
- X. Committee Reports
  - Health & Wellness Susan King
  - Policy Alex Gorobetz
- XI. Old Business
- XII. New Business
- XIII. Report of the Superintendent
  - FCS Comprehensive Continuous Improvement Plan: Second Quarter Status Report
- XIV. Recommendations of the Superintendent of Schools Pages 3-6
- XV. Second Hearing of the Public
- XVI. Board Member Communications and Information Requests
- XVII. Adjournment:
 

Ms. Chapman_____	Ms. Garza _____	Mr. Gorobetz_____	App ____
			Disa ____
	Ms. Laird _____	Mr. Price _____	Other ____

**VIII. RECOMMENDATIONS OF THE TREASURER**

**A. FINANCIAL MATTERS**

**ITEM 1. Consider approval of the December financial report**

It is recommended that the December financial report be approved (copy on file at Birchard Public Library).

Ms. Chapman_____	Ms. Garza_____	Mr. Gorobetz_____	App	___
Ms. Laird _____	Mr. Price _____		Disa	___
			Other	___

**ITEM 2. Consider approval of resolution determining to proceed with the issue of bonds and levy**

It is recommended that the Board approves the resolution determining to proceed with the issue of bonds and levy.

**RESOLUTION DETERMINING TO PROCEED WITH  
THE ISSUE OF BONDS AND CERTIFYING SAME TO  
THE BOARD OF ELECTIONS**

(ORC §133.18)

WHEREAS, the Board of the Fremont City School District, Sandusky County, Ohio, at its meeting on December 19, 2016, determined that it is necessary to issue bonds in the amount of \$58,636,592 (the "Bonds") for the purpose of constructing and renovating school facilities and locally funded initiatives under the Classroom Facilities Assistance Program of the Ohio School Facilities Commission; furnishing and equipping the same; improving the sites thereof; and acquiring land and interests in land as necessary, and that it is necessary that a direct tax be annually levied on all the taxable property in the School District outside of the ten-mill limitation to meet the debt charges on the Bonds and any securities issued in anticipation thereof;

NOW, THEREFORE, BE IT RESOLVED by the Board of Education of the Fremont City School District, Sandusky County, Ohio, a majority of all of the members elected thereto concurring, that:

Section 1. It is necessary to proceed with the issuance of the Bonds in the amount and for the purpose described in the preambles to this resolution, and to levy, outside of the ten-mill limitation provided by law, an annual tax on all the taxable property in the School District to pay debt charges on the Bonds and any securities issued in anticipation thereof.

Section 2. The Bonds shall be dated approximately June 1, 2017; shall bear interest at the estimated rate of 4.25% per annum; and shall be paid over a period not to exceed 37 years.

Section 3. The question of issuing the Bonds shall be submitted to the electors of the School District at the election to be held at the usual voting places within the School District, on May 2, 2017.

**VIII. RECOMMENDATIONS OF THE TREASURER**

**A. FINANCIAL MATTERS (cont.)**

**ITEM 2. Consider approval of resolution determining to proceed with the issue of bonds and levy (cont.)**

Section 4. The form of the ballot to be used at said election shall be substantially as follows:

AFFIRMATIVE VOTE IS NECESSARY FOR PASSAGE

Shall bonds be issued by the Fremont City School District, Sandusky County, Ohio for the purpose of constructing and renovating school facilities and locally funded initiatives under the Classroom Facilities Assistance Program of the Ohio School Facilities Commission; furnishing and equipping the same; improving the sites thereof; and acquiring land and interests in land as necessary, in the principal amount of \$58,636,592, to be repaid annually over a maximum period of 37 years, and an annual levy of property taxes be made outside the ten-mill limitation, estimated by the county auditor to average over the repayment period of the bond issue 4.63 mills for each one dollar of tax valuation, which amounts to \$0.463 for each one hundred dollars of tax valuation, commencing in 2017, first due in calendar year 2018, to pay the annual debt charges on the bonds, and to pay debt charges on any notes issued in anticipation of those bonds?

	FOR THE BOND ISSUE
	AGAINST THE BOND ISSUE

Section 5. The Treasurer of the Board is hereby directed to certify a copy of the Resolution of Necessity dated December 19, 2016 and a copy of this Resolution to the Board of Elections, Sandusky County, Ohio, on or before February 1, 2017.

Section 6. It is hereby found and determined that all formal actions of this Board concerning and relating to the adoption of this resolution were adopted in an open meeting of this Board, and that all deliberations of this Board and of any of its committees that resulted in such formal action, were in meetings open to the public, in compliance with all legal requirements including Section 121.22 of the Ohio Revised Code.

Ms. Chapman \_\_\_\_\_ Ms. Garza \_\_\_\_\_ Mr. Gorobetz \_\_\_\_\_ App \_\_\_\_\_  
 Ms. Laird \_\_\_\_\_ Mr. Price \_\_\_\_\_ Disa \_\_\_\_\_  
 Other \_\_\_\_\_

**XIV. RECOMMENDATIONS OF THE SUPERINTENDENT**

**A. PERSONNEL MATTERS**

**ITEM 1. Consider approval of the following resignation**

Resignation  
 Administrative Staff: James Marquette  
 Asst. Principal  
 Reason: Retirement  
 Effective: August 1, 2017

**ITEM 2. Consider approval of the following appointments**

- A. Appointments for the 2016-2017 school year:  
 Certified Staff Substitutes: Sandra Stout and Rayanna Tyree
- B. Appointment for the 2016-2017 school year:  
 Support Staff Substitute: Jeanne Kupka

**ITEM 3. Consider approval of the following supplemental contracts**

Appointments for the 2017-2018 school year:

<u>Name</u>	<u>Building</u>	<u>Duty</u>	<u>Amount</u>
Chad Long	Ross	Head Football Coach A-1	\$7,647.00
Melissa Joerg	Ross	H. S. Cheerleader Coach E-10	\$4,171.00

Note: Supplemental contracts for 2017-2018 reflect the payment charts in the FEA contract for 2015-2018. The 2016-2017 payment charts are subject to change due to the salary and insurance re-opener in the Spring.

