

TOUCHSTONE CPM

CONSTRUCTION PLANNING & MANAGEMENT

2301 Baton Rouge ■ Lima, Ohio 45802-0991

**Fremont City Schools
New Middle School
Fremont, Ohio**

PROGRESS MEETING MINUTES #2

Attendees:

Traci McCaudy, FCS	Erica Williams, City of Fremont
Kim Theller, FCS	Mike Huddleston, Telamon
Dave Chambers, FCS	Steve Meyer, Telamon
Dave Saller, FCS	Dan Knisely, Telamon
Dave Reinbolt, FCS	Mickey Dracar, Lake Erie
Rob Haas, Lake Erie	Jim Krock, Warner
John Keller, Fanning/Howey	Chris Moore, TCPM
Dale Niemeyer, VPS/TCPM	

Distribution:

All Attendees	Dave Dixon, SA Storer
Norma Etgen, Fanning/Howey	Lynne Wetoskey, Warner
Amanda Burgess, Touchstone	David Archer, Polster
Jamie Trombley, Touchstone	Michael Quaintance, CRM
Mark Ramsey, Central Fire	Phil Becker, Stan
Ric Bonfiglio, Lake Erie	Richard Lake, CTL
Roger Evans, CTL	Jim Bennett, TCCorp
Brian Hurst, TCPM	Jamie Powers, Central Fire

Date/Time: June 2, 2010 – 1:00 pm

Location: Fremont District Office

A. General Information

- **Request for Information (RFI's)**
 - 1) 13 RFI's has been submitted. RFI #13 is currently open.
- **Architectural Supplemental Instructions (ASI)**
 - 1) No ASI's have been issued to date.
 - 2) ASI will be issued regarding RFI #12.
- **Request for Proposal's**
 - 1) 0 RFP's have been issued.
- **Submittals/Shop Drawings**
 - 1) Submittals returned since the last meeting: concrete, anchor bolts, CB and MH structures, fire pump.
 - 2) Telamon has submitted piles and rebar drawings.

▪ **Safety**

- 1) Job site safety is of utmost importance on site for not only each contractor's employees but also anyone else working on the jobsite. Each contractor's superintendent is responsible for his/her crew's safety including:
 - A. Compliance with OSHA requirements.
 - B. This is a hardhat project.
 - C. Contractor clean-up needs to take place on a daily basis.
- 2) There is to be no smoking on the project.
- 3) Photo identification cards to be displayed at all times.

▪ **Quality**

- 1) Pre-installation meeting was held on 5/19/10 for site, utilities, concrete footers, and piles.
- 2) Pre-installation will need to be scheduled for masonry foundations. Telamon to advise on date.
- 3) Contractor to post all addendums, RFI's, ASI's, and accepted RFP's on their filed set drawings.

▪ **Project Schedule**

- 1) Currently the project is working from the milestone schedule included in the bid documents. A draft schedule has been prepared by TCPM and sent to Telamon for confirmation of phasing and general trade's activity durations. Once comments from Telamon have been incorporated into the schedule, it will be distributed to all trades for review and input.
- 2) HVAC and Electrical re-bid took place on May 20th. Warner will be awarded the mechanical and Lake Erie will be awarded the electrical at the 6/7/10 school board meeting.

B. Touchstone

- 1) A LEED kickoff meeting is scheduled for June 16th at 2:00 pm.
- 2) Contractors need to be working on the schedule of values for approval. Pay applications cannot be submitted without an approved schedule of values.
- 3) Partnering Meeting is scheduled for the morning of June 14th.

C. Telamon

Progress to Date:

- D and M demo, strip topsoil.
- Work on building pad when dry; pump and dewater when wet
- Storm C.B. delivery (need pump approval)
- Layout north street parking and pond
- Stone at temp. road and parking

Two week look-ahead schedule:

- 6/7/10 – D and M building pad (when dry)
- C.B. and pond work
- Parking and temp. road at north street
- 6/14/10 – start H pile and footings

D. CRM (No report)

Not on site

E. Polster (No report)

Not on site

F. Central Fire (No report)

Not on site

G. Warner

Progress to Date:

- No work onsite
- Submittals

Two week look-ahead schedule:

- Submittals / secure plumbing permit

H. Lake Erie Electric

Progress to Date:

- No work onsite
- Waiting on contract award

Two week look-ahead schedule:

- Review temporary electric plan and contact AEP

I. Fanning Howey

- 1) John Keller stated that contractors need to continue to turn in submittals and to note any urgent submittals on the transmittal sheet. TCPM noted that submittal turnaround by Fanning Howey and been excellent to date.

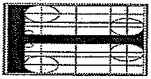
J. Fremont

- 1) Fremont noted that the new drive that connects Cedar Street to the existing bus garage area needs to be installed this summer and be ready for this falls school year. The school will remove the football equipment that is currently on that space and Telamon noted that they can install orange fencing since the construction will be so close to the football practice field.

These minutes constitute an understanding of the meeting and will be considered correct unless Touchstone is notified within ten days of distribution.

The next Progress Meeting is scheduled for Wednesday, June 9, 2010, at 1:00 p.m. The meeting will be held at the Fremont District Office.

