

**FREMONT CITY SCHOOLS
FREMONT MIDDLE SCHOOL PROJECT UPDATE
FEBRUARY 2, 2009**

1. Committees and Membership (see attached list):
 - Diverse group of community members and district personnel
 - Advertised HVAC Committee membership in last district newsletter - received two inquiries
 - Additional subcommittees will be developed at a later time

2. Communications with Vanguard:
 - Monthly meetings scheduled with Superintendent Greg Edinger
 - Mr. Edinger is involved with HVAC Committee and Core Team

3. Grants:
 - Meeting this week with grant writer and consultant who will assist me with looking for grants that would benefit district (i.e. technology, energy, etc.)

4. Commissioning Agent:
 - Commissioning is a quality assurance process that works to ensure the design intent of a building is fully realized. It requires a systematic approach to review, verify, and document that the specified components and systems have been designed, installed, properly started up, and functionally tested to proper operation of equipment through all modes and conditions including seasonal systems tests. The process begins at the beginning of the design phase and extends through project completion, closeout and warranty reviews. The scope of commissioning work performed includes the following areas:
 - mechanical and heating, ventilating and air conditioning systems
 - building automation and environmental controls systems
 - electrical systems
 - classroom acoustics
 - chiller system and cooling tower exterior noise review
 - domestic hot water and rain water recovery systems
 - lightning
 - review and verification of contractor–facility staff training
 - review CM’s air quality management plan for project

 - Interviewed three firms last Friday. Interview committee consisted of J. Fails, D. Chambers, T. McCaudy, T. Lehman, C. Moore, C. South, and K. Theller. Will work on service contract with firm.

5. Committee Reports:

- Core Team – January 5th
 - Preliminary geotechnical investigations will take place by TolTest, Inc. this month on both potential building sites.
 - A traffic study will be completed by a firm to be announced later at both potential building sites.
 - A job cost summary was distributed and reviewed.
 - A project schedule was distributed and reviewed.
 - The Fanning-Howey service contract was finalized and sent to OSFC for approval: negotiated with OSFC and no extra on-site hours needed for architects.
 - Executive Partnering session held on January 20th from 8:30-12:30. Participants included representatives from OSFC. Fanning-Howey, Touchstone, community members and district personnel. The purpose of the meeting was an overview of the total project. Items for further discussion at our next Core Team meetings include the development of an inclusion plan. This plan will outline the philosophy of the school district with regards to utilizing local contractors and bid procedures.

- POR Committee – January 13th and February 2nd
 - Completed work this morning
 - Will present plan at a future BOE meeting

- HVAC System Committee – January 22nd
 - Reviewed HVAC System Options
 - Next meeting is this Thursday, February 5th. We hope to narrow our choices to two systems so we can focus our research.

- Design Team – January 29th
 - Reviewed purpose of committee
 - Established weekly meeting dates

FREMONT MIDDLE SCHOOL PROJECT COMMITTEES

Core Team

Purpose: Discuss project's progress and budget on a monthly basis

Members: District Personnel, BOE, OSFC, Touchstone, Fanning-Howey, Community Members

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| Dave Chambers, Treasurer | Don Nalley, Director of Adult Services Sandco Industries |
| Madison Dowlen, OSFC Project Manager | Nate Neuenschwander, Vice President Touchstone |
| Jim Fails, Board Member | Terry Overmyer, Mayor of The City of Fremont |
| Marc Glotzbecker, Board President | Dave Reinbolt, Maintenance FCS |
| Al Gorman, Retired CEO Memorial Hospital | Dave Saller, Maintenance FCS |
| Hal Hawk, CEO Crown Battery Mfg. Co. | Curt South, Project Manager, Senior Assoc. Fanning-Howey |
| Tom Kern, CEO Style Crest, Inc. | Dr. Kim Theller, Director of Facilities and Operations |
| Annette Komminsk, Accountant Touchstone | Steve Wilczynski, Executive Director, Principal Fanning-Howey |
| Dr. Traci McCaudy, Superintendent | Cindy Young, Board Member |
| Chris Moore, Senior Project Manager Touchstone | |

*Greg Edinger, Superintendent Vanguard Career Centers will be invited on as needed basis.