**ITEM 4. Consider approval of resolution for supplemental duty positions**

It is recommended that the following resolution be approved for adoption:

**NOW, THEREFORE, BE IT RESOLVED:**

Section 1. The supplemental duty position set forth in Section 2 of this resolution has been offered to those employees of the Fremont City Schools who have a license issued under O.R.C. 3319.22, and no such employees who are qualified to fill the position has accepted it, and the position has then been advertised or otherwise made available to any individual with such a license who is qualified to fill it and who is not employed by the Board, and no such person has applied for and accepted the position.

Section 2. The Board hereby employs the following non-certified person to perform the listed supplemental duty at the stated rate of pay for the 2017-2018 school year:

<u>Name</u>	<u>Building</u>	<u>Duty</u>	<u>Amount</u>
Phillip Collison	Ross	Head Soccer Coach – Girls C-9	\$5,388.00
Lisa Wolfe	Ross	Head Tennis Coach – Girls E-10	\$4,171.00

**XIV. RECOMMENDATIONS OF THE SUPERINTENDENT**

**A. PERSONNEL MATTERS (cont.)**

**ITEM 4. Consider approval of resolution for supplemental duty positions (cont.)**

Note: Supplemental contracts for 2017-2018 reflect the payment charts in the FEA contract for 2015-2018. The 2016-2017 payment charts are subject to change due to the salary and insurance re-opener in the Spring.

Section 3. The Board President, Superintendent and Treasurer are authorized to execute supplemental duty contract with the person identified in Section 2 of this resolution.

Section 4. The Board finds that the resolution has been adopted in accordance with all legal requirements including O.R.C. Sec. 121.22.

**ITEM 5. Consider approval of the following special event workers**

It is recommended that the Board approves the following special event workers for winter 2016 athletic events:

**Ross High School Events  
 (Basketball, Diving, Swimming, Wrestling)**

<u>Name</u>	<u>Position</u>	<u>Rate</u>
Jared King	Scoreboard Operator Basketball	\$15.00
Luke O'Brien	Videographer Basketball	\$15.00

**ITEM 6. Consider approval of the following status change**

It is recommended that the Board approves the status change of Angela Mehling from Custodial II, Longevity 15 (A-27.01) @ \$18.63, 8 hours a day at Lutz Elementary School to Custodial II, Longevity 20 (A-27.01) @ \$19.13, 8 hours a day at Lutz Elementary School effective February 6, 2017.

**ITEM 7. Consider approval of the following unpaid leave of absence**

It is recommended that the Board approves Susan Weaver for an unpaid leave of absence effective January 9, 2017, pursuant to ORC 3319.13 for the remainder of the 2016-2017 contract year.

Ms. Chapman \_\_\_\_\_ Ms. Garza \_\_\_\_\_ Mr. Gorobetz \_\_\_\_\_ App \_\_\_\_  
 Ms. Laird \_\_\_\_\_ Mr. Price \_\_\_\_\_ Disa \_\_\_\_  
 Other \_\_\_\_

**XIV. RECOMMENDATIONS OF THE SUPERINTENDENT**

**B. OPERATIONS MATTERS**

**ITEM 8. Consider approval to enter into agreement with Dan’s Truck Equipment**

It is recommended that approval be granted to enter into an agreement with Dan’s Truck Equipment for bus body repairs for a total cost of \$14,605.00. This is a General Fund expenditure.

**ITEM 9. Consider approval to enter into agreement with Same Goal, Inc.**

It is recommended that approval be granted to enter into an agreement with Same Goal, Inc. to provide new software for writing IEP’s for special education for a total cost of \$5,500.00 for the 2017-2018 school year. This is a Title VI-B expenditure.

Ms. Chapman \_\_\_\_\_ Ms. Garza \_\_\_\_\_ Mr. Gorobetz \_\_\_\_\_ App \_\_\_\_\_  
Ms. Laird \_\_\_\_\_ Mr. Price \_\_\_\_\_ Disa \_\_\_\_\_  
Other \_\_\_\_\_

**C. OTHER MATTERS**

**ITEM 10. Consider approval of sale/auction of obsolete pianos**

It is recommended that the Board approves the sale/auction of two obsolete pianos, an electric Yamaha and an Everett, in accordance with Board Policy DN - School Properties Disposal.

**ITEM 11. Consider approval of sale of obsolete high jump landing system**

It is recommended that the Board approves the sale of an obsolete high jump landing system due to a replacement system being purchased to the Fairbanks Local School District at a cost of \$100.00.

**ITEM 12. Consider approval of revised Policy JGE-Student Expulsion (First Reading)**

It is recommended that the Board of Education approves revised Policy JGE – Student Expulsion (see attached).

**ITEM 13. Consider approval of adoption of resolution for Black History Month**

It is recommended that the following resolution be approved for adoption.

**WHEREAS**, the City of Fremont is a multi-cultural community which celebrates its diversity; and

**WHEREAS**, the Fremont City Schools seeks to reflect that cultural diversity by sharing the history and heritage of all its ethnic groups; and

**WHEREAS**, it is essential that all students learn to understand the ethnic diversity that is our country, which has always been a great strength of our nation; and

**WHEREAS**, the African-American contribution to America has been a consistent and vital influence in our country’s cultural growth; and

XIV. RECOMMENDATIONS OF THE SUPERINTENDENT

C. OTHER MATTERS (cont.)

ITEM 13. Consider approval of adoption of resolution for Black History Month (cont.)

WHEREAS, the mission of celebrating African-American heritage is to support teachers, youth leaders and community leaders in their efforts to promote friendly awareness of the African-American historical and cultural presence with a positive, accurate global perspective; and

WHEREAS, the Fremont Board of Education recognizes that with knowledge of the history of various ethnic groups grows understanding, pride and appreciation in one’s own culture, and respect and appreciation for the uniqueness of those groups; and

WHEREAS, the Fremont City Board of Education recognizes the many contributions and accomplishments of African Americans to the United States.

NOW, THEREFORE, BE IT RESOLVED, that the Fremont Board of Education proclaims February 2017 to be “Black History Month” in Fremont City Schools and encourages all citizens to participate in activities designed to highlight and celebrate our rich African-American heritage, particularly as it impacts the students of Fremont City Schools.

ITEM 14. Consider approval of adoption of resolution for National Counseling Week

It is recommended that the following resolution be approved for adoption.

