

Building: Otis Elementary

Principal: Denice M. Hirt

**FREMONT CITY SCHOOLS
BUILDING COMPREHENSIVE CONTINUOUS IMPROVEMENT PLAN
2008-2009**

Overarching Goal: By 2010, the Fremont City School District will meet or exceed standards established by the State of Ohio for Excellent Districts.

District Goals:

1. Increase student achievement.
2. Close the socio-economic, ethnic and disability gaps in student achievement.
3. Build hope, trust and respect with our community.

2008-09 Building Performance Goals:

Grade 3	<u> 65 </u> Reading	<u> 64 </u> Math			
Grade 4	<u> 75 </u> Reading	<u> 75 </u> Math	<u> 75 </u> Writing		
Grade 5	<u> 79 </u> Reading	<u> 75 </u> Math	<u> 75 </u> Science	<u> 75 </u> Social Studies	
Grade 6	<u> 75 </u> Reading	<u> 80 </u> Math			
Grade 7	<u> </u> Reading	<u> </u> Math	<u> </u> Writing		
Grade 8	<u> </u> Reading	<u> </u> Math	<u> </u> Science	<u> </u> Social Studies	
Grade 10	<u> </u> Reading	<u> </u> Math	<u> </u> Writing	<u> </u> Science	<u> </u> Social Studies
Grade 11	<u> </u> Reading	<u> </u> Math	<u> </u> Writing	<u> </u> Science	<u> </u> Social Studies
	<u> 95 </u> Attendance		<u> </u> Graduation (09-10)		

Due: October 31st
January 30th
March 31st
June 30th

Final Report: TBD

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GOAL ONE: Increase student achievement.								
Strategy	Building Action Steps	Lead	Cost/Source	Outcomes Aug.-Oct.	Outcomes Nov.-Jan.	Outcomes Feb.-March.	Outcomes April-June	Final Evaluation
Integrate best-practice educational components into classroom instruction.	Utilize building level professional development time with staff Facilitate District level Prof. Development By September 2008 begin Walk Throughs, record keeping, and conversations.	D. Hirt	0	Staff meetings include educator standards After school PD opportunities planned and initiated Oct. 15 agenda Explored Success website and evaluated current data – Sept. 18-19 Facilitated exploration of Storytown materials and supported K-3 teachers utilizing Literacy Work Stations – Oct. 20 Walk Throughs completed on regular basis	Staff meetings include educator standards After school PD opportunities planned and initiated Dec. 8 agenda Facilitated exploration of Storytown materials from the first semester and supported K-6 teachers – Jan. 21, 2009 3-6 teachers explored content areas in grade level teams to prepare for OAT on Jan. 21, 2009 Walk Throughs completed on an on-going basis Held discussions with teachers based on walk throughs and lesson plans.	Staff meeting include educator standards. No after school PD planned this quarter Individual professional development opportunities implemented with core staff. -Feb. 25 BG, Crim Elementary visit -March 5 Cardy Team Walk Throughs completed on an on-going basis Held discussions with teachers based on walk throughs and lesson plans.	Staff meeting include educator standards. After school PD opportunities planned and initiated April 28 agenda Met in small group with RTI Team and Intervention Team to plan for 09-10 Walk Throughs completed on an on-going basis Held discussions with teachers based on walk throughs and lesson plans.	Plan PD for monthly events