Meeting minutes completed by Chris. Traci will copy and distribute minutes to all FCS committee members and BOE members and website.

Design Team

Purpose: Work with Fanning-Howey on the design of the new middle school. Sub-committees consisting of a design team member and additional members will be developed for specific projects such as furniture selection, paint color selection, etc.

Members: District Personnel, BOE, Community Members, Students

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| Mike Anderson, Parent | Brent Parker, Teacher |
| Renee Bissett, Teacher | Michaeleen Rogers, Supervisor of Food Service |
| Dave Chambers, Treasurer | Dave Saller, Maintenance FCS |
| Dave Fleming, Community Member | Cheryl Schell, FMS Assistant Principal |
| Alex Gorobetz, Community Member | Curt South, Project Manager, Senior Assoc. Fanning-Howey |
| Linda Hershey, Board Member | Dr. Kim Theller, Director of Facilities & Operations |
| Dr. Traci McCaudy, Superintendent | Tony Walker, FMS Principal |
| John McCreery, Architect-Project Designer | Gabby Workman, Ross H.S. Student |
| Fanning-Howey | Cindy Young, Board Member |
| Scott Miller, Parent | Jon Zyski, Ross H.S. Student |
| Tina Myers, Accounting Secretary FCS | |

Meeting minutes completed by Faye. Faye will email Traci. Traci will copy and distribute minutes to all FCS committee, BOE, and website. Faye will email minutes to Fanning personnel, Madison Dowlen and Chris Moore

Fremont Middle School Project – Committees – Page 2

Program of Requirements

Purpose: Determine the number and size of classrooms, office space, gymnasium and other educational space.

Members: District Personnel, BOE, Community Members

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| Art Bucci, Athletic Director | Janet Myles, Librarian/Elementary Library Coordinator |
| Dave Chambers, Treasurer | Christine Opelt, Director of HR and Community Relations |
| Tim Cullen, Director of Student Services | Cheryl Schell, Assistant Principal FMS |
| Jim Fails, Board Member | Rhonda Schmidt, Director of Technology |
| Laurie Godfrey, Director of Curriculum, Assessment and Staff Development | Curt South, Project Manager, Senior Assoc. Fanning-Howey |
| Marc Glotzbecker, Board President | Dr. Kim Theller, Director of Facilities and Operations |
| Dr. Traci McCaudy, Superintendent | Tony Walker, Principal FMS |

Meeting minutes completed by Faye. Faye will email Traci. Traci will copy and distribute minutes to all FCS committee, BOE, and website. Faye will email minutes to Fanning personnel, Madison Dowlen and Chris Moore

HVAC System Committee

Purpose: Determine the HVAC system for the new middle school.

Members: District Personnel, BOE, Community Members

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| Dave Chambers, Treasurer | Larry Logdson, FMS Guidance Counselor |
| Greg Edinger, Superintendent Vanguard-Sentinel Career Centers | Dr. Traci McCaudy, Superintendent |
| Tim Ellenberger, Board Vice-President | Curt South, Project Manager, Senior Assoc. Fanning-Howey |
| Jim Fails, Board Member | Dr. Kim Theller, Director of Facilities & Operations |
| Red Haslinger, Director Buildings & Grounds Terra | Jim Wagner, Owner Air-eez |
| Gordon Keck, Maintenance FCS | Mark Weltin, Owner Weltin Heating & Air Conditioning |
| Tim Lehman, Mechanical Discipline Director/ Senior Assoc. Fanning- Howey | |

Meeting minutes completed by Faye. Faye will email Traci. Traci will copy and distribute minutes to all FCS committee, BOE, and website. Faye will email minutes to Fanning personnel, Madison Dowlen and Chris Moore

Communications:

- ✓ District Newsletters
- ✓ Monthly emails to all district personnel
- ✓ Website: Committees, Agendas, Minutes
- ✓ BOE Meetings
- ✓ Display tables at each building and district office
- ✓ Monthly updates to community service organizations
- ✓ Staff Meetings