WHEREAS, school counselors are employed in public and private schools to help students reach their full potential; and

WHEREAS, school counselors are actively committed to helping students explore their abilities, strengths, interests, and talents as these traits relate to career awareness and development; and

WHEREAS, school counselors help parents focus on ways to further the educational, personal and social growth of their children; and

WHEREAS, school counselors work with teachers and other educators to help students explore their potential and set realistic goals for themselves; and

WHEREAS, school counselors seek to identify and utilize community resources that can enhance and complement comprehensive school counseling programs and help students become productive members of society; and

WHEREAS, comprehensive development school counseling programs are considered an integral part of the educational process that enables all students to achieve success in school.

NOW, THEREFORE, BE IT RESOLVED, that the Fremont City Schools Board of Education does recognize February 6-10, 2017 as National School Counseling Week.

Ms. Chapman _____	Ms. Garza _____	Mr. Gorobetz _____	App _____
Ms. Laird _____	Mr. Price _____		Disa _____
			Other _____

**Resolution for Executive Session (O.R.C. 121.22)**

**WHEREAS**, as a public board of education, the Fremont City School District Board of Education may hold an executive session only after a majority of a quorum (or, in the case of item O, below, a unanimous quorum) of this board determines by a roll call vote to hold such a session and only at a regular or special meeting for the sole purpose of the consideration of any of the following matters:

- A. To consider the appointment of a public employee or official.
- B. To consider the employment of a public employee or official.
- C. To consider the dismissal of a public employee or official.
- D. To consider the discipline of a public employee or official.
- E. To consider the promotion of a public employee or official.
- F. To consider the demotion of a public employee or official.
- G. To consider the compensation of a public employee or official.
- H. To consider the investigation of charges or complaints against a public employee, official, licensee, or student.
- I. To consider the purchase of property for public purposes.
- J. To consider the sale of property at competitive bidding.
- K. To confer with an attorney for the Board concerning disputes involving the Board that are the subject of pending or imminent court action.
- L. To prepare for, conduct, and/or review negotiations or bargaining sessions with public employees concerning their compensation or other terms and conditions of their employment.
- M. To consider matters required to be kept confidential by federal law or regulations or state statutes.
- N. To discuss details relative to the security arrangements and emergency response protocols for the Board.
- O. To discuss confidential information related to an application for economic development assistance, or negotiations with other political subdivisions related to the application, as executive session is necessary to protect interests of the applicant or related expenditure of public funds. (Unanimous vote required.)

**NOW, THEREFORE, BE IT RESOLVED** that the Fremont City School District Board of Education-does hereby declare its intention to hold an executive session on items \_\_\_\_\_ as listed above.

Ms. Chapman \_\_\_\_\_ Ms. Garza \_\_\_\_\_ Mr. Gorobetz \_\_\_\_\_ App \_\_\_\_\_  
Ms. Laird \_\_\_\_\_ Mr. Price \_\_\_\_\_ Disa \_\_\_\_\_  
Other \_\_\_\_\_



## STUDENT EXPULSION

At times, the behavior of a student can be considered so serious as to justify total removal from the educational program for a prolonged period of time. Actions meriting expulsion are outlined in the student code of conduct. Only the Superintendent may expel a student. Expulsion is the removal of a student for more than 10 **school** days, but not more than one year. An expulsion can extend beyond the end of the school year if there are fewer school days than expulsion days remaining. The Superintendent may apply any remaining part or all of the period of the expulsion to the following school year.

The Superintendent may require a student to perform community service in conjunction with or in place of an expulsion. The Superintendent may, in his/her sole judgment and discretion, modify or reduce such expulsion in writing, to a period of less than one year, on a case-by-case basis, upon consideration of the following:

1. Applicable State or Federal laws and regulations relating to students with disabilities (for example, where the incident involves a student with a disability and the misconduct is determined by a group of persons knowledgeable about the child to be a manifestation of the student's disability);
2. The degree of culpability given the age of the student and its relevance to the misconduct and/or punishment and/or evidence regarding the probable danger posed to the health and safety of others, including evidence of the student's intent and awareness regarding possession of the firearm or knife and/or
3. The academic and disciplinary history of the student, including the student's response to the imposition of any prior discipline imposed for behavioral problems.

The Superintendent shall give the student and parent(s) written notice of the intended expulsion, including reasons for the intended expulsion. The student and parent(s) or representative have the opportunity to appear on request before the Superintendent/designee to challenge the action or to otherwise explain the student's actions. This notice shall state the time and place to appear, which must not be fewer than three **school** days nor more than five **school** days after the notice is given.

Within 24 hours of the expulsion, the Superintendent shall notify the parent(s) of the student and the Treasurer.

The notice shall include the reasons for the expulsion, the right of the student or parent(s) to appeal to the Board or its designee, the right to be represented at the appeal and the right to request that the hearing be held in executive session.

The Superintendent will initiate expulsion proceedings against a student who has committed an act that warrants expulsion even if the student withdraws from school before the Superintendent has held the hearings or made the decision to expel the student.

#### Permanent Exclusion

If the offense is one for which the District may seek permanent exclusion, the notice shall contain that information.

#### Appeal to the Board

A student or a student's parent(s) may appeal the expulsion by the Superintendent to the Board or its designee. The expulsion appeal must be within 14 calendar days after the notice of intent to expel was provided to the student, parent, guardian or custodian. The appeal request shall be in writing to the Treasurer and at the request of the student or of the student's parent(s) or attorney, the meeting may be held in executive session. The student may be represented in all such appeal proceedings and is granted a hearing before the Board or its designee. All witnesses are sworn and a verbatim record is kept of the hearing. The decision of the Board shall be acted upon at a public meeting. The student may be excluded from school during the appeal process.

#### Appeal to the Court

Under State law, the decision of the Board may be further appealed to the Court of Common Pleas.

Any student who is expelled from school for more than 20 **school** days or into the following semester or school year is referred to an agency that works towards improving the student's attitudes and behavior. The Superintendent provides the student and his/her parent(s) with the names, addresses and telephone numbers of the public and private agencies providing such services.

[Adoption date: June 6, 2016]

LEGAL REFS.: ORC Chapter 2506  
3313.66; 3313.661; 3313.662

CROSS REFS.: ECAB, Vandalism  
IGCI, Community Service  
JEGA, Permanent Exclusion  
JFC, Student Conduct (Zero Tolerance)  
JFCF, Hazing and Bullying (Harassment, Intimidation and Dating Violence)  
JFCJ, Weapons in the Schools  
JG, Student Discipline  
JGD, Student Suspension  
JGDA, Emergency Removal of Student

**FREMONT CITY BOARD OF EDUCATION**  
**Organizational Meeting**  
**SUMMARY**  
**January 9, 2017**

President Pro-Tem – Shantel Laird

Pledge of Allegiance

Roll Call

**MOTION 01-17 CLOSE NOMINATIONS FOR BOARD PRESIDENT**

**MOTION 02-17 CLOSE NOMINATIONS FOR BOARD VICE-PRESIDENT**

**MOTION 03-17 ITEMS 1, 2, 3, 4, 5, 6, 7, 8, 9, 10, 11, 12, 13, 14, 15, 16, 17, 18, 19, 20, AND 21**

- Item 1 – Fixing Time and Place of Meeting (O.R.C. 3313.15)
- Item 2 – Resolution Establishing Service Fund for 2017 (O.R.C. 3315.15)
- Item 3 – Shantel Laird – Legislative Liaison to OSBA
- Item 4 – Jolene Chapman – Delegate to OSBA Annual Conference
- Item 5 – Maria D. Garza – Alternate Delegate to OSBA Annual Conference
- Item 6 – Shantel Laird – Learning and Liberty Foundation
- Item 7 – Jolene Chapman – Appointed as Board Member for Vanguard-Sentinel Career & Technology Centers
- Item 8 – Payment of Annual Membership Dues – OSBA
- Item 9 – Payment of Legal Assistance Fund Consultant (OSBA)
- Item 10– Treasurer’s Committee Appointments
- Item 11– Superintendent’s Committee Appointments
- Item 12– Business Advisory Council Appointments & Meeting Dates
- Item 13– Authorization for Superintendent to act as Representative for Grants
- Item 14– Participation in State and Federal Programs for 2017
- Item 15– Appointment of Purchasing Agent
- Item 16– Appointment for Public Records Training
- Item 17– Authorization for Investment of Funds
- Item 18– Request for Available Monies
- Item 19– Petty Cash Authorization
- Item 20– Authorization to Issue Warrants
- Item 21– Authorization to Pay Mileage

**MOTION 04-17 ADJOURNMENT OF ORGANIZATIONAL MEETING**

**Fremont City Schools  
Board of Education  
Organizational Meeting Minutes  
January 9, 2017**

President Pro-Tem – Shantel Laird

Pledge of Allegiance

Roll Call:	Ms. Chapman	Present
	Ms. Garza	Present
	Mr. Gorobetz	Present
	Ms. Laird	Present
	Mr. Price	Present

Nominations for Board President

- Shantel Laird nominated Alex Gorobetz

**MOTION 01-17      CLOSE NOMINATIONS FOR BOARD PRESIDENT**

Ms. Chapman, seconded by Ms. Garza, made the motion to close nominations for Board President.

**Ayes: Chapman, Garza, Laird, Price, Gorobetz**  
**Motion carried. 5-0**

Vote on Board Presidency

- Ms. Chapman voted for Ms. Laird
- Ms. Garza voted for Ms. Laird
- Mr. Price voted for Ms. Laird
- Mr. Gorobetz voted for Ms. Laird
- Ms. Laird voted for Ms. Laird

Oath of Office of Board President

- Administered to Shantel Laird by Amelia R. Gioffredo, Treasurer

Nominations for Board Vice-President

- Maria Garza nominated Alex Gorobetz

**MOTION 02-17      CLOSE NOMINATIONS FOR BOARD VICE-PRESIDENT**

Ms. Laird, seconded by Ms. Garza, made the motion to close nominations for Board Vice-President.

**Ayes: Garza, Chapman, Price, Gorobetz, Laird**  
**Motion carried. 5-0**

**Fremont City Schools**  
**Organizational Meeting – Page 2**  
**January 9, 2017**

Vote on Board Vice-Presidency

- Ms. Chapman voted for Mr. Gorobetz
- Ms. Garza voted for Mr. Gorobetz
- Mr. Price voted for Mr. Gorobetz
- Mr. Gorobetz voted for Mr. Gorobetz
- Ms. Laird voted for Mr. Gorobetz

Oath of Office of Board Vice-President

- Administered to Alex Gorobetz by Amelia R. Gioffredo, Treasurer

**MOTION 03-17      ITEMS 1, 2, 3, 4, 5, 6, 7, 8, 9, 10, 11, 12, 13, 14, 15, 16, 17, 18, 19, 20, AND 21**

Mr. Gorobetz, seconded by Ms. Garza, made the motion approve Items 1, 2, 3, 4, 5, 6, 7, 8, 9, 10, 11, 12, 13, 14, 15, 16, 17, 18, 19, 20, and 21.

**ITEM 1.      Fixing Time and Place of Meeting (R.C. 3313.15)**

It is recommended that the Board sets the date, time and place for the 2017 Board of Education meetings (see attached).

**ITEM 2.      Resolution Establishing Service Fund for 2017 (ORC 3315.15)**

It is recommended that the following resolution establishing the Service Fund for 2017 be approved:

**WHEREAS**, Section 3315.15 of the Revised Code of the State of Ohio provides for the setting aside from the general fund a sum not to exceed Two Dollars for each child enrolled, or Twenty Thousand Dollars, whichever is the greater, except that in the case of a county board of education, the fund shall not exceed Twenty Thousand Dollars, such sum of money to be known as the “Service Fund,” to be used only in paying the expenses of members of such boards of education actually incurred in the performance of their duties, or in paying the expenses of members-elect of such boards of education actually incurred in training and orientation to the performance of their duties from the date of election to the date of administration of the oath of office, such payments shall be made only in such amount as may be approved by the Board of Education on statement of the general members, or members-elect, furnished at the next succeeding regular meeting of such board of education; and

**WHEREAS**, no school district shall appropriate to expend a sum greater than sixty thousand dollars in any one school year from such service fund.

**NOW, THEREFORE, BE IT RESOLVED** that the Board of Education of the Fremont City School District does hereby establish a service fund, such fund to be set aside as an account within the general fund, and there is hereby appropriated for the purpose of said service fund the sum of Two Dollars per enrolled student which amount shall be incorporated into the appropriations for this school district for 2017.

**ITEM 3.      Legislative Liaison Appointment**

It is recommended that Shantel Laird be appointed Legislative Liaison to OSBA.

**MOTION 03-17**      **ITEMS 1, 2, 3, 4, 5, 6, 7, 8, 9, 10, 11, 12, 13, 14, 15, 16, 17, 18, 19, 20, AND 21**  
**(cont.)**

**ITEM 4.**      **Delegate to OSBA Annual Conference Appointment**

It is recommended that Jolene Chapman be appointed Delegate to OSBA Annual Conference.

**ITEM 5.**      **Alternate Delegate to OSBA Annual Conference**

It is recommended that Maria D. Garza be appointed Alternate Delegate to OSBA Annual Conference.

**ITEM 6.**      **Trustee for Learning and Liberty Foundation of Fremont City Schools**

It is recommended that Shantel Laird be appointed as a trustee to serve on the Learning and Liberty Foundation of Fremont City Schools.

**ITEM 7.**      **Vanguard-Sentinel Career & Technology Centers Appointment**

It is recommended that Jolene Chapman be appointed as Board Member for Vanguard-Sentinel Career & Technology Centers for a three-year term beginning January 1, 2017 and ending December 31, 2019.

**ITEM 8.**      **Payment of Annual Membership Dues – OSBA**

It is recommended that annual membership dues (\$6,899.00) to OSBA for 2017 and the 2017 Briefcase subscription be approved.

**ITEM 9.**      **Payment of Legal Assistance Fund Consultant – OSBA**

It is recommended that the Board approves a service contract in the amount of \$250.00 with OSBA for legal services for 2017.

**ITEM 10.**      **Treasurer’s Committee Appointments**

It is recommended that the following Committee appointments be approved:

Audit/Records Committee (2)	Alex Gorobetz Thomas Price
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**ITEM 11.**      **Superintendent’s Committee Appointments**

It is recommended that the following Committee appointments be approved:

Policy Committee (1)	Alex Gorobetz
Curriculum Quality Control Council (2)	Alex Gorobetz Maria D. Garza
Health/Wellness (1)	Thomas Price

**MOTION 03-17**     **ITEMS 1, 2, 3, 4, 5, 6, 7, 8, 9, 10, 11, 12, 13, 14, 15, 16, 17, 18, 19, 20, AND 21 (cont.)**

**ITEM 12.**     **Business Advisory Council (BAC) Committee**

It is recommended that the following BAC Committee appointments and 2017 meeting dates be approved:

**Appointments:**

Tom Anway	Tom Kern	Daniel R. Sanchez
Kathy Boukissen	Susan King	Sara Satornino
Tim Ellenberger	Dr. Traci McCaudy	Taneshia Slater
Gregg Gerber	Allan Mehlow	Dr. Jerome Webster
Amelia Gioffredo	Don Nalley	Cheryl Wendt
Alex Gorobetz		

**Meeting Dates/Times/Location:**

March 9, 2017	7:30 a.m.	FCS District Office, 500 W. State Street, Suite A
April 20, 2017	7:30 a.m.	FCS District Office, 500 W. State Street, Suite A
June 15, 2017	7:30 a.m.	FCS District Office, 500 W. State Street, Suite A
October 12, 2017	7:30 a.m.	FCS District Office, 500 W. State Street, Suite A
December 14, 2017	7:30 a.m.	FCS District Office, 500 W. State Street, Suite A

**ITEM 13.**     **Authorization for Superintendent to Act as Representative for Grants**

It is recommended that the Superintendent be appointed as the authorized representative and grants officer for all local, state and federal grants for 2017.

**ITEM 14.**     **Participation in State and Federal Programs**

It is recommended that approval be granted for Fremont City Schools to participate in all state and federal programs for 2017.

**ITEM 15.**     **Appointment of Purchasing Agent**

It is recommended that the Superintendent or her designee be appointed Purchasing Agent for 2017.

**ITEM 16.**     **Appointment for Public Records Training**

It is recommended that the Treasurer be appointed as the Board's designee for public records training.

**ITEM 17.**     **Authorization for Investment of Funds**

It is recommended that the Treasurer be authorized to invest all available funds in securities as permitted by law and Board policy.



**MOTION 03-17     ITEMS 1, 2, 3, 4, 5, 6, 7, 8, 9, 10, 11, 12, 13, 14, 15, 16, 17, 18, 19, 20, AND 21  
(cont.)**

**ITEM 18.     Request for Available Monies**

It is recommended that the Treasurer be authorized to request tax advances from the county auditor as monies become available, and the Board further requests the County Auditor to advance 90% of all funds available at any time as required by law.

**ITEM 19.     Consider Petty Cash Authorization**

It is recommended that the Treasurer be authorized to establish Petty Cash funds on an as-needed basis up to \$5,863.00

**ITEM 20.     Authorization to Issue Warrants**

It is recommended that the Treasurer be authorized to issue warrants in payment of bills and contractual obligations in 2017 with the exception when special action should be considered by the Board.

**ITEM 21.     Authorization to Pay Mileage**

It is recommended that the Treasurer be authorized to pay mileage at the IRS rate.

**Ayes: Gorobetz, Garza, Chapman, Price, Laird  
Motion carried. 5-0**

**MOTION 04-17     ITEM 22 - ADJOURNMENT OF ORGANIZATIONAL MEETING**

Ms. Chapman moved, seconded by Ms. Garza, to adjourn the Organizational Meeting at 5:37 p.m.

**Ayes: Chapman, Garza, Gorobetz, Price, Laird  
Motion carried. 5-0**

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**APPROVED:**

\_\_\_\_\_  
**President Pro-Tem**

\_\_\_\_\_  
**Date**

\_\_\_\_\_  
**Treasurer**

**FREMONT CITY SCHOOLS**  
2017 BOE Meeting Dates

<b>Board of Education Meetings at 5:30 p.m.</b> <b>Fremont Middle School</b>				
January 9 January 23 February 6 February 21* March 6	March 20 April 3 April 17 May 1 May 15	June 5 June 26 July 10 August 7 August 21	September 5* September 18 October 2 October 16 November 6	November 20 December 4 December 18

\*Indicates Tuesday BOE Meetings. All other meeting dates are Mondays.

**FREMONT CITY BOARD OF EDUCATION**  
**Tax Budget Hearing**  
**SUMMARY**  
**January 9, 2017**

President Pro-Tem – Shantel Laird

**TAX BUDGET HEARING**

**MOTION 05-17      ADJOURNMENT**

**Fremont City Schools  
Board of Education  
Minutes of the  
TAX BUDGET HEARING  
Fremont Middle School  
1250 North Street  
January 9, 2017  
Following Organizational Meeting**

The Fremont City Board of Education of the Fremont City Schools District, in Sandusky County, Ohio met on Monday, January 9, 2017 at 5:37 p.m. at the Fremont Middle school located at 1250 North Street, Fremont, Ohio.

President Pro-Tem Shantel Laird presiding

**RECOGNITION OF VISITORS**

- None

**TAX BUDGET HEARING**

- Amelia R. Gioffredo, Treasurer, presented the July 1, 2017- December 31, 2018 Tax Budget

**MOTION 05-17      ADJOURNMENT**

There being no further business to come before the board, motion was made by Ms. Garza, and seconded by Mr. Price to adjourn the Tax Budget Hearing at 5:40 p.m.

**Ayes: Garza, Price, Chapman, Gorobetz, Laird**

**Motion carried. 5-0**

**APPROVED:**

\_\_\_\_\_  
**President Pro-Tem**

\_\_\_\_\_  
**Date**

\_\_\_\_\_  
**Treasurer**

**FREMONT CITY BOARD OF EDUCATION**

**Regular Meeting**

**SUMMARY**

**January 9, 2017**

Roll Call

**MOTION 06-17 APPROVAL OF MINUTES**

Regular Meeting held December 19, 2016

**MOTION 07-17 FINANCIAL MATTERS – ITEM 1**

Item 1 – Approval of supplemental appropriations

**MOTION 08-17 FINANCIAL MATTERS – ITEM 2**

Item 2 – Approval of 2017-2018 Tax Budget

**MOTION 09-17 PERSONNEL MATTERS – ITEMS 1, 2, 3, 4, 5, AND 6**

Item 1 – Approval of resignations

Item 2 – Approval of administrative appointment

Item 3 – Approval of appointments

Item 4 – Approval of supplemental contracts

Item 5 – Approval of resolution for supplemental duty position

Item 6 – Approval of leaves of absence

**MOTION 10-17 OTHER MATTERS – ITEMS 7, 8, AND 9**

Item 7 – Approval of adoption of resolution for School Board Recognition Month

Item 8 – Approval of adoption of resolution for National Mentoring Month

Item 9 – Approval of donations

**MOTION 11-17 ADJOURNMENT**

**Fremont City Schools  
Board of Education  
Regular Meeting Minutes  
January 9, 2017**

The Fremont City Board of Education of the Fremont City School District, in Sandusky County, Ohio met on Monday, January 9, 2017, at 5:40 p.m. at the Fremont Middle School, 1250 North Street, Fremont, Ohio.

Board President Shantel Laird presiding

Pledge of Allegiance

Roll Call:	Shantel Laird, Board President	Present
	Alex Gorobetz, Board Vice-President	Present
	Jolene Chapman	Present
	Maria D. Garza	Present
	Thomas Price	Present

**MOTION 06-17      APPROVAL OF MINUTES**

Ms. Garza, seconded by Ms. Chapman, made the motion to approve or amend and sign the minutes of the regular meeting held December 19, 2016.

**Ayes: Garza, Chapman, Gorobetz, Price, Laird**

**Motion carried. 5-0**

**RECOGNITION OF VISITORS**

Dr. McCaudy welcomed everyone and made a few announcements.

Dr. McCaudy announced that last month the District received some good news about the Preschool Programs which are housed at Otis and Stamm Elementary Schools. She introduced Abby Abernathy, Director of Student Services who shared that wonderful news. Mrs. Abernathy gave a brief update on the Preschool Program and rating system. The Ohio Department of Job and Family Services and the Ohio Department of Education developed a rating system called Step Up to Quality for public preschool programs that go above and beyond the typical licensing standards. The system awards 1-5 stars depending on the services provided to students. The program is by invitation only and this year Fremont City Schools was invited to participate. She was very excited to announce that Fremont City Schools Preschool Program was awarded a five-star rating, which is the highest rating to earn. That is due to the outstanding performance of the Preschool Staff which includes administrators, teachers and support staff. These awards are displayed at the Stamm and Otis Preschools. Dr. McCaudy thanked Abby Abernathy, Kristal Lockwood, Laura Bryant, Bridget Smith, all the preschool staff and Linda Larrick for their leadership and for making the District's Preschool Program one of the best in the State of Ohio. She also congratulated everyone.

Dr. McCaudy announced that on the Agenda, there is a resolution for National Mentoring Month. The District is very fortunate to provide a comprehensive mentoring program for students in grades 8-12. They have two quality staff members that lead the initiative and they are Susan Frye and Cassandra Tucker. Dr. McCaudy introduced Susan Frye, ACE Mentoring Coordinator and she gave a brief overview of the Mentoring Program. Dr. McCaudy thanked Susan Frye, Cassandra Tucker and all the volunteers who serve as mentors to this District. Dr. McCaudy also mentioned that she and Susan were talking about what kind of small token of appreciation that they could give to all the mentors in the School District in honor of National Mentoring

**RECOGNITION OF VISITORS (cont.)**

Month. During their discussion, they thought that one of the very best and nicest things that they could do for the mentors, was to have the students write a letter from their heart and thank each one of the mentors and tell them how they felt about their particular mentor and what it is that they are doing for them in the School District. That is what the students are in the process of doing and Susan and Cassandra will be sure that each one of the mentors receives that lovely token of appreciation. She thinks that will be something that the mentors will continue to cherish year-after-year. Dr. McCaudy thanked Susan Frye for coordinating that.

Lastly, Dr. McCaudy announced that January is also School Board Recognition Month. She read to the Board Members what she had written about them in the District Newsletter and presented each one with a small gift from the District. She also announced that at the next Board Meeting, there will be students attending. They are going to be presenting them with an additional gift of appreciation.

**FIRST HEARING OF THE PUBLIC**

A Fremont City School District citizen, recognized by the Chair, may speak on any issue, during the Recognition of Visitors and Hearing of the Public Sessions, but the Chair may limit remarks pursuant to the debate regulations of *Robert's Rules of Order* and Fremont City School District Policy.

- None

**REPORT OF THE TREASURER**

- None

**RECOMMENDATIONS OF THE TREASURER**

**MOTION 07-17      FINANCIAL MATTERS – ITEM 1**

Ms. Chapman, seconded by Mr. Gorobetz, made the motion to approve financial matters – Item 1.

**ITEM 1.      Approval of supplemental appropriations**

It is recommended that the following changes be made to permanent appropriations that were approved on September 19, 2016.

			<u>From</u>		<u>Inc./Dec.</u>		<u>To</u>
200-9147	Class of 2015	\$	0.00	\$	1,065.00	\$	1,065.00
018-9808	Stamm Principal Account	\$	2,660.00	\$	2,000.00	\$	4,660.00

**Ayes: Chapman, Gorobetz, Garza, Price, Laird**  
**Motion carried. 5-0**

**MOTION 08-17      FINANCIAL MATTERS – ITEM 2**

Ms. Garza, seconded by Mr. Price, made the motion to approve financial matters – Item 2.

**RECOMMENDATIONS OF THE TREASURER**

**MOTION 08-17      FINANCIAL MATTERS – ITEM 2 (cont.)**

**ITEM 2.      Approval of 2017-2018 Tax Budget**

It is recommended that the Tax Budget for July, 1, 2017 through December 31, 2018 be approved.

**Ayes: Garza, Price, Chapman, Gorobetz, Laird  
Motion carried. 5-0**

**LEGISLATIVE LIAISON REPORT**

- Ms. Laird reported on one brief item that was cited from the Ohio Department of Education Update on January 4, 2017. The Ohio Legislators will tackle State budget standards and more in 2017. She wanted to reference this because she thought it hit on the three major points that they will be hearing about in the upcoming months. The first being the budget which is always a concern as that is being formalized by the State and being passed down. That will happen early this year. She does not think that everyone realizes this but, it is not actually voted on in the final format until June so there will be several revisions and that leads to what Mrs. Gioffredo was talking about in her report, that there is very little certainty that they have at this point in which to do their projections. Two of the issues also mentioned had to do with the Charter Schools and ECOT. The ODE is attempting to have ECOT refund the \$60 million in state funding that it received even though the Auditor of State found that the students were not getting the required number of hours. As that plays out through the court system and so on, it is saying in the Update that it will probably in the end require a legislative fix. She will keep an eye on that and keep everyone posted.

**COMMITTEE REPORTS**

- None

**OLD BUSINESS**

- None

**NEW BUSINESS**

- None

**REPORT OF THE SUPERINTENDENT**

- None

**RECOMMENDATIONS OF THE SUPERINTENDENT**

**MOTION 09-17      PERSONNEL MATTERS – ITEMS 1, 2, 3, 4, 5, AND 6**

Mr. Gorobetz, seconded by Ms. Garza, made the motion to approve personnel matters – Items 1, 2, 3, 4, 5, and 6.



**RECOMMENDATIONS OF THE SUPERINTENDENT**

**MOTION 09-17      PERSONNEL MATTERS – ITEMS 1, 2, 3, 4, 5, AND 6 (cont.)**

**ITEM 1.      Approval of the following resignations**

Resignation  
Administrative Staff: Dr. Traci L. McCaudy  
Superintendent  
Reason: Retirement  
Effective: End of the work day on July 31, 2017

Resignation  
Classified Staff: Dawn Willey  
Bus Driver  
Reason: Resignation  
Effective: January 5, 2017

**ITEM 2.      Approval of administrative appointment**

It is recommended that the Board approves Abby Berndt, Child Nutrition Supervisor, Step 4 on the administrative contract pursuant to O.R.C. 3319.02 commencing on January 17, 2017, and ending on July 31, 2018.

**ITEM 3.      Approval of the following appointments**

A. Appointment for the 2016-2017 school year:

Certified Staff Substitute: Alan Mehlow

B. Appointments for the 2016-2017 school year:

Support Staff Substitutes: Tracy Aldrich, Christy Cortez and Jaymelee Snyder

**ITEM 4.      Approval of the following supplemental contracts**

Appointments for the 2016-2017 school year:

<u>Name</u>	<u>Building</u>	<u>Duty</u>	<u>Amount</u>
Sarah Anstead	Lutz	Music (Fall)	\$50.00
Jennifer Morris	Lutz	Music (Fall)	\$50.00

**ITEM 5.      Approval of resolution for supplemental duty position**

It is recommended that the following resolution be approved for adoption:

**NOW, THEREFORE, BE IT RESOLVED:**

**RECOMMENDATIONS OF THE SUPERINTENDENT**

**MOTION 09-17      PERSONNEL MATTERS – ITEMS 1, 2, 3, 4, 5, AND 6 (cont.)**

**ITEM 5.      Approval of resolution for supplemental duty position (cont.)**

Section 1. The supplemental duty position set forth in Section 2 of this resolution has been offered to those employees of the Fremont City Schools who have a license issued under O.R.C. 3319.22, and no such employees who are qualified to fill the position has accepted it, and the position has then been advertised or otherwise made available to any individual with such a license who is qualified to fill it and who is not employed by the Board, and no such person has applied for and accepted the position.

Section 2. The Board hereby employs the following non-certified person to perform the listed supplemental duty at the stated rate of pay for the 2016-2017 school year:

<u>Name</u>	<u>Building</u>	<u>Duty</u>	<u>Amount</u>
Douglas Gallagher	Ross	Varsity Asst Softball Coach F-3	\$2,955.00

Section 3. The Board President, Superintendent and Treasurer are authorized to execute supplemental duty contract with the person identified in Section 2 of this resolution.

Section 4. The Board finds that the resolution has been adopted in accordance with all legal requirements including O.R.C. Sec. 121.22.

**ITEM 6.      Approval of the following leaves of absence**

Leave of absence

Classified Staff: Cathy A. Adams  
Elementary Cafeteria Manager  
Reason: Personal  
Effective: January 3, 2017 – pending doctor release

Leave of absence

Classified Staff: Marilyn L. Missler  
Paraprofessional Aide  
Reason: Personal  
Effective: January 3, 2017 – pending doctor release

**Ayes: Gorobetz, Garza, Chapman, Price, Laird**  
**Motion carried. 5-0**

**MOTION 10-17      OTHER MATTERS – ITEMS 7, 8, AND 9**

Ms. Chapman, seconded by Mr. Price, made the motion to approve other matters – Items 7, 8, and 9.

**ITEM 7.      Approval of adoption of resolution for School Board Recognition Month**

It is recommended that the following resolution be approved for adoption:

**RECOMMENDATIONS OF THE SUPERINTENDENT**

**MOTION 10-17      OTHER MATTERS – ITEMS 7, 8, AND 9 (cont.)**

**ITEM 7.      Approval of adoption of resolution for School Board Recognition Month (cont.)**

**WHEREAS**, it shall be the mission of the Fremont City School District to provide all students with the best possible education;

**WHEREAS**, the school board sets the direction for our community’s public schools by envisioning the community’s education future;

**WHEREAS**, the school board sets policies and procedures to govern all aspects of school district operation;

**WHEREAS**, the school board keeps attention focused on progress toward the school district’s goals and maintains a two-way communications loop with all segments of the community;

**WHEREAS**, serving on a school board requires an unselfish devotion of time and service to carry on the mission and business of the school district;

**WHEREAS**, the school board must respond on behalf of the community to the educational needs of students; and

**WHEREAS**, the school board voluntarily accepts the above-mentioned responsibilities.

**NOW, THEREFORE, BE IT RESOLVED** that the Fremont City School District does hereby proclaim January 2017 as “School Board Recognition Month” and encourages all citizens to publicly and privately thank the school board members for their dedicated service to our children.

**ITEM 8.      Approval of adoption of resolution for National Mentoring Month**

It is recommended that the following resolution be approved for adoption.

**WHEREAS**, mentors in Fremont City Schools demonstrate daily their professional commitment to providing students help and encouragement to facilitate their development; and

**WHEREAS**, studies show that mentoring is a highly effective strategy for preventing several key problems that young people face; and

**WHEREAS**, mentors are a highly valued source of friendship to the youth in our community.

**NOW, THEREFORE, BE IT RESOLVED** that the Fremont City School District’s Board of Education hereby recognizes that January 2017 is National Mentoring Month and urges all parents, students and employees to thank them for their special efforts.

**ITEM 9.      Approval of donations**

It is recommended that the Board approves the following donations:

**RECOMMENDATIONS OF THE SUPERINTENDENT**

**MOTION 10-17      OTHER MATTERS – ITEMS 7, 8, AND 9 (cont.)**

**ITEM 9.      Approval of donations (cont.)**

<u>Donor:</u>	<u>Item:</u>	<u>Value:</u>	<u>Donated To:</u>
AIR-EEZ Comfort Systems	Hats & Gloves	N/A	Fremont City Schools
Bemis Company, Inc.	Cash	\$1,000.00	Fremont City Schools
Joy Hassen	12 Campus Wear Shirts	N/A	Fremont City Schools
Fremont Church of the Nazarene	Hats, Gloves, Scarves & Mittens	N/A	Croghan Elementary School
Kenda Aldrich	Misc. Campus Wear Items	N/A	Washington Elementary School

**Ayes: Chapman, Price, Garza, Gorobetz, Laird**  
**Motion carried. 5-0**

**SECOND HEARING OF THE PUBLIC**

- None

**BOARD MEMBER COMMUNICATIONS AND INFORMATION REQUESTS**

**Ms. Chapman** – She wished Mrs. Hirt a Happy Birthday. She congratulated those involved in the Preschool Program for the five-star rating. That is phenomenal. She thanked Dr. McCaudy and Susan Frye for the ACE Mentoring update. She loves the letter writing campaign and feels that it will be very special. She thanked them for their effort on that. She thanked Dr. McCaudy for the acknowledgement for the Board of Education Recognition Month. They really appreciate that. She thanked and congratulated Dr. McCaudy and expressed her best wishes to her on her retirement.

**Mr. Price** – He congratulated the Preschool Program for the hard work that was put in. Not everyone can be a preschool teacher. That is most definite and anyone that has children can understand that. The Mentoring Program is great thing especially for community members to be involved and to take the time out of their day. They know that it is important to get in touch with the youth in the community. That is the only way to make those bridges and cover those gaps. He was thankful for his gift even though he has only been doing this for a month. He congratulated Dr. McCaudy on announcing her retirement and wished her to go have fun and do something she loves to do instead of something she has to do.

**Ms. Garza** – She congratulated the Preschool Program and the ACE Mentoring. She congratulated Dr. McCaudy on her retirement.

**Mr. Gorobetz** – He has had the pleasure and honor of working for five different Superintendents in this District and this District, has been blessed to have Dr. McCaudy as its Superintendent for the last 11 years. He wished her well in her retirement. There will be plenty of time between now and July to talk about the many accomplishments over the past 11 years that are unprecedented in this District. He congratulated Mrs. Abernathy on the Preschool Program. He said that it is fun being a part of the Mentoring Program even though he does not always show it. He really does enjoy it most of the time.

**Ms. Laird** – She echoed everything that everyone said. She congratulated the Preschool Program rating. That is such a wonderful foundation especially with the expectations as they have been formulated now for such

**BOARD MEMBER COMMUNICATIONS AND INFORMATION REQUESTS (cont.)**

young children. They are in very, very good hands here and she really appreciates that. She congratulated Dr. McCaudy on her retirement and expressed a sincere thank you for all her accomplishments through the years in the District. She had one request as they are in the process of planning their meeting with Representative Bill Reineke, who has requested an opportunity to come and attend a Board Meeting with them. She would like for the Board Members to formulate their questions or concerns and email those to her. She will then gather them and collaborate with those that Dr. McCaudy is collecting from the staff to prepare.

**MOTION 11-17      ADJOURNMENT**

Mr. Gorobetz seconded by Mr. Price, made the motion to adjourn the regular board meeting at 6:04 p.m.

**Ayes: Gorobetz, Price, Chapman, Garza, Laird  
Motion carried. 5-0**

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**APPROVED:**

\_\_\_\_\_  
**President**

**Date:** \_\_\_\_\_

\_\_\_\_\_  
**Treasurer**