By October 2008, Focused Tutoring will be utilized to assist with reading/math gains in grades 2 & 3.	Arrange for Ray/Yvonne Vogel Align student needs with extra tutoring Locate space Inform parents	D. Hirt Gr. 2 & 3 teachers	\$2,800	Teachers met to discuss student needs and completed Ind. Student Data on Sept. 18 th . Met with Vogel's to plan Met with teachers to design activities for tutoring.	Began individual tutoring for Gr. 2 in reading and Gr. 3 & 4 in math. Collected data after Qtr. 2 report card for students involved in tutoring. Shared information with classroom teachers.	Finished focused tutoring with R & Y Vogel. Collected data after Qtr. 3 report card for students involved in tutoring. Shared information with teachers.		
Implement Fast ForWord into the instructional day for grades 1-3.	Work with teaching staff to design schedule. Hire Fast ForWord Coach to facilitate the learning in the lab.	D. Hirt Title I D. Hirt	Stipends Title I \$8,600 Intervention Grant	Met Aug. 19 for planning session.	Hired Ann Koning as Fast Forward Coach Began Gr. 3 and completed Jan. 9, 2009 Began Gr. 1 & 2 on Jan. 12, 2009. Students attending daily.	Grades 1 & 2 attending Fast ForWord daily.	Completed Fast ForWord with grades 1 & 2 in early May. Finalized data with Coach and shared with classroom teachers.	Adjust FF to be used as a Tier 2 intervention for 09-10
Implement strategies to address homework/need for extra practice with students	By September 2008 Homework Helps will begin during lunch recess time.	D. Hirt Title I Teaching Staff	0	May 2008, met with teacher reps to discuss concern August 2008 brainstormed options to meet the need September 2008 began Homework Helps for students in 1-6 as needed	Continue Homework Helps daily for grades 1-4 (Patty Weiker) and twice weekly for grades 5 & 6 (Tracie Dye and Lamar Baker). Attendance logged daily who attends, grade level, and material covered.	Continue Homework Helps daily for grades 1-4 (Patty Weiker) and twice weekly for grades 5 & 6 (Tracie Dye and Lamar Baker). Attendance logged daily who attends, grade level, and material covered.	Continue Homework Helps daily for grades 1-4 (Patty Weiker) and twice weekly for grades 5 & 6 (Tracie Dye and Lamar Baker). Attendance logged daily who attends, grade level, and material covered.	*Consider change for 09-10 regarding grades 5 & 6
Meet/exceed attendance of 95%	Individual classrooms will be recognized for	D. Hirt B. Pickerel	0	Distributed banners to	Distributed banners to	Distributed banners to	Distributed banners to	

<p>perfect attendance each month by hanging the Otis banner on their door.</p> <p>June 2009, classroom with the best attendance will receive a Cardy Party.</p> <p>Identify students with perfect attendance for each quarter and invite to Attendance Breakfast</p> <p>Acknowledge staff with perfect attendance for the month with a special "Gibsonburg Donut Breakfast"</p>	<p>D. Hirt L. Quick</p>	<p>\$50.00/PTO</p>	<p>winning grade levels Sept- grade 3 Oct. – grade 5</p>	<p>winning grade levels Nov. - grade 1 Dec. – grade 2 Jan. – grade 3</p>	<p>winning grade levels Feb. - grade 3 March – grade 4</p>	<p>winning grade levels April - grade 2 May – grade 1</p>	<p>Continue Perfect Attendance recognition for students and staff</p> <p>Add to staff recognition</p>
	<p>D. Hirt B. Pickerel Staff</p>	<p>\$40/month/ Principal's account</p>	<p>Invitations sent to 106 students</p>	<p>Invitations sent to 65 students Event held Feb. 3, 2009</p>	<p>Invitations sent to 65 students Event held Feb. 3, 2009</p>	<p>Acknowledged students with perfect attendance at end of year assembly</p>	
	<p>D. Hirt B. Pickerel M. Conlon</p>	<p>\$25/month/ Petty Cash</p>	<p>Invitations sent to 15 staff members - October</p>	<p>Invitations sent to 13 staff members – November 15 staff members - December 10 Project Attend warning letters were sent 6 Mediations were scheduled, 4 held and 2 no shows, 2 contracts were signed</p>	<p>12 staff invited to celebrate Perfect Attendance for Feb/March 15 Project Attend warning letters were sent There were no mediations held 1 filed into court</p>	<p>14 staff invited to celebrate Perfect Attendance for April/May 3 Project Attend warning letters sent 4 mediations were scheduled and held</p>	

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GOAL TWO: Close the socio-economic, ethnic, and disability gaps in student achievement.								
Strategy	Building Action Steps	Lead	Cost/Source	Outcomes Aug.-Oct.	Outcomes Nov.-Jan.	Outcomes Feb.-March.	Outcomes April-June	Final Evaluation