Attachments: RFI Log



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CONSTRUCTION PLANNING & MANAGEMENT

RFI Log Fremont New Middle School

RFI #	Prime	RFI Date	Contractor's Request & Recommendation	A/E's Response	Requested Response Date	Actual Response Date
1	Telamon	04/30/10	Please refer to note 1a under part 2.2/A of the Metal Decking Specs. This note calls for a G90 finish for the 3" Roof Decking at Exposed Areas.	The G90 zinc coating was required for the exposed deck of the screen wall alternate (detail 1-S2.17) that was not accepted. Therefore G60 zinc coating is acceptable for all deck types.	5/7/2010	5/4/2010
2	Telamon	05/04/10	It appears the structures are too shallow. Example attached. Top of casing 622.2 - 9" casing = 621.45 - 12" flat top = 620.45 leaving you 1.13 feet between the flow line and joint of the manhole. These structure are supposed to be booted which means they must have 6" of concrete above the 18" opening required for the boot.	CB#1 was included in the shop drawing submittal received on 5-14-10. An ODOT 2-2B was substituted and approved per the shop drawing submittal.	5/7/2010	5/21/2010
3	Telamon	05/12/10	Please confirm that the Spectra Glaze units are not scored, there is no indication or confirmation either way?	Per the drawings and the specifications, the Spectra Glaze units are not to be scored.	5/19/2010	5/17/2010
4	Telamon	05/12/10	The page and note referenced above depict a starting and stopping point for SFCMU... is this correct or it is suppose to read SFCMU?	Yes, that note should "SFCMU".	5/19/2010	5/17/2010
5	Telamon	05/12/10	Please provide clarification on the brick in the student dining, stage and restroom area, anywhere there is a J wall. There is a discrepancy between wall type and interior elevation on A8.7	There is no brick on the interior of the building; refer to interior elevation on A8.7.	5/19/2010	5/17/2010
6	Telamon	05/19/10	Sheet S2.5 between lines R and T and Lines 46 and 47 show (4) W8 x 10 beams to be at elevation 125'4". All of the other beams in this area are shown to be at elevation 126'4". We cannot find a reason for the 1'0" drop in elevation. Should top of steel be the same for all beams on this floor at 126'4"?	The (3) W8 X 10 and (1) W12 X 14 beams should be at elevation 126'4" to match Unit C 3rd floor beams	5/26/2010	5/20/2010
7	Telamon	05/19/10	Sheet S2.4 there are some beams in the area of RM C120 between lines S.8 and A.1 and above line 43 showing an elevation of 126'4". All of the other beams in this area are at elevation 1130". Should all beams on this sheet be at elevation 1130"?	All 2nd floor beams in Unit C shall be at elevation 1130"	5/26/2010	5/20/2010
8	Telamon	05/19/10	Sheet S2.4 and S2.5 @ C.L. 47 between lines T and X is a W12 X 14 beam that appears to be off set just North of line 47. We have referenced the Architectural Drawing for stair C104 section 5 and 6/A10.4 appear to show these beams to be inside the masonry wall and in line with the roof beam. Should the W12 X 14 beams on 2nd and 3rd floor be on line 47 like the W 14 X 22 at the roof on Sheet S2.6?	The W12 X 14 beams on the 2nd and 3rd floors shall be offset 10" from column line 47 as shown on the structural plans. The masonry walls shown on stair sections shall continue to deck	5/26/2010	5/20/2010
9	Telamon	05/20/10	Sheet S2.4 and S2.5 on the left side of the sheet between C.L. 46 and 47, a dimension of 9'-8 3/8" is given. If you follow these same C.L. over to the right side of the sheet there are two dimensions given (4'10" + 4'10") which equal an even 9'8" losing 3/8". Which dimension should we use for the spacing between C.L. 46 and 47?	The distance between referenced column lines is 9'-8-3/8". The two dimensions are to the centerline of beams and not to the centerline of column.	5/27/2010	5/21/2010

Last Updated:

RFI #	Prime	RFI Date	Contractor's Request & Recommendation	A/E's Response	Requested Response Date	Actual Response Date
10	Telamon	05/21/10	Sheet S2.4 and S2.5 between C.L. 51 and 62 is framing for a bay window. There are W18 X 40 beams running from columns AA to AC, AC to AG to AJ. These beams do not have end reactions assigned to them. By our calculations the beams running on the diagonal would have a reaction of over 90 kips and the beam between AC and AG would be over 46 kips. Are we correct in our calculations? If not, please provide the actual end reactions for these beams.	Design and connections for the referenced beams for a maximum reaction of 8 kips.	5/28/2010	5/24/2010
11	Telamon	05/21/10	Sheet S2.4 and S2.5 shows a W 18 X 40 beam between lines X and AA on C.L. 49 without end reactions. According to the specifications we are to design connections for the uniform load for the span of this beam. According to our calculations this would be over 200 kips, which we feel would be more than what is required. With this said, would our calculations be correct? If not, can you provide the actual end reactions for these beams?	Design and connections for the referenced beams for a maximum reaction of 8 kips.	5/28/2010	5/24/2010
12	Telamon	05/21/10	Reference the attached email regarding the issues discovered during the site work surveying and the solutions suggested.....please respond with direction.	The original survey was not done by ESA Associates. Additional clarification is required in order to find the points referenced.	5/28/2010	5/25/2010
12 Rev	Telamon	05/12/10		We exchanged electronic files with the surveyor doing the construction staking and discussed the situation with him. The existing curb of the existing west perimeter drive around the high school is not located correctly on the topographic survey that we received. The curb is approximately 6" further west than shown. The remedy to this situation is to reduce the distance between the new MS building and the asphalt drive from 14.1' to 13.6' +/- . The new storm sewer and 2 catch basins will need to be adjusted accordingly. Please refer to the attached sketch. The width of the asphalt drive will remain 15' and the location of the new MS building will remain as is.	5/28/2010	6/1/2010
13	Telamon	05/28/10	Sheet S2.6 have many W8 X 10 beams in various locations ranging in length from 4'6" to 9'-8 3/8" without end reactions assigned to them. Can these reactions be provided?		6/4/2010	