Implement extended learning opportunities for instructional gains.	By November 2008, students will be invited to join in additional tutoring opportunities during the school day.	D. Hirt	\$2,800/grant		<p>Focused Tutoring in place for grades 2, 3 & 4</p> <p>Alexis Schneider providing additional tutoring for grades 5 & 6 math on Fridays (flexible grouping)</p>	<p>Focused Tutoring finalized on March 9</p> <p>Alexis Schneider providing additional tutoring for grades 5 & 6 math on Fridays (flexible grouping)</p>		
Implement and support inclusion project of special needs (K-MD) students.	<p>By August 2008 all permanent records and students will be assigned to regular education homerooms.</p> <p>Monthly meetings will take place between Resource Room 22 team and Kindergarten team to continue to monitor and support instruction of students.</p> <p>Ongoing assessing of students in K will take place to continue to address academic needs in least restrictive environment.</p> <p>Monitoring of inclusion students throughout grade levels will take place monthly.</p>	D. Hirt	None	<p>All students have been assigned to regular education homerooms.</p> <p>Met as a team on Oct. 1, 2008.</p> <p>Kindergarten students have been assessed with KRA-L, KRAM, quarterly diagnostic assmt., and on-going checklist.</p> <p>Email and observation notes as periodic check-ins with both regular and special education staff.</p>	<p>Met as a team on Dec. 18, 2008 Jan. 27, 2009</p> <p>Students have been assessed with K quarterly assessments and on going checklist. Information shared with parents through progress reports and report cards.</p> <p>Email and observation notes as periodic check-ins with both regular and special education staff.</p>	<p>Met as a team on Feb. 17, 2009</p> <p>Students have been assessed with K quarterly assessments and on going checklist. Information shared with parents through progress reports and report cards.</p> <p>Email and observation notes as periodic check-ins with both regular and special education staff.</p>	<p>Met as IEP teams on April 30, 2009</p> <p>Reviewed data and developed continuing plan</p> <p>Students have been assessed with K quarterly assessments and on going checklist. Information shared with parents through progress reports and report cards.</p> <p>Email and observation notes as periodic check-ins with both regular and special education staff.</p>	Continue and build on success for 09-10

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GOAL THREE: Build hope, trust and respect with our community.								
Strategy	Building Action Steps	Lead	Cost/Source	Outcomes Aug.-Oct.	Outcomes Nov.-Jan.	Outcomes Feb.-March.	Outcomes April-June	Final Evaluation
Implement a plan to increase parental/community involvement.	<p>Hold Open House on August 25, 2008 to welcome families back to another year. Include signing up for P-T conferences, classroom/building volunteers, and pep rally.</p> <p>Continue relationship with Bethesda Care Center with various activities throughout the school year.</p> <p>Title I Family Nights/Communication</p>	<p>D. Hirt T. Fielding R. Seem</p> <p>B. Moran D. Hirt</p>	<p>\$150/PTO</p> <p>none</p>	<p>Open House attendance was 65%</p> <p>Fifth grade students visit to meet grand friends.</p> <p>9/11 Ceremony</p> <p>Storybook Festival – Oct. 30</p> <p>PAC meeting Oct. 9</p> <p>Storybook Festival – Oct. 30</p>	<p>Literacy information was shared with second quarter report cards with K students in the attempt to engage parents with their child’s literacy development.</p> <p>Fifth grade students continue to visit with grand friends monthly</p>	<p>Make a Book Family Night-March 5</p> <p>Bookfair-March 5</p> <p>Fifth grade students continue to visit with grand friends monthly</p> <p>Continue REACH program in grade 5</p> <p>Volunteer readers continue in grades 1 & 2</p> <p>PAL program continues in grade 2</p>	<p>Parent Meeting for PSI (Postponing Sexual Involvement) April 6, 2009</p> <p>G & T Family Night/Showcase April 7, 2009</p> <p>Invited parent members to join Staff Meeting on April 28, 2009 to provide input</p> <p>Facilitated Academic Banquet on May 19, 2009</p> <p>Fifth grade students continue to visit with grand friends monthly</p> <p>Continue REACH program in grade 5</p> <p>Volunteer readers continue in grades 1 & 2</p>	Continue to include parents in planning sessions

							PAL program continues in grade 2	
Maintain parental communication regarding student achievement	<p>Continue to utilize midterm/report cards process to inform parents of progress</p> <p>Each staff member receives 3 postcards monthly to send to students' homes to share positive happenings</p> <p>Staff refreshed about school wide discipline plan and discipline referral process. Utilizing as needed</p>	<p>D. Hirt Staff</p> <p>L. Quick</p> <p>D. Hirt Staff</p>	<p>0</p> <p>\$21.06 Postage Acct.</p> <p>0</p>	<p>Follow regular schedule</p> <p>78 postcards sent this quarter</p> <p>35 discipline referrals sent this quarter</p>	<p>Follow regular schedule</p> <p>Shared information with parents regarding extension of report card delivery</p> <p>117 postcards sent this quarter</p> <p>26 discipline referrals sent this quarter</p>	<p>Follow regular schedule</p> <p>Shared information with parents regarding -chicken pox -PSI</p> <p>80 postcards sent this quarter</p> <p>37 discipline referrals sent this quarter</p>	<p>Follow regular schedule</p> <p>58 postcards sent this quarter</p> <p>44 discipline referrals sent this quarter</